ANTELOPE
VALLEY
COLLEGE

Learning Outcomes Committee Agenda	Monday, February 10, 2025 MH-321 2:30 – 4:00 PM

Type of Meeting: Regular
Note Taker: Gary Heaton-Smith

Committee Members (15+2):
Gary Heaton-Smith, Faculty Co-Chair
VACANT, Administrative Co-Chair
VACANT, Data Steward
Wendy Stout, AA Rep
Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)
Samuel Padilla, Faculty Division Rep (AIAAT)
Michael Carey, Faculty Division Rep (AIAAT)
Jennifer Taylor, Faculty Division Rep (HSS)
Robin Jordan, Faculty Division Rep (HSS)
Tooraj Gordi, Faculty Division Rep (MSE)
Melissa Berube, Faculty Division Rep (MSE)
Angela Koritsoglou, Faculty Division Rep (LCA)
Karen Heinzman, Faculty Division Rep (LCA)
Fredy Aviles, Faculty Division Rep (SBS)
Stacey Adams, Faculty Division Rep (SBS)
Paul Taglianetti (Elizabeth Fewtrell proxy), Faculty Division Rep (A&H)
Kevin North, Faculty Division Rep (A&H)
Elle Smith, Faculty Area Rep (Library) (Stephanie Orellana, proxy)
VACANT, Faculty Division Rep (K&A)
Hannah Valencia, Adjunct Rep
VACANT, Student Rep

Attended: Gary, Wendy, Jennifer, Fredy, Stacey, Elizabeth, Kevin, Elle, Michael, Hannah

Absent: Tiesha, Samuel, Robin, Tooraj, Melissa, Angela, Karen

	Items	Person	Action
I.	Approval of the Agenda	Gary	**Issues Discussed:** • Change meeting type to "REGULAR" **Action Taken**: • Unanimous approval **Follow Up Items:**
II.	Approval of the Minutes	Gary	**Issues Discussed:** **Action Taken**: • Unanimous approval **Follow Up Items:**
III.	Open Comments from the Chair	Gary	**Issues Discussed:** • Administrative Co-Chair has retired, waiting for a replacement. **Action Taken**:

			Follow Up Items:
IV.	Open Comments from the Public	All	**Issues Discussed:** **Action Taken**: **Follow Up Items:**
V.	AI and Assessments	Gary	**Issues Discussed:** - Impact of AI on SLOs with certain active verbs. - How can we support the campus in selecting effective assessment for their courses? - Lower level active verbs are most susceptible. We may need to address those SLOs OR the Assessment Tools. - Devices may have built in AI tools - Assessment Tools should be more interactive or project-based. - Using AI platforms for the assessment (e.g. have a conversation or critique AI's contribution) **Action Taken**: **Follow Up Items:** - Visit with divisions and discuss how their assessment tools are impacted by students' use of AI.
VI.	CIPs Recommendation	Gary	**Issues Discussed:** - CIPs are within PR purview, but directly connects SLOs to Program Review - CIPs are a standalone process (no accountability), that is then referred to in PR - Discussion: do CIPs need to be a standalone process, as it concerns SLO assessment? - Same amount of work, but one document - Timeline may make things difficult (CIPs are 2023-2024, PR is 2024-2025, for example). - Level of accountability if incorporated - Having both in PR could improve reporting - If PR changes its cycles, this will not work (unless CIPs happen on the same cycle) **Action Taken**: **Follow Up Items:**
VII.	OOs Repository	Gary	**Issues Discussed:** We have access to the OOs in PR, we will start cataloging process

			• Meeting with eLumen on Tuesday, 2/11/25 to discuss options
			• What do non-instructional areas need?
			    ○ Access to eLumen to view
			    ○ Access to eLumen to edit, and accompanied revision cycle
			    ○ ESPs, Operational Outcomes, Assessment Measure, Assessment Target, Assessment Cycle Term, Assessment Data Source
			    ○ Ability to input and reflect on data (OIPs)
			    ○ OO Coordinator
			    ○ Ability to add pictures, files, links
			
			Action Taken:
			Follow Up Items:

VIII.	Assessment Tools	Gary	**Issues Discussed:** • Part of Senate Bylaws (and Accreditation) • Meeting with eLumen on Tuesday, 2/11/25 to discuss options • Can we ask divisions for assessment tool examples? ○ General lack of communication has made SLO processes difficult. **Action Taken**: **Follow Up Items:** • Ask divisions for examples of assignments that are being used to assess SLOs.

IX.	Creating, planning, & troubleshooting eLumen assessments	Gary	**Issues Discussed:**
			• 100% planned in Fall
			• What does an effective reporting protocol look like?
			    ○ Are SLOs required in the adjunct contract?
			    ○ SLOs are part of evaluation, but does that cycle make sense?
			    ○ Ask eLumen if there is a way to directly email those faculty who have not yet reported.
			
			Action Taken:
			Follow Up Items:

X.	**2024-2025 MEETING DATE:** ~~8/26~~	Gary	**Issues Discussed:** **Action Taken:**

		Follow Up Items:
~~(Emergency), 9/9,~~ ~~9/30 (Emergency),~~ ~~10/14,~~ ~~10/28 (Training~~ ~~only), 11/11, 2/10,~~ 3/10, 4/14, 5/12		

2024-2025 Goals

- o Maintain updated training materials and create training/assistance programs to assist faculty and staff.
- o Relaunch QFE #1 (Outcomes Project) through the implementation of an ILO-centric, campus-wide assessment system that better represents faculty input.
- o Create an Operational Outcomes repository system.
- o Define and articulate Outcomes-related processes on campus and provide support as needed.

Senate Bylaws

B405.3 Outcomes

B405.3.1 The term for the Faculty co-Chair of the Outcomes Committee shall be three years.

B405.3.1 Duties of the Faculty co-Chair of the Outcomes Committee shall include:
- a. Chair monthly (or as needed) meetings with the committee.
- b. Oversee development and updating of the Outcomes Committee website.
- c. Coordinate campus-wide systems regarding SLOs/PLOs/ILOs/OOs and accompanying assessment.
- d. Be a resource person for any questions on SLOs/PLOs/OOs and assessment.
- e. Disseminate relevant information on current trends on SLOs/PLOs/OOs from conferences and workshops
- f. Coordinate workshops regarding campus SLOs/PLOs/OOs and accompanying assessment.
- g. Provide training to divisions and areas to facilitate the assessment of SLOs/PLOs/OOs
- h. Develop and maintain a record of assessment tools.
- i. Maintain an archive record in support of data for accreditation, program review, and curriculum issues.
- j. Assist in ILO assessment in conjunction with other relevant stakeholders
- k. Serve as an ex-officio voting member of Program Review.
- l. Serve as a liaison to AP&P.
- m. Run reports to ensure adherence to deadlines for planning and assessing SLOs/PLOs/OOs.