

## Learning Outcomes Committee Agenda

**Monday, May 12, 2025**  
**MH-321**  
**2:30 – 4:00 PM**

**Type of Meeting:** Regular

**Note Taker:** Gary Heaton-Smith

**Committee Members (15+2):**

Gary Heaton-Smith, Faculty Co-Chair  
Wendy Stout, Administrative Co-Chair  
VACANT, Data Steward  
VACANT, AA Rep  
Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)  
Samuel Padilla, Faculty Division Rep (AIAAT)  
Michael Carey, Faculty Division Rep (AIAAT)  
Jennifer Taylor, Faculty Division Rep (HSS)  
Robin Jordan, Faculty Division Rep (HSS)  
Tooraj Gordi, Faculty Division Rep (MSE)  
Melissa Berube, Faculty Division Rep (MSE)  
Angela Koritsoglou, Faculty Division Rep (LCA)  
Karen Heinzman, Faculty Division Rep (LCA)  
Fredy Aviles, Faculty Division Rep (SBS)  
Stacey Adams, Faculty Division Rep (SBS)  
Paul Taglianetti (Elizabeth Fewtrell proxy), Faculty Division Rep (A&H)  
Kevin North, Faculty Division Rep (A&H)  
Elle Smith, Faculty Area Rep (Library) (Stephanie Orellana, proxy)  
VACANT, Faculty Division Rep (K&A)  
Hannah Valencia, Adjunct Rep  
VACANT, Student Rep

Attended: Gary,

Absent:

Items	Person	Action
I. Approval of the Agenda	Gary/Wendy	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
II. Approval of the Minutes	Gary/Wendy	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
III. Open Comments from the Chair	Gary/Wendy	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
IV. Open Comments from the Public	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
V. Goals	All	<b><u>Issues Discussed:</u></b> <ul style="list-style-type: none"> <li>Discuss progress made to goals and create a narrative.</li> </ul> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>

VI. Assessment Tools	Gary	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Part of Senate Bylaws (and Accreditation)</li> <li>• Examples of assessment tools?</li> </ul> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
VII. Creating, planning, & troubleshooting eLumen assessments	Gary	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Send out SLO reminder in the GRADES reminder. Send report to divisions in Week 18. Would anybody like to help?</li> <li>• Deans support this decision.</li> <li>• Deans are not required to evaluate all terms, only the term being evaluated (but it is an option to do all terms).</li> </ul> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• Can it be added to the CBA?</li> <li>• SLOs as part of job duties?</li> </ul>
VIII. Membership	Gary	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Review <a href="#">this document</a>. Do those on expiring terms wish to continue?</li> </ul> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
IX. <b>2025-2026 MEETING</b> <b>DATE:</b> 9/8, <del>10/13</del> , 9/29 (EMERGENCY), 11/10, <del>2/10</del> , 3/10, 4/14, 5/12	Gary	<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>

## 2024-2025 Goals

- Maintain updated training materials and create training/assistance programs to assist faculty and staff.
- Relaunch QFE #1 (Outcomes Project) through the implementation of an ILO-centric, campus-wide assessment system that better represents faculty input.
- Create an Operational Outcomes repository system.
- Define and articulate Outcomes-related processes on campus and provide support as needed.

## Senate Bylaws

### B405.3 Outcomes



B405.3.1 The term for the Faculty co-Chair of the Outcomes Committee shall be three years.

B405.3.1 Duties of the Faculty co-Chair of the Outcomes Committee shall include:

- a. Chair monthly (or as needed) meetings with the committee.
- b. Oversee development and updating of the Outcomes Committee website.
- c. Coordinate campus-wide systems regarding SLOs/PLOs/ILOs/OOs and accompanying assessment.
- d. Be a resource person for any questions on SLOs/PLOs/OOs and assessment.
- e. Disseminate relevant information on current trends on SLOs/PLOs/OOs from conferences and workshops
- f. Coordinate workshops regarding campus SLOs/PLOs/OOs and accompanying assessment.
- g. Provide training to divisions and areas to facilitate the assessment of SLOs/PLOs/OOs
- h. Develop and maintain a record of assessment tools.
- i. Maintain an archive record in support of data for accreditation, program review, and curriculum issues.
- j. Assist in ILO assessment in conjunction with other relevant stakeholders
- k. Serve as an ex-officio voting member of Program Review.
- l. Serve as a liaison to AP&P.
- m. Run reports to ensure adherence to deadlines for planning and assessing SLOs/PLOs/OOs.