



Learning Outcomes Committee Minutes	Monday, September 9, 2024 MH-321 2:30 – 4:00 PM
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Type of Meeting: Regular
Note Taker: Gary Heaton-Smith

Committee Members (15+2):
 Gary Heaton-Smith, Faculty Co-Chair
 Meeta Goel, Administrative Co-Chair
 VACANT, Data Steward
 Wendy Stout, AA Rep
 Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)
 VACANT (Samuel Padilla), Faculty Division Rep (CTE)
 VACANT, Faculty Division Rep (CTE)
 Jennifer Taylor, Faculty Division Rep (HSS)
 VACANT, Faculty Division Rep (HSS)
 Tooraj Gordi, Faculty Division Rep (MSE)
 VACANT, Faculty Division Rep (MSE)
 VACANT, Faculty Division Rep (LCA)
 VACANT, Faculty Division Rep (LCA)
 Fredy Aviles, Faculty Division Rep (SBS)
 Stacey Adams, Faculty Division Rep (SBS)
 Paul Taglianetti (Elizabeth Fewtrell proxy), Faculty Division Rep (A&H)
 Kevin North, Faculty Division Rep (A&H)
 Ellie Smith, Faculty Area Rep (Library) (Stephanie Orellana, proxy)
 VACANT, Faculty Division Rep (K&A)
 VACANT, Adjunct Rep
 VACANT, Student Rep

Here: Gary, Fredy, Elizabeth, Stacey, Kevin, Jennifer

Items	Person	Action
I. Approval of the Agenda	Gary	<u>Issues Discussed:</u> <u>Action Taken:</u> Moved and approved <u>Follow Up Items:</u>
II. Approval of the Minutes	Gary	<u>Issues Discussed:</u> Moved and approved <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Open Comments from the Chair	Gary/Meeta	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
IV. Open Comments from the Public	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
V. Insights	Gary	<u>Issues Discussed:</u> <ul style="list-style-type: none"> • Demonstration tentatively scheduled for 9/20 at 10:30 AM

		<ul style="list-style-type: none"> • Demonstration tentatively scheduled for 9/27 at 12 PM • New cohort: 2/27/25 • Upcoming online workshops: <ul style="list-style-type: none"> ○ September 12 at 10:00 am – [Register here] ○ October 10 at 10:00 am – [Register here] ○ December 12 at 10:00 am – [Register here] • Upcoming in-person workshops: <ul style="list-style-type: none"> ○ November 8 at Fullerton College from 10:00 am to 12:00 pm - [Register and View the Agenda here] • Videos <ul style="list-style-type: none"> ○ Scenario 1, Faculty Creation: https://app.vidgrid.com/view/Kan1JhA7rPO1 ○ Scenario 2, Coordinator Planning: https://app.vidgrid.com/view/dkA7izgS2tJN • Concerns <ul style="list-style-type: none"> ○ Workload for course coordinator ○ Integration with Precision Campus ○ Use with external assessments (i.e. digital textbooks) <p><u>Action Taken:</u> <u>Follow Up Items:</u></p>
VI. Outcomes Improvement Plan	Gary	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Background • See attached • Need to discuss tie in PR process <p><u>Action Taken:</u> <u>Follow Up Items:</u></p>
VII. Creating, planning, & troubleshooting eLumen assessments	Gary	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • “Approved” as an informational item in Outcomes Committee handbook • Roles <ul style="list-style-type: none"> ○ Can we create a different role? • Goals <ul style="list-style-type: none"> ○ Clean assessment libraries <ul style="list-style-type: none"> ▪ Remove/repair <ul style="list-style-type: none"> • Missing SLOs • Duplicates • Inactives ▪ Label ▪ Recommend

		<ul style="list-style-type: none"> ○ Plan using Strategic Planning Interface <ul style="list-style-type: none"> ▪ Set term? ○ Offer workshops per term <ul style="list-style-type: none"> ▪ Number and timeline? ○ Use reporting tools to nudge faculty <p><u>Action Taken:</u> <u>Follow Up Items:</u></p> <ul style="list-style-type: none"> • Get roles determined
VIII. 2024-2025 Goals	Gary	<p><u>Issues Discussed</u></p> <ul style="list-style-type: none"> • 2024-2025 Goals <ul style="list-style-type: none"> ○ Maintain updated training materials and create training/assistance programs to assist faculty and staff. ○ Relaunch QFE #1 (Outcomes Project) through the implementation of an ILO-centric, campus-wide assessment system that better represents faculty input. ○ Create an Operational Outcomes repository system. ○ Define and articulate Outcomes-related processes on campus and provide support as needed. • What about PLOs? <p><u>Action Taken:</u></p> <ul style="list-style-type: none"> • Moved and approved <p><u>Follow Up Items:</u></p>
IX. 2024-2025 MEETING DATE: 8/26 (Emergency), 9/9, 10/14 , 11/11 , 2/10, 3/10, 4/14, 5/12	Gary	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Work meetings (can be remote) on? <ul style="list-style-type: none"> ○ 9/16 (2-2:50 PM) ○ 9/23 (2-3:50 PM) ○ 10/21 (2-2:50 PM) ○ 11/4 (2-2:50 PM) ○ 11/18 (2-2:50 PM) ○ AND/OR 11/25 (2-3:50 PM) • 2:15 at the earliest? • Prefer 4th Mondays <p><u>Action Taken:</u> <u>Follow Up Items:</u></p>

