

Learning Outcomes Committee Agenda

Monday, September 8, 2025
MH-321
2:30 – 4:00 PM

Type of Meeting: Regular

Note Taker: Gary Heaton-Smith

Committee Members (15+3):

Gary Heaton-Smith, Faculty Co-Chair

Wendy Stout, Administrative Co-Chair

VACANT, Data Steward

[Alex Parisky], AA Rep

Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)

Samuel Padilla, Faculty Division Rep (AIAAT)

Michael Carey [Tentative], Faculty Division Rep (AIAAT)

Jennifer Taylor, Faculty Division Rep (HSS)

Robin Jordan, Faculty Division Rep (HSS)

Tooraj Gordi, Faculty Division Rep (MSE)

[VACANT] Melissa Berube (Richard Biritwum proxy), Faculty Division Rep (MSE)

Angela Koritsoglou, Faculty Division Rep (LCA)

VACANT, Faculty Division Rep (LCA)

Fredy Aviles [TENTATIVE], Faculty Division Rep (SBS)

Stacey Adams, Faculty Division Rep (SBS)

Paul Taglianetti (Elizabeth Fewtrell proxy), Faculty Division Rep (A&H)

Kevin North, Faculty Division Rep (A&H)

Elle Smith, Faculty Area Rep (Library) (Stephanie Orellana, proxy)

VACANT, Faculty Division Rep (K&A)

Hannah Valencia, Adjunct Rep

VACANT, Student Rep

Attended: Gary, Wendy, Alex, Tiesha, Jennifer, Robin, Kevin, Stacey, Fredy, Hannah

Absent: Paul (Elizabeth), Angela, Samuel, Michael, Tooraj, Melissa, Richard, Elle (Stephanie)

| Items | Person | Action |
|-----------------------------------|------------|--|
| I. Approval of the Agenda | Gary/Wendy | <u>Issues Discussed:</u> <ul style="list-style-type: none"> Moved and approved <u>Action Taken:</u> <u>Follow Up Items:</u> |
| II. Approval of the Minutes | Gary/Wendy | <u>Issues Discussed:</u> <ul style="list-style-type: none"> Moved and approved <u>Action Taken:</u> <u>Follow Up Items:</u> |
| III. Open Comments from the Chair | Gary/Wendy | <u>Issues Discussed:</u> <ul style="list-style-type: none"> CourseDog <ul style="list-style-type: none"> Presentation to senate was successful Question about backing up data Delivering information <u>Action Taken:</u> <u>Follow Up Items:</u> |

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| IV. Open Comments from the Public | All | <u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u> |
| V. Membership | Gary | <u>Issues Discussed:</u> <ul style="list-style-type: none"> • See membership document <u>Action Taken:</u> <u>Follow Up Items:</u> |
| VI. Goals | Gary | <u>Issues Discussed:</u> <ul style="list-style-type: none"> • See below • Plan assessments for 2025-2026 cycle. Assist in setting up the 2025-2026 SLO assessment cycle. • Provide recommendations for transitioning away from eLumen software. Support in transitioning away from eLumen software. • Discuss ways of securing what we do have through eLumen • All others as stated <u>Action Taken:</u> <ul style="list-style-type: none"> • Moved and approved <u>Follow Up Items:</u> |
| VII. Assessment Planning | Gary | <u>Issues Discussed:</u> <ul style="list-style-type: none"> • Missing Discipline Coordinator Roles: <ul style="list-style-type: none"> ○ Robin & Tiesha: expand roles ○ All present have to role ○ <u>Action Taken:</u> <u>Follow Up Items:</u> <ul style="list-style-type: none"> • Fix all "SLOs not Included in any Assessment Rubric" so it states as "All Complete" |
| VIII. 2025-2026 MEETING DATE: 8/25 (EMERGENCY), 9/8, 9/29 (EMERGENCY), 10/13 , 11/10, 2/10 , 3/9, 4/13, 5/11 | Gary | <u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u> |

2024-2025 Goals

- Maintain updated training materials and create training/assistance programs to assist faculty and staff.



- Relaunch QFE #1 (Outcomes Project) through the implementation of an ILO-centric, campus-wide assessment system that better represents faculty input.
- Create an Operational Outcomes repository system.
- Define and articulate Outcomes-related processes on campus and provide support as needed.

2025-2026 Goals (DRAFT)

- Maintain updated training materials and create training/assistance programs to assist faculty and staff.
- ~~○ Plan assessments for 2025-2026 cycle. Assist in setting up the 2025-2026 SLO assessment cycle.~~
- ~~○ Provide recommendations for transitioning away from eLumen software. Support in transitioning away from eLumen software.~~
- Revisit the need for a centralized repository for storing and accessing Operational Outcomes.
- Define and articulate Outcomes-related processes on campus and provide support as needed.

Senate Bylaws

B405.3 Outcomes

B405.3.1 The term for the Faculty co-Chair of the Outcomes Committee shall be three years.

B405.3.1 Duties of the Faculty co-Chair of the Outcomes Committee shall include:

- a. Chair monthly (or as needed) meetings with the committee.
- b. Oversee development and updating of the Outcomes Committee website.
- c. Coordinate campus-wide systems regarding SLOs/PLOs/ILOs/OOs and accompanying assessment.
- d. Be a resource person for any questions on SLOs/PLOs/OOs and assessment.
- e. Disseminate relevant information on current trends on SLOs/PLOs/OOs from conferences and workshops
- f. Coordinate workshops regarding campus SLOs/PLOs/OOs and accompanying assessment.
- g. Provide training to divisions and areas to facilitate the assessment of SLOs/PLOs/OOs
- h. Develop and maintain a record of assessment tools.
- i. Maintain an archive record in support of data for accreditation, program review, and curriculum issues.
- j. Assist in ILO assessment in conjunction with other relevant stakeholders
- k. Serve as an ex-officio voting member of Program Review.
- l. Serve as a liaison to AP&P.
- m. Run reports to ensure adherence to deadlines for planning and assessing SLOs/PLOs/OOs.