Learning Outcomes Committee Minutes (DRAFT)	Monday, September 14, 2026 MH-321 2:30 – 4:00 PM

Type of Meeting: Regular
Note Taker: Gary Heaton-Smith

Committee Members (15+3):
Gary Heaton-Smith, Faculty Co-Chair
VACANT, Administrative Co-Chair
VACANT, Data Steward
Alex Parisky, AA Rep
Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)
Larry Oribio, Faculty Division Rep (AIAAT)
VACANT, Faculty Division Rep (AIAAT)
VACANT, Faculty Division Rep (HSS)
Robin Jordan, Faculty Division Rep (HSS)
Richard Biritwum, Faculty Division Rep (MSE)
VACANT, Faculty Division Rep (MSE)
Angela Koritsoglou, Faculty Division Rep (LCA)
Morenike Adebayo-Ige, Faculty Division Rep (LCA)
Fredy Aviles, Faculty Division Rep (SBS)
Stacey Adams, Faculty Division Rep (SBS)
Paul Taglianetti (Elizabeth Fewtrell proxy), Faculty Division Rep (A&H)
Kevin North, Faculty Division Rep (A&H)
Elle Smith, Faculty Area Rep (Library) (Stephanie Orellana, proxy)
VACANT, Faculty Division Rep (K&A)
Hannah Valencia, Adjunct Rep
VACANT, Student Rep

Visiting: Olga Ramirez (HSS) [expected, but was absent]
Attended: Gary, Alex, Robin, Tiesha, Larry, Elizabeth, Stacey, Fredy, Elle, Kevin, Richard
Absent: Morenike, Hannah

Items	Person	Action
I. Approval of the Agenda	Gary	**Action Taken**: Moved and approved
II. Approval of the Minutes	Gary	**Action Taken**: Moved and approved
III. Open Comments from the Chair	Gary	**Issues Discussed:** Committee introductions
IV. Open Comments from the Public	All	**Issues Discussed:** None

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V. Committee processes	Gary	**Issues Discussed:** • Agenda calls and minutes deadlines • Absences & running late • Meeting flow & parliamentary processes **Follow Up Items:**
VI. Goals	All	**Issues Discussed:** 1. Ongoing: increase faculty reporting a. Please consider attached data (TBD) b. Notes: Each department increase reporting to 80% (section). Sub-goals: SLO intro during welcome back; monthly meetings with Deans to raise awareness; incentives to raise reporting; increase membership on charter to improve representation; process that encompasses grades AND SLO. c. DRAFT GOAL: Coordinate outreach and support efforts with the goal of increasing SLO reporting to 80% campus-wide. 2. Continuing: catalog operational outcomes a. Please consider attached data (TBD) b. Notes: Increase Operational Outcomes catalog to 100%; visit with exec-council to lay out the why (outcomes > accreditation; lay out deadline). Provide support to those areas so they can write operational outcomes. Will need training on storage, CourseDog, and assessment processes. c. DRAFT GOAL: Lead efforts to bring the Operational Outcomes catalog to 100% completion. 3. Continuing: CourseDog implementation & training a. DRAFT GOAL: Guide campus-wide implementation of the CourseDog assessment system for outcomes

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		tracking, including coordinating training for faculty and staff users. 4. Ongoing: Define and articulate Outcomes-related processes on campus and provide support as needed. **Action Taken**: **Follow Up Items:** **Increase**
VII. 2026-2027 Charter	All	**Attachment:** https://docs.google.com/document/d/1aRdznzoCHlaWql6IWhrjK6neGuNpmMdtPwYQzjMre9g/edit?usp=sharing **Issues Discussed:** 1. Status check of Kevin North, Tiesha Klundt 2. Did not attempt: consider official composition (see attachment) 3. Did not attempt: consider meeting days/times (see attachment) **Action Taken**: **Follow Up Items:**
VIII. CourseDog update (standing)	Gary	**Issues Discussed:** 1. Gary completed Curriculum Admin Training over summer. They are still implementing the curriculum side, but once complete, assessment is next. **Action Taken**: 1. None **Follow Up Items:** 1. Wait for developer update
IX. 2026-2027 MEETING DATES	Gary	**Issues Discussed:** 9/14, ~~10/12~~ (Holiday), 11/9, ~~2/8~~ (first day of semester), 3/8, 4/12, 5/10 **Action Taken**: **Follow Up Items:**

2025-2026 Goals

- Maintain updated training materials and create training/assistance programs to assist faculty and staff.
- Assist in setting up the 2025-2026 SLO assessment cycle.

- Support in transitioning away from eLumen software.
- Revisit the need for a centralized repository for storing and accessing Operational Outcomes.
- Define and articulate Outcomes-related processes on campus and provide support as needed.

2024-2025 Goals

- Maintain updated training materials and create training/assistance programs to assist faculty and staff.
- Relaunch QFE #1 (Outcomes Project) through the implementation of an ILO-centric, campus-wide assessment system that better represents faculty input.
- Create an Operational Outcomes repository system.
- Define and articulate Outcomes-related processes on campus and provide support as needed.

Senate Bylaws

B405.3 Outcomes

B405.3.1 The term for the Faculty co-Chair of the Outcomes Committee shall be three years.

B405.3.1 Duties of the Faculty co-Chair of the Outcomes Committee shall include:

a. Chair monthly (or as needed) meetings with the committee.
b. Oversee development and updating of the Outcomes Committee website.
c. Coordinate campus-wide systems regarding SLOs/PLOs/ILOs/OOs and accompanying assessment.
d. Be a resource person for any questions on SLOs/PLOs/OOs and assessment.
e. Disseminate relevant information on current trends on SLOs/PLOs/OOs from conferences and workshops
f. Coordinate workshops regarding campus SLOs/PLOs/OOs and accompanying assessment.
g. Provide training to divisions and areas to facilitate the assessment of SLOs/PLOs/OOs
h. Develop and maintain a record of assessment tools.
i. Maintain an archive record in support of data for accreditation, program review, and curriculum issues.
j. Assist in ILO assessment in conjunction with other relevant stakeholders
k. Serve as an ex-officio voting member of Program Review.
l. Serve as a liaison to AP&P.
m. Run reports to ensure adherence to deadlines for planning and assessing SLOs/PLOs/OOs.