Program Review Data Retrieval Instructions
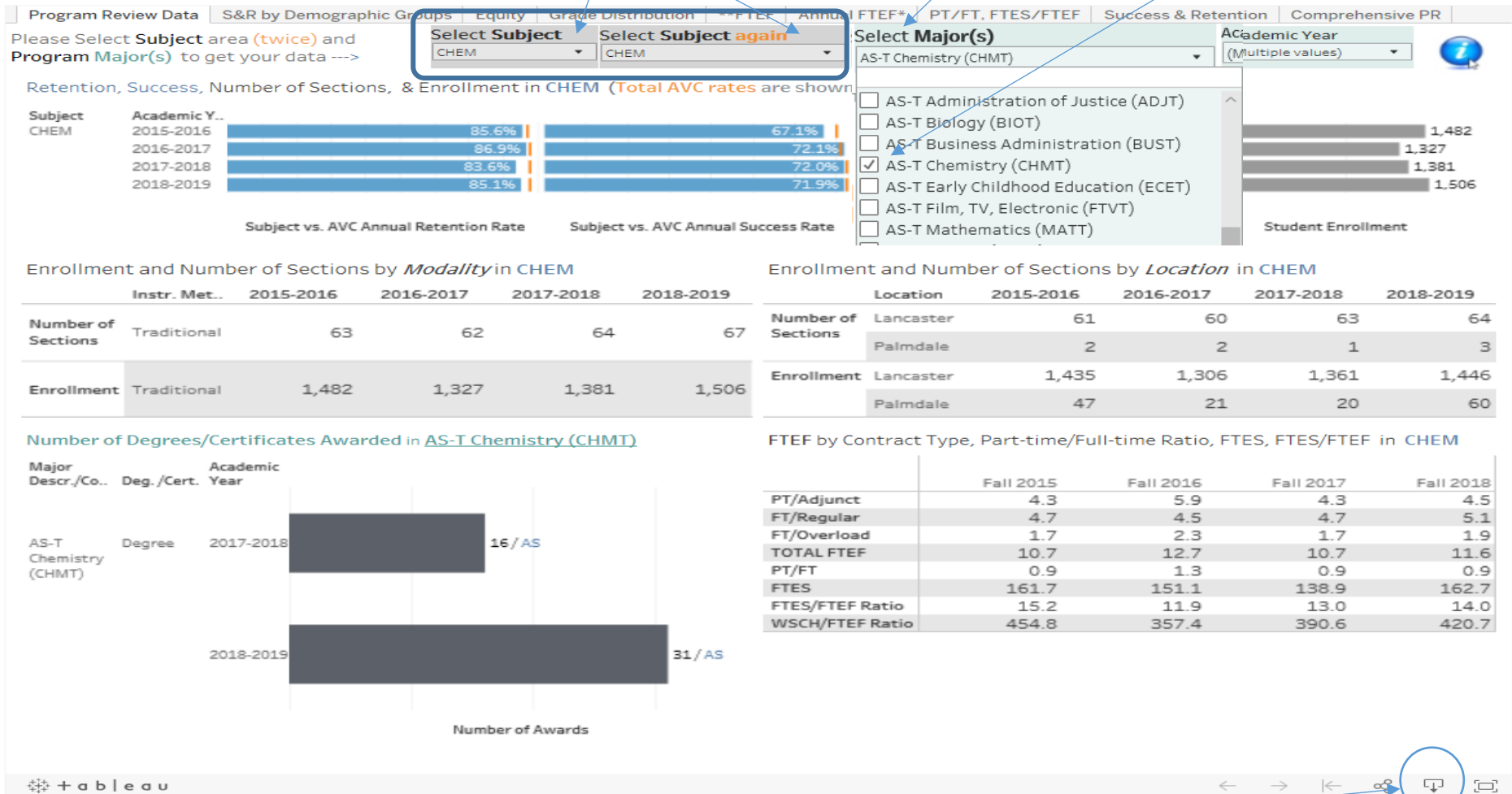
1. Open the following [link]

2. In the first tab, Program Review Data, Go to the **filters** section, unselect the default subject (CHEM) and **Select** your **Subject** area **twice:**

3. Then **Select** Program **Major(s)** name(s) to get the Degree and Certificate Awards Data (**unselect** the default programs):

| Program Review Data | S&R by Demographic Groups | Equity | Grade Distribution | **FTEF | Annual FTEF* | PT/FT, FTES/FTEF | Success & Retention | Comprehensive PR |

Please Select **Subject** area (twice) and Program **Major(s)** to get your data --->

Select **Subject**: CHEM

Select **Subject again**: CHEM

Select **Major(s)**: AS-T Chemistry (CHMT)

Academic Year: (Multiple values)

Retention, Success, Number of Sections, & Enrollment in CHEM (Total AVC rates are shown)

Subject	Academic Y..	Subject vs. AVC Annual Retention Rate	Subject vs. AVC Annual Success Rate	Student Enrollment
CHEM	2015-2016	85.6%	67.1%	1,482
	2016-2017	86.9%	72.1%	1,327
	2017-2018	83.6%	72.0%	1,381
	2018-2019	85.1%	71.9%	1,506

Major(s) list:
- AS-T Administration of Justice (ADJT)
- AS-T Biology (BIOT)
- AS-T Business Administration (BUST)
- ✓ AS-T Chemistry (CHMT)
- AS-T Early Childhood Education (ECET)
- AS-T Film, TV, Electronic (FTVT)
- AS-T Mathematics (MATT)

Enrollment and Number of Sections by *Modality* in CHEM

	Instr. Met..	2015-2016	2016-2017	2017-2018	2018-2019
Number of Sections	Traditional	63	62	64	67
Enrollment	Traditional	1,482	1,327	1,381	1,506

Enrollment and Number of Sections by *Location* in CHEM

	Location	2015-2016	2016-2017	2017-2018	2018-2019
Number of Sections	Lancaster	61	60	63	64
	Palmdale	2	2	1	3
Enrollment	Lancaster	1,435	1,306	1,361	1,446
	Palmdale	47	21	20	60

Number of Degrees/Certificates Awarded in AS-T Chemistry (CHMT)

Major Descr./Co..	Deg. /Cert.	Academic Year	Number of Awards
AS-T Chemistry (CHMT)	Degree	2017-2018	16 / AS
		2018-2019	31 / AS

FTEF by Contract Type, Part-time/Full-time Ratio, FTES, FTES/FTEF in CHEM

	Fall 2015	Fall 2016	Fall 2017	Fall 2018
PT/Adjunct	4.3	5.9	4.3	4.5
FT/Regular	4.7	4.5	4.7	5.1
FT/Overload	1.7	2.3	1.7	1.9
TOTAL FTEF	10.7	12.7	10.7	11.6
PT/FT	0.9	1.3	0.9	0.9
FTES	161.7	151.1	138.9	162.7
FTES/FTEF Ratio	15.2	11.9	13.0	14.0
WSCH/FTEF Ratio	454.8	357.4	390.6	420.7

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4. **Click** on the download icon, **Select** an **Image** format, **Open or Save** it and **Insert** the Image in your Template in **Part 5**

Download — Select your file format.
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