Program Review Committee Meeting Agenda	Monday, September 15, 2025 MH-321 Time: 3pm – 4:30pm

Type of Meeting: *Regular*
Note Taker: Richie Neil Hao

Committee Members:
Dr. Richie Neil Hao, Faculty Co-Chair
Dr. Rebecca Farley, Co-Chair
Dr. Gary Heaton-Smith, Outcomes Committee Chair, A&H Division Representative
VACANT, Research Analyst/Tech
Dr. Alex Parisky, eLumen Data Steward
Cindy Vargas, Kinesiology & Athletics Division Representative
Reina Burgos, Counseling Division Representative
VACANT, Aerospace Industrial Arts & Applied Technologies Division Representative
Dr. Cynthia Lehman, S&BS Division Representative
Dr. Joshua Strong, MSE Division Representative
Annamarie Perez, Language & Comm Arts Division Representative
Jennifer Rock, HSS Division Representative
Linda Parker, Equity & Student Achievement Representative
Megan Owens, Faculty at Large Representative
Van Rider, Workforce Development & Community Engagement
VACANT, Student Services
VACANT, Classified Representative
Dr. Jedi Lobos, Academic Dean, Academic Affairs
VACANT, ASO Representative

Absent:
Guests:

Items	Person	Action
I. Action Item: Approval of the Agenda	*Richie*	**Issues Discussed:** **Action Taken:**
II. Opening Comments from the Co-Chairs	*Richie/ Rebecca*	**Issues Discussed:**
III. Opening Comments from the Public		**Issues Discussed:**
IV. Action Item: Approval of Meeting Minutes (5/5/25)	*Richie*	**Issues Discussed:** N/A. **Action Taken:** Approved via email on 5/19/25.
V. Discussion Item: Fall 2025 Course/Outcome Improvement Plan &	*Richie*	**Issues Discussed:** **Follow Up Items:**

Program Review Training ([Workshop Sign-Up](#))		
VI. Discussion Item: Coursedog & Program Review	*Richie*	**Issues Discussed:** **Follow Up Items**:
VII. Discussion Item: Program Review Rollout Plan	*Richie*	**Issues Discussed:** **Follow Up Items**:
VIII. Discussion & Action Item: Program Review Committee Goals	*Richie*	**Issues Discussed:** **Action Taken**:
IX. Information Item: What's Ahead This Year		**FALL:** • Update and provide Program Review Training in Canvas • Review PR Handbook, update as necessary • Provide CIP instructions & training, due 9/30 • Division Reps will provide support in the Program Review process to their divisions. • Receive Program Review reports, due 11/15 • Define the peer review process, update forms as necessary **SPRING:** • Peer review norming session, train committee members, form peer review teams, begin working on Peer Review reports. • Complete Peer Reviews of Program Review reports, provide feedback to each program. • Consider changes needed to Program Review process, forms, committee, etc.
X. **NEXT MEETING DATES:**		**Future Meeting Dates:** (1ˢᵗ & 3ʳᵈ Mondays 3pm – 4:30pm) Fall 2025: ~~8/18/25 (Cancelled)~~ ~~9/1/25~~ (No meeting, Labor Day) 9/15/25 10/6/25 10/20/25 11/3/25 11/17/25 12/1/25 Spring 2026: 2/2/26 (No meeting, Spring semester has not started) 2/16/26 (No meeting, President's Day)

		3/2/26
		3/16/26
		4/6/26 (No meeting, Spring Break)
		4/20/26
		5/4/26
		5/18/26
		6/1/26

Program Review Committee Goals for 2025-2026: TBD

Program Review Committee Goals for 2024-2025
1) Establish and better define the connection between the Program Review and the Budget resource allocation and approval process.
2) Collaborate with the campus community to enhance communication, engagement, and implementation of the program review process in alignment with the college mission thereby fostering a culture of continuous self-reflection and dialogue.
3) Evaluate the Non-Instructional Program Review template based on feedback to better support operational areas.
4) Utilize the Program Review process evaluation data to make continuous improvements.