

Program Review Committee Meeting Agenda

Monday, October 6, 2025
MH-321

Time: 3pm – 4:30pm

Type of Meeting: *Regular*

Note Taker: Richie Neil Hao

Committee Members:

Dr. Richie Neil Hao, Faculty Co-Chair

Dr. Rebecca Farley, Co-Chair

Dr. Gary Heaton-Smith, Outcomes Committee Chair, A&H Division Representative

VACANT, Research Analyst/Tech

Dr. Alex Parisky, eLumen Data Steward

Cindy Vargas, Kinesiology & Athletics Division Representative

Reina Burgos, Counseling Division Representative

Samuel Padilla, Aerospace Industrial Arts & Applied Technologies Division Representative

Dr. Cynthia Lehman, S&BS Division Representative

Dr. Joshua Strong, MSE Division Representative

Annamarie Perez, Language & Comm Arts Division Representative

Jennifer Rock, HSS Division Representative

Linda Parker, Equity & Student Achievement Representative

Megan Owens, Faculty at Large Representative

Van Rider, Workforce Development & Community Engagement

VACANT, Student Services

VACANT, Classified Representative

Dr. Jedi Lobos, Academic Dean, Academic Affairs

VACANT, ASO Representative

Absent:

Guests:

Items	Person	Action
I. Action Item: Approval of the Agenda	<i>Richie</i>	<u>Issues Discussed:</u> <u>Action Taken:</u>
II. Opening Comments from the Co-Chairs	<i>Richie/ Rebecca</i>	<u>Issues Discussed:</u>
III. Opening Comments from the Public		<u>Issues Discussed:</u>
IV. Action Item: Approval of Meeting Minutes (9/15/25)	<i>Richie</i>	<u>Issues Discussed:</u> <u>Action Taken:</u>
V. Discussion Item: Fall 2025 Course/Outcome Improvement Plan &	<i>Richie</i>	<u>Issues Discussed:</u> <u>Follow Up Items:</u>

Program Review Training (Workshop Sign-Up)		
VI. Discussion Item: Program Review Rollout Plan	<i>Richie</i>	<u>Issues Discussed:</u> <u>Follow Up Items:</u>
VII. Discussion Item: Future Course/Outcome Improvement Plans	<i>Richie</i>	<u>Issues Discussed:</u> <u>Follow Up Items:</u>
VIII. Information Item: What's Ahead This Year		<u>FALL:</u> • Update and provide Program Review Training in Canvas • Review PR Handbook, update as necessary • Provide CIP instructions & training, due 9/30 • Division Reps will provide support in the Program Review process to their divisions. • Receive Program Review reports, due 11/15 • Define the peer review process, update forms as necessary <u>SPRING:</u> • Peer review norming session, train committee members, form peer review teams, begin working on Peer Review reports. • Complete Peer Reviews of Program Review reports, provide feedback to each program. • Consider changes needed to Program Review process, forms, committee, etc.
IX. NEXT MEETING DATES:		Future Meeting Dates: (1st & 3rd Mondays 3pm – 4:30pm) <u>Fall 2025:</u> 8/18/25 (Cancelled) 9/1/25 (No meeting, Labor Day) 9/15/25 10/6/25 10/20/25 11/3/25 11/17/25 12/1/25 <u>Spring 2026:</u> 2/2/26 (No meeting, Spring semester has not started) 2/16/26 (No meeting, President's Day) 3/2/26 3/16/26 4/6/26 (No meeting, Spring Break) 4/20/26 5/4/26

		5/18/26 6/1/26
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Program Review Committee Goals for 2025-2026

- 1) Establish and better define the connection between the Program Review and the Budget resource allocation and approval process.
- 2) Collaborate with the campus community to enhance communication, engagement, and implementation of the program review process in alignment with the college mission thereby fostering a culture of continuous self-reflection and dialogue.
- 3) Evaluate the Program Review template based on feedback to better support operational areas.
- 4) Utilize the Program Review process evaluation data to make continuous improvements.