



Program Review Committee Meeting Agenda

Monday, December 1, 2025
MH-321

Time: 3pm – 4:30pm

Type of Meeting: *Regular*
Note Taker: Richie Neil Hao

Committee Members:

- Dr. Richie Neil Hao, Faculty Co-Chair
- Dr. Rebecca Farley, Co-Chair
- Dr. Gary Heaton-Smith, Outcomes Committee Chair, A&H Division Representative
- VACANT, Research Analyst/Tech
- Dr. Alex Parisky, eLumen Data Steward
- Cindy Vargas, HSS Division Representative
- Reina Burgos, Counseling Division Representative
- Samuel Padilla, Aerospace Industrial Arts & Applied Technologies Division Representative
- Dr. Cynthia Lehman, S&BS Division Representative
- Dr. Joshua Strong, MSE Division Representative
- Annamarie Perez, Language & Comm Arts Division Representative
- Linda Parker, Equity & Student Achievement Representative
- Megan Owens, Faculty at Large Representative
- Van Rider, Workforce Development & Community Engagement
- VACANT, Student Services
- VACANT, Classified Representative
- Dr. Jedi Lobos, Academic Dean, Academic Affairs
- VACANT, ASO Representative

Absent:

Guests:

Items	Person	Action
I. Action Item: Approval of the Agenda	<i>Richie</i>	<u>Issues Discussed:</u> <u>Action Taken:</u>
II. Opening Comments from the Co-Chairs	<i>Richie/ Rebecca</i>	<u>Issues Discussed:</u>
III. Opening Comments from the Public		<u>Issues Discussed:</u>
IV. Action Item: Approval of Meeting Minutes (11/17/25)	<i>Richie</i>	<u>Issues Discussed:</u> <u>Action Taken:</u>
V. Action Item: Annual Update Form	<i>Richie</i>	<u>Issues Discussed:</u> <u>Action Taken:</u>

VI. Discussion Item: Comprehensive Review Report	<i>Richie</i>	<u>Issues Discussed:</u> <u>Follow Up Items:</u>
VII. Discussion Item: Program Review Handbook	<i>Richie</i>	<u>Issues Discussed:</u> <u>Follow Up Items:</u>
VIII. Discussion Item: Peer Review Process	<i>Richie</i>	<u>Issues Discussed:</u> <u>Follow Up Items:</u>
IX. Information Item: What's Ahead This Year		<p><u>FALL:</u></p> <ul style="list-style-type: none"> • Update and provide Program Review Training in Canvas • Review PR Handbook, update as necessary • Provide CIP instructions & training, due 9/30 • Division Reps will provide support in the Program Review process to their divisions. • Receive Program Review reports, due 11/15 • Define the peer review process, update forms as necessary <p><u>SPRING:</u></p> <ul style="list-style-type: none"> • Peer review norming session, train committee members, form peer review teams, begin working on Peer Review reports. • Complete Peer Reviews of Program Review reports, provide feedback to each program. • Consider changes needed to Program Review process, forms, committee, etc.
X. NEXT MEETING DATES:		<p>Future Meeting Dates: (1st & 3rd Mondays 3pm – 4:30pm)</p> <p><u>Fall 2025:</u> 8/18/25 (Cancelled) 9/1/25 (No meeting, Labor Day) 9/15/25 10/6/25 10/20/25 11/3/25 11/17/25 12/1/25</p> <p><u>Spring 2026:</u> 2/2/26 (No meeting, Spring semester has not started) 2/16/26 (No meeting, President's Day) 3/2/26 3/16/26 4/6/26 (No meeting, Spring Break) 4/20/26 5/4/26</p>



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Program Review Committee Goals for 2025-2026

- 1) Establish and better define the connection between the Program Review and the Budget resource allocation and approval process.
- 2) Collaborate with the campus community to enhance communication, engagement, and implementation of the program review process in alignment with the college mission thereby fostering a culture of continuous self-reflection and dialogue.
- 3) Evaluate the Program Review template based on feedback to better support operational areas.
- 4) Utilize the Program Review process evaluation data to make continuous improvements.