



Program Review Committee Meeting Minutes

Monday, November 1, 2021
 via ZOOM 991 5688 4024
<https://cccconfer.zoom.us/j/99156884024>
 Time – 3pm – 4:30pm

Type of Meeting: *Regular*
Note Taker: Stacey Adams

Committee Members:

- Stacey Adams, Faculty Co-Chair
- Dr. Meeta Goel, Co-Chair
- Dr. Gary Heaton-Smith, Outcomes Committee Chair, A&H Division Representative
- Vanessa Escobar, Research Analyst
- Dr. Svetlana Deplazes, eLumen Data Steward
- Dr. Glenn Haller, Kinesiology & Athletics Division Representative
- Reina Burgos, Counseling Division Representative
- Joe Owens, CTE Division Representative
- Richard Fleishman, S&BS Division Representative
- Dr. Cynthia Lehman, S&BS Division Representative
- Joshua Strong, MSE Division Representative
- Sawsan Farrukh, R&L Division Representative
- Wendy Stout, HSS Division Representative
- Van Rider, Library Division Representative
- Megan Owens, Faculty at Large Representative
- LaDonna Trimble, Student Services
- VACANT, Classified Representative
- Christos Valiotis, Academic Dean, Academic Affairs
- VACANT, ASO Representative

Present: Stacey, Christos, Joshua, Reina, Rich, Sawsan, Van, Vanessa, LaDonna, Glenn, Wendy, Gary, Meeta, Svetlana, Joe

Absent: Cynthia, Megan,

Guests:

Items	Person	Action
I. Opening Comments from the Co-Chairs	<i>Meeta / Stacey</i>	<u>Issues Discussed:</u> none
II. Open Comments from the Public		<u>Issues Discussed:</u> none
III. Action Item: Approval of Meeting Minutes -10/18/2021	<i>Stacey</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> Approved unanimously, 1 abstention <u>Follow Up Items:</u> Stacey to post to PR webpage
IV. Discussion Item: Program Review Reports & Support	<i>Stacey</i>	<u>Issues Discussed:</u> Stacey asked the division reps if their division or departments need any help or support. Division

		reps are encouraged to remind their division faculty of the upcoming due date. Follow Up Items:
V. Peer Review Process & PR Committee Canvas	Stacey	Issues Discussed: Stacey showed the Canvas PR Committee page and explained the Peer Review process. Follow Up Items:
VI. Information Item: What's Ahead This Year	Stacey	<p><u>FALL:</u></p> <ul style="list-style-type: none"> ● Provide Program Review Training throughout campus as needed. ● Division Reps will provide support in the Program Review process to their divisions. ● Receive Program Review reports due 11/15 ● Form peer review teams, begin working on Peer Review reports <p><u>SPRING:</u></p> <ul style="list-style-type: none"> ● Complete Peer Reviews of Program Review reports, provide feedback to each program. ● Consider changes needed to Program Review. <p>-----</p> <ul style="list-style-type: none"> ✓ Provide updated PR Handbook ✓ Provide Outcomes Analysis training for Department Chairs and other faculty as needed
VII. NEXT MEETING DATES:		<p>Future Meeting Dates:</p> <p>Fall 2021: 8/30*, 9/20, 10/4, 10/18, 11/1, 11/15</p> <p>Spring 2022: 2/7, 3/21, 4/4, 4/18, 5/2</p>

Program Review Goals for 2021-2022

- 1) Work toward better alignment of resource requests with the Budget Committee.
- 2) Strengthen connections between success, retention and equity data trends, and actual actions taken.
- 3) Utilize Program Review for continuous improvement.
- 4) Improve communication about Program Review with the campus community.