



ANTELOPE VALLEY COLLEGE
invites applications for the position of:

Learning Instructors Full Time, Tenure Track

SALARY: \$57,235.07 - \$84,543.93 Annually

DEPARTMENT: Learning Center

**OPENING
DATE:** 06/23/22

**CLOSING
DATE:** 07/07/22 11:59 PM

Placement on the applicable salary schedule is commensurate with education.

Fall 2022

Cover Letter, Resume, Transcripts for all Degrees

DESCRIPTION:

Full-time teaching assignment in the division.

REPRESENTATIVE DUTIES:

- In addition to teaching 15 lecture hour equivalents per semester, full-time faculty are responsible for five office hour per week and preparation time, and are expected to participate in faculty/division meetings
- Full-time faculty also participate in curricular planning, student learning outcomes, program learning outcomes, development, assessment, and implementation; evaluation of educational programs; and college governance contributory to the attainment of the college's mission and strategic goals
- Instructors may be assigned a combination of daytime, evening, online and/or Saturday classes, as the college is dedicated to the educational success of a diverse student body with diverse needs
- Continued professional development through the Faculty Professional Development Program or other sources is expected
- Travel between District locations is also expected

MINIMUM QUALIFICATIONS:

Required Minimum Qualifications: (Applicant must meet one of the following requirements)

- **Most current Minimum Qualifications for Faculty in California Community Colleges:**

Any master's degree level discipline in which learning assistance or tutoring is provided at the college where the coordinator is employed; **OR** A master's degree in education, educational psychology, or instructional psychology, or other master's degree with emphasis in adult learning theory **OR** the equivalent..

(NOTE: Minimum qualifications do not apply to tutoring or learning assistance for which no apportionment is claimed.)

- **Antelope Valley College Equivalency:** No equivalency per faculty division

AND a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students (Assembly Bill 1725; Education Code 87360).

Desirable Qualifications:

- Support students across disciplines with learning assistance and academic success resources
- Design and deliver learning support services for students and faculty, including workshops, individual learning plans, and other programs and presentations
- Collaborate with Learning Center staff in the recruitment, hiring, training, and evaluation of tutors
- Provide CRLA certification training and other training opportunities for tutors and Supplemental Instruction leaders
- Participate in promotional activities for the Learning Center, including campus events, classroom visits, and online communications
- Participate in professional development as it relates to pedagogy, curriculum, student equity, and cultural competency
- Participate in regular meetings with other Learning Center faculty and staff
- Participate in departmental and college governance activities through committee service and/or other appropriate activities
- Fulfill the departmental and professional responsibilities of a regular faculty member
- Experience teaching/tutoring in a college learning center within the last five years
- Demonstrated experience teaching at the community college level or equivalent
- Experience conducting tutor training
- Experience using student-centered pedagogies to teach, tutor, and motivate students at all levels of college readiness
- Knowledge and experience in applying an equity-minded framework to create welcoming and engaging learning environments for diverse student populations
- Experience with online/distance education
- Demonstrated awareness and/or implementation of effective program and course assessment techniques
- Demonstrated collaboration, problem solving, and communication skills
- Self motivation, adaptability, and collegiality
- Membership in local and/or national learning assistance associations

OTHER INFORMATION:

SUPPLEMENTAL INFORMATION It is the responsibility of each applicant to have all the requested documents submitted through NEOGOV by the deadline date in order to continue in the application process for this position.

APPLICATION INSTRUCTIONS - PLEASE READ

- Each recruitment is conducted independent from others; therefore, interested parties need to submit separate complete application packages for each position they apply for.
- It is important the applicants submit ALL documents requested for the application package to be deemed complete and given consideration.
 1. This includes, but is not limited to, submitting transcripts for all college coursework or degrees when requested to do so within a job announcement.
 2. All out of the country transcripts must be evaluated prior to submitting them with applications.
 - Any evaluation service member of the National Association of Credential Evaluation Service (NACES) <http://www.naces.org/> is acceptable.
 3. If letters of recommendation are required, letters must be current within two years, signed and dated from individuals having knowledge of your professional experience.
 4. Typing certifications must be current within one year and must include name, date and net words per minute (NWP).
 5. For those disciplines with established Academic Senate's approved equivalency: complete the Supplemental Equivalence Request form (If applicant is applying based on an equivalency and is requesting review)
- Applicants may be subject to passing an examination (written/technical), as appropriate to the requirements of the position.
- Residency within a reasonable geographical area of the college may be necessary.
- Travel expenses for pre-employment interviews and employment processing will not be authorized.

If you have, any questions or concerns please feel free to contact the Human Resources Office.

EQUAL OPPORTUNITY EMPLOYER:

Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment

Annual Security Report is provided by Antelope Valley College for prospective students and employees. A copy of this report is available at <http://www.avc.edu/administration/police/>

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.schooljobs.com/careers/avc>

Position #RN21-104
LEARNING INSTRUCTORS FULL TIME, TENURE
TRACK
AP

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