

Basic Skills Committee Meeting Minutes	Tuesday, May 28, 2019 Time – 3:00pm – 4:00pm HS 113
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Type of Meeting: *Regular*

Note Taker: Angelica Alvarez

Attachments: 3 proposal Documents

Committee Members:	Tamira Palmetto	Erin Vines	LaDonna Trimble
Riley Dwyer, Dean	Morenike Adebayo-Ige	Kathryn Mitchell	
Susan Lowry, Co-chair	Svetlana Deplazes	May Sanicolas	
Heidi Williams, Co-chair	D. Scott Jenison	Tino Garcia	
Jane Bowers	Vejea Jennings	Wade Saari	
Diane Flores-Kagan	Leslie Uhazy	Jill Zimmerman	
Tiffany Castillejo	Mary Rose Toll	Dorn James	
Tyrone Mettler	Rashall Hightower-Stickel	Michelle Hernandez	

Items	Person	Action
I. BSC Proposals 1 Requestor: Tova Schilling Discipline: ESL Time Line 9/2/19 - 11/29/19 Title: Conversation Group Leaders	<i>Susan Lowry, Heidi Williams, & All committee members</i>	Issues Discussed: Please see proposal document Vote Approved, Priority order #1 Discussion/Suggestion: Student Workers, Embedded tutors faculty schedules a conversation class
II. BSC Proposal 2 Requestor: Jane Bowers Discipline: Math, MSE/English, Rhet. & Lit. Time Line: Fall 2019-Spring 2020 Title: On Course Workshops	<i>Same</i>	Issues Discussed: Please see proposal document Vote Approved, priority order #2 Workshops for faculty by On Course, Logistics: \$3,000 for 1-day class, plus \$25 materials per person, 25 people (no cap). Totals \$3,500. Discussion/Suggestions: One workshop approved, two additional TBA, subject to successful first workshop. Flex Credit? (standard 3), Venue - HU Lecture Hall 201, Target date: Opening day AB 705
III. BSC Proposal 3 Requestor: Tova Schilling Discipline ESL Time Line: Summer 19 – Summer 20 Title: Build ESL sequence that leads to Transfer	<i>Same</i>	Issues Discussed: Please see proposal document Conditional, Vote Approved, priority order #3 Conditions: 1. Subject to research – needs 2. That it aligns with English courses, no additional courses Discussion/Suggestions: Take a look at course redevelopment, before curriculum 100A, 50, 53 Consider: Marketing, placement process, credit/non-credit, ESL credit leading to ENG 101, revise placement questionnaire.
Next meeting: Fall 2019 - TBA		