"INTEGRATED PLANNING IS A SUSTAINABLE APPROACH TO PLANNING THAT BUILDS RELATIONSHIPS, ALIGNS THE ORGANIZATION, AND EMPHASIZES PREPAREDNESS FOR CHANGE." (SCUP, 2018)

PURPOSE

The Strategic Planning Committee (SPC) is a participatory governance committee, which provides oversight and monitoring of the various planning documents within the institution in order to accomplish the mission and goals of the district. SPC utilizes the Educational Master Plan, which is the district's strategic plan, to review the mission, vision, values, and practices of the institution and to monitor and modify the Strategic Goals and the Institutional Learning Outcomes.

SPC Goals:

1. Ensure alignment of AVC's Strategic Plan/EMP Goals with the CCCCO Vision for Success Goals.
2. During 2022-23, monitor the college's progress on Vision for Success (VfS), Student Equity & Achievement (SEA), and Institutional Set Standards (ISS), metrics.
3. Continued improvement of integrated planning and budgeting processes during 2022-23, in collaboration with the Budget Committee at joint meetings and the program review committee.
4. Ensuring greater college-wide involvement in planning during 2022-23.

STRATEGIC PLANNING COMMITTEE **Minutes**	**August 9th, 2023** **Zoom Meeting** **2:30PM – 4:00PM**

COMMITTEE MEMBERS:

1. Meeta Goel, Co-Chair (Dean, IERP/Library)
2. Hal Huntsman, Co-Chair (AS: President)
3. Svetlana Deplazes (CMS: Director, IR)
4. Michael Dioquino (Exec. Director or Designee-IT)
5. Michelle Hernandez (Associate Dean, FYE/SYE)
6. Jim Landreth (Classified Union: CTE)
7. James Nasipak (Director, Business Services)
8. Jenell Paul (Classified: Student Services)
9. Rodney Schilling (AS: Counseling Faculty)
10. Casey Scudmore (Associate Dean, Health & Safety Sc)
11. Kim Sennett (AS: CTE/Vocational Faculty)
12. Veronica Sirotzki (Classified Union)
13. Jill Zimmerman (Dean, Student Services)
14. ? (ASO: Student Rep)

VACANT MEMBER REP:

Faculty Union
Enrollment Mgmt, Co-Chair
Full-Time Faculty
Adjunct Faculty
ASO Rep

EX-OFFICIO:

Jennifer Zellet (Superintendent/President)
Shami Brar (VP, Administrative Services)
Alejandro Guzman (Exec. Director, Marketing)
Kathy Bakhit (VP of Academic Affairs)
Idania Reyes (VP, Student Services)
Lauren Elan Helsper (VP Human Resources)

ITEMS	PERSON	ISSUES DISCUSSED/ACTION
I. Opening comments from the Co-Chairs (See "Planning-Related 2023" Folder in the Shared Drive) https://drive.google.com/drive/folders/1yxSDrbqPVpFy5HufqkXFyTw5ORkw7ktl?usp=sharing	Hal & Meeta	Meeta and Hal welcomed everyone. Hal stated that as a group, the goal is to get a plan, draft, and approve it. Meeta asked everyone to review the Purpose and Goals at the top of the agenda. The committee hopes to revisit the goals and the other SPC planning-related documents. Meeta navigated the committee through accessing the 2022-2023 Planning-Related Documents on the shared drive. She encouraged everyone to review the documents.
II. Status of 2022-2023 Planning-Related Activities, Including Some Key Data & Initiatives, e.g., Caring Campus, Achieving the Dream, etc.	Meeta	Meeta discussed the status of the planning-related activities: - Caring campus will have a presentation on opening day on Friday, August. 11th, which is going to be their official kickoff. However, they devised an implementation plan that still needs to go to the Leadership and the Board. -Achieving the Dream: We were one of ten colleges selected (Bill and Melinda Gates Initiatives). Meeta believes that it's one of the most pivotal things that can help transform the culture at AVC, and they rely on and force you to look at data. The coaches are coming in October to visit, and they will meet

		people. In February, they want every employee to provide their input, and they will return and share the data with us. The accreditation visit is on September 18th and 19th. Before they come, by September 1st, we must respond to their five inquiries. More information about bachelor's degrees, Correspondence courses, EEO Plans, Capital plans, and our process for evaluating and developing our employees. Another critical planning and culture-related activity was the campus culture survey back in May, and the results were shared in June. The data is in the shared folder. Hal notes that the different initiatives in the plan we are trying to craft must be large enough to encompass all of them. Meeta said that one of them needs to be the umbrella, and Hal noted that it would be helpful and should fit into our larger goal. Shami gave an update on the Facilities Service Plan. The project was put on hold until the educational service plan goals were finalized. The committee is now in place; he wants to kick off that process and get it going again. Also, he wants to utilize the facilities subcommittee to drive the direction, not just for facilities and planning issues but for various groups' requests to use the buildings.
III. June 20th, 2023, SPC Planning Retreat	Meeta, Hal, & Retreat Attendees	Meeta reviewed and discussed the June 20th SPC Planning Retreat notes with the committee. College-wide communication and collaboration were some of the critical concerns.
IV. AVC SERVES Summit, July 24th, 2023 & Development of 2023-2026 Strategic Plan Goals	President Zellet & Meeta	President Zellet thanked Meeta and Hal for the collaboration she sees happening between them as AVC works through a different kind of planning process. She discussed how AVC SERVES as our Strategic Planning Document instead of a Master Plan. She stated that each chapter tells us what the service plan is for each area (students, equity, resources, vision, education, success, etc.), and realize that all our Service Plans (Education, Facility, Technology), everything that would be considered a Strategic Plan, folds into this. Meeta shared and discussed the notes from the July 24th AVC SERVES Summit Team Notes.
V. Next Steps	Hal & Meeta	Meeta shared that what's needed is identifying that umbrella. Hal thinks that the SERVES document is the umbrella. He feels that we don't need more or new processes, Meeta agreed. President Zellet suggested having AVC SERVES as the umbrella; the smaller strategic plans and the goals people are working on are within their working units. Meeta shared that the challenge is identifying three to six college-wide goals that we can all agree on. Once that's done, it could go to the areas as suggested; they could put how their work ties to the larger goals. Hal suggested changing the language in the AVC SERVES framework because they are not written as goals. Once the committee agrees, he could take them back to the Academic Senate, which will take approximately a month.
VI. SPC Meeting Days/Time	Hal & Meeta	The committee agreed on keeping the SPC meetings on the 1st Wednesday of each month.
Next Meeting: September 6, 2023		

SPC MEETING DATES (JUNE 20, 2023 – JUNE 30, 2024) VIA ZOOM @ 2:30 – 4:00PM SPC MEETINGS 1ST WEDNESDAY/MONTHLY (DATES ARE SUBJECT TO CHANGE)		
~~June 20, 2023~~	November 1, 2023	March 6, 2024
~~August 9, 2023~~	December 6, 2023	April 3, 2024
September 6, 2023	January 3, 2024	May 1, 2024
October 4, 2023	February 7, 2024	June 5, 2024