



ANTELOPE VALLEY COLLEGE

Agenda

Tuesday, Sept. 29, 2015

Library L201

Time – 4:30 p.m. – 5:45 p.m.

Type of Meeting: AVC Student Equity Working Group Meeting (*Regular*)
Note Taker: *Leyla Barber, Clerical Assistant III*
Please Review: Agenda, Minutes, 2015 Campus Based Research on Google Drive
Printed material will include: Agenda, Minutes

Committee Members:

- Dr. Erin Vines - *Vice President, Student Services*
- Dr. Jill Zimmerman – *Dean, Student Life*
- Rashall Hightower-Stickel – *Director, Student Equity*
- Morenike Adebayo-Ige – *Faculty, Language Arts*
- Jason Bowen – *Faculty, Math and Sciences*
- Snizhana Jane Bowers – *Faculty, Math and Sciences*
- Jamaal Brown – *Program Specialist, Outreach/FYE*
- Marisela Corona, Technician I, CalWorks*
- Dr. DeNean Coleman-Carew, *Counselor*
- Scott Covell – *Faculty, Language Arts*
- Franky Curiel – *Director, EOPS*
- Dr. Svetlana Deplazes - *Research Analyst, Institutional Research*
- Kimbirly Dolatowski – *Student Trustee/ASO Representative*
- Dr. Charlotte Forte-Parnell – *Dean, Language Arts/Academic Development*
- Dr. Irit Gat – *Faculty, Social & Behavioral Sciences*
- Crystal Garcia – Secretary, Instructional Resources & Extended Services*
- Vanessa Gibson – *Specialist, Financial Aid*
- Maranatha Javines - ASO representative*
- Vejea Jennings – *Faculty, Language Arts*
- Jamie Jones – *Research Tech, IERP/Library Services*
- Karen Lubick – *Faculty, Language Arts*
- Tina McDermott – *Faculty, Language Arts*
- Audrey Moore – *Counselor, Counseling & Matriculation*
- Brian Palagallo – *Faculty, Language Arts*
- Tamira Palmetto Despain – *D.S. Specialist, Office for Student with Disabilities*
- Gary Roggenstein – *Dean, Counseling & Matriculation*
- Wade Saari – *Classified, Assessment*
- Dr. Bonnie Suderman – *Vice President, Academic Affairs*
- LaDonna Trimble – *Dean, Enrollment Services*
- Dr. Les Uhazy – *Dean, Math and Sciences*
- Sherri Zhu, Faculty, Math and Sciences*
- Guest: Carla Corona, Theatre Arts*

	Items	Person	Action
I.	Welcome	All	Approval of Minutes

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<p>II. Report Timeline</p>	<p><i>Dr. Jill Zimmerman Rashall Hightower</i></p>	<p>REPORT DUE DATES:</p> <ul style="list-style-type: none"> • Academic Senate – November 19, 2015 Meeting • President’s Office (signatory meeting) • December 4, 2015 – To the Board for the December 14, 2015 Board of Trustee’s Meeting • December 18, 2015 – To Chancellor’s Office
<p>III. Data review</p>	<p><i>Rashall Hightower</i></p>	<p>Subcommittees – Goals and Activities</p> <ul style="list-style-type: none"> • Access – tbd • Course Completion – tbd • ESL and Basic Skills – Karen Lubick • Degree and Certificate Completion – tbd • Transfer – Gary Roggenstein • Other College – or District-wide Initiatives Affecting Several Indicators – tbd
<p>IV. 2015-2016 Student Equity Efforts</p>	<p><i>Rashall Hightower</i></p>	<p>2015 October:</p> <ul style="list-style-type: none"> • AVC Pajama Jam Event (tbd) <p>2015 November:</p> <ul style="list-style-type: none"> • STEAM College Expo (Nov. 5) • Umoja Conference update (Nov. 6-7) • Veterans Week (date: Week of Nov. 9th) • Promote Triumph Scholars Program for Spring enrollment • Promote FYE for Spring enrollment • Learning Express Library <p>2015 December:</p> <ul style="list-style-type: none"> • Latino Expo (Dec. 12) <p>2016 February</p> <ul style="list-style-type: none"> • Black History Month <p>2016 Winter/Spring:</p> <ul style="list-style-type: none"> • Black College Expo (Feb. 6, 2016) • Historical Black College Event (AVC SPRING BREAK) • A2Mend Conference (March 4-6, 2016) • Working on online event registration similar to the new Books Help Online Application. • Books Help will now be housed in Student Equity.
<p>NEXT MEETING DATE: Tuesday, Oct. 6, 2015 at 4:30 p.m. to 5:45 p.m. Location: Library L201</p>		<p>(Every Tuesday at 4:30 p.m. until report is submitted to the Chancellor’s Office. After report submitted to Chancellor’s Office, meetings will be held on 1st and 3rd Tuesday at 4:30 p.m.)</p>

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Minutes

Tuesday, Sept. 29, 2015
Library L201
Time – 4:30 p.m. – 5:45 p.m.

Type of Meeting: AVC Student Equity Working Group Meeting (*Regular*)
Note Taker: *Leyla Barber, Clerical Assistant III*
Please Review: Agenda, Minutes, 2015 Campus Based Research on Google Drive
Printed material will include: Agenda, Minutes

Committee Members:

- Dr. Erin Vines - *Vice President, Student Services*
- Dr. Jill Zimmerman – *Dean, Student Life (Absent)*
- Rashall Hightower-Stickel – *Director, Student Equity*
- Morenike Adebayo-Ige – *Faculty, Language Arts*
- Jason Bowen – *Faculty, Math and Sciences (Absent)*
- Snizhana Jane Bowers – *Faculty, Math and Sciences (Absent)*
- Jamaal Brown – *Program Specialist, Outreach/FYE*
- Marisela Corona, *Technician I, CalWorks (Absent)*
- Dr. DeNean Coleman-Carew, *Counselor (Absent)*
- Scott Covell – *Faculty, Language Arts (Absent)*
- Franky Curiel – *Director, EOPS*
- Dr. Svetlana Deplazes - *Research Analyst, Institutional Research (Absent)*
- Kimbirly Dolatowski – *Student Trustee/ASO Representative*
- Dr. Charlotte Forte-Parnell – *Dean, Language Arts/Academic Development (Absent)*
- Dr. Irit Gat – *Faculty, Social & Behavioral Sciences*
- Crystal Garcia – *Secretary, Instructional Resources & Extended Services*
- Vanessa Gibson – *Specialist, Financial Aid (Absent)*
- Maranatha Javines - *ASO representative (Absent)*
- Vejea Jennings – *Faculty, Language Arts*
- Jamie Jones – *Research Tech, IERP/Library Services (Absent)*
- Karen Lubick – *Academic Development Faculty Chair*
- Tina McDermott – *Faculty, Language Arts (Absent)*
- Audrey Moore – *Counselor, Counseling & Matriculation (Absent)*
- Brian Palagallo – *Faculty, Language Arts (Absent)*
- Tamira Palmetto Despain – *D.S. Specialist, Office for Student with Disabilities*
- Gary Roggenstein – *Dean, Counseling & Matriculation (Absent)*
- Wade Saari – *Classified, Assessment (Absent)*
- Dr. Bonnie Suderman – *Vice President, Academic Affairs (Absent)*
- LaDonna Trimble – *Dean, Enrollment Services (Absent)*
- Dr. Les Uhazy – *Dean, Math and Sciences (Absent)*
- Dr. Sherri Zhu, *Faculty, Social & Behavioral Sciences*
- Guests:
- Carla Corona, *Theatre Arts*
- Dr. Louis Lucero, *Director, Office of Students with Disabilities*
- Yuliana Martinez, *Technical Analyst, Financial Aid Office*

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Items	Person	Action
I. Welcome	All	Approval of Minutes <ul style="list-style-type: none"> Rashall moved to approve the Sept. 22nd minutes. The minutes were approved as distributed.
II. Report Timeline	<i>Dr. Jill Zimmerman Rashall Hightower</i>	REPORT DUE DATES: <ul style="list-style-type: none"> Academic Senate – November 19, 2015 Meeting President’s Office (signatory meeting) December 4, 2015 – To the Board for the December 14, 2015 Board of Trustee’s Meeting December 18, 2015 – To Chancellor’s Office
III. Data review	<i>Rashall Hightower</i>	<u>Issues Discussed:</u> <ul style="list-style-type: none"> Data will once again allow us to identify our progress, our strengths and which areas are disproportionate impacted, which will then follow by creating an action plan to meet identified gaps. The data in our equity reports will assist us to evaluate and compare our results to previous years. There is a need for more narrative beyond stating the facts. The committee was asked to continue to review the 2015 Campus Based Research prepared and sent by Dr. Deplazes through Google Drive. The following signed up to join the subcommittees. <p>Subcommittees – Goals and Activities</p> <ul style="list-style-type: none"> Access: <ul style="list-style-type: none"> Morenike Adebayo-Ige Course Completion: <ul style="list-style-type: none"> Dr. Irit Gat Jamaal Brown ESL and Basic Skills: <ul style="list-style-type: none"> Karen Lubick Degree and Certificate Completion: <ul style="list-style-type: none"> In need of volunteers Transfer: <ul style="list-style-type: none"> Gary Roggenstein Other College – or District-wide Initiatives Affecting Several Indicators: <ul style="list-style-type: none"> Franky Curiel Dr. Louis Lucero

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		<p>Action items:</p> <ul style="list-style-type: none"> The committee requested a hand-out of specific questions requested in the new template, which can be addressed by the appropriate department or representative.
<p>IV. 2015-2016 Student Equity Efforts</p>	<p><i>Rashall Hightower</i></p>	<p>2015 October:</p> <ul style="list-style-type: none"> AVC Pajama Jam Event (tbd) <p>Issues Discussed:</p> <ul style="list-style-type: none"> Tamira informed the committee of the possibility the <i>Mid-Semester Check-in the week of October 12th</i>. <i>The event would be held either Mon., Oct. 12th or Tues., Oct. 13th between the hours of 5:30 p.m. to 7 p.m.</i> <i>The Hispanic Heritage event takes place on Tuesday, Oct. 13th in the Fine Arts Quad, and they would be able to cross promote, per Carla Coronado.</i> <i>Tamira will follow-up with counselors and the Learning Center, talk to Michelle Hernandez with Outreach. ASO would help promote.</i> <i>Carla talked about taking a group of students to the “Real Women Have Curves” play by Josefina Lopez this October at the Pasadena Playhouse. Sponsored by the AVC Foundation. She hopes to partner with Student Equity for future activities such as this and open invitation to more students.</i> <p>2015 November:</p> <ul style="list-style-type: none"> STEAM College Expo (Nov. 5) Umoja Conference update (Nov. 6-7) <p>Issues Discussed:</p> <ul style="list-style-type: none"> <i>There will be nine faculty and staff taking about 30 students to the Umoja conference.</i> <i>There was a discussion about AVC possibly joining the Umoja Community Consortium at a \$1,000 annual membership. Student Equity funding could not be used to pay for memberships, but there may be other funding source on campus to cover the annual membership.</i> <p>Issues Discussed:</p> <ul style="list-style-type: none"> <i>Vejea and Dr. Vines will research other possible funding sources such as 3SP. Another possibility would be applying for an AVC Foundation Grant.</i> <i>A few of the benefits would be a lower registration cost per student and faculty for conferences, various site visits</i>

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		<p><i>encouraging more student interaction.</i></p> <ul style="list-style-type: none"> • <i>Vejea and many others were interested in looking into the Puente Program. The program has helped college students achieve their goals targeting more of the Hispanic or Latino students.</i> • Veterans Week (date: Week of Nov. 9th) <p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Veterans Center is currently putting together activities for this week. The following ideas were discussed: color guard presentation during Homecoming’s half time show, provide free tickets to AVC games, recreating a Veterans’ Wall (done by S.A.C students in the past), partnering with the Blue Star Moms, providing stress relieve workshops and creating a family event reaching out to veterans’ family members. • Promote Triumph Scholars Program for Spring enrollment <p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • <i>The Triumph Scholars Program is a learning community for students enrolled in both classes during the semester: English 99 and Human Development class.</i> • <i>Vejea would like to continue to increase marketing for the program for the upcoming semester through social media (Facebook, twitter, etc.) and peer mentoring.</i> • <i>It was proposed to create a weekend-preview-workshop with dynamic speakers and program overview to help recruit more students into the program.</i> • Promote FYE for Spring enrollment • Learning Express Library <p>2015 December:</p> <ul style="list-style-type: none"> • Latino Expo (Dec. 12) <p>2016 February</p> <ul style="list-style-type: none"> • Black History Month <p>2016 Winter/Spring:</p> <ul style="list-style-type: none"> • Black College Expo (Feb. 6, 2016) • Historical Black College Event (AVC SPRING BREAK) <p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Currently working with agency to schedule tour. Student Equity will be contacting Towana Catley as the Transfer
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		<p>Center Education Advisor to create partnership and open invitation to more students.</p> <ul style="list-style-type: none"> • A2Mend Conference (March 2-4, 2016) • Working on online event registration similar to the new Books Help Online Application. • Books Help will now be housed in Student Equity. <p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • <i>Student Equity plans to open the Books Help program online application starting in mid-January.</i> • <i>Student Equity plans to create an online registration for the various student opportunities such as college tours, conferences, etc. This will also help as we promote and the activities and forward to all campus to share information students.</i> • Franky will forward Si Se Puede Student Club meeting details to Carla Coronado. Meetings take place in the EOPS conference room. Carla is interested in getting involved with the student club. • Morenike would like to attend A2Mend Conference.
<p>NEXT MEETING DATE: Tuesday, Oct. 6, 2015 at 4:30 p.m. to 5:45 p.m. Location: Library L201</p>		<p>(Every Tuesday at 4:30 p.m. until report is submitted to the Chancellor’s Office. After report submitted to Chancellor’s Office, meetings will be held on 1st and 3rd Tuesday at 4:30 p.m.) Adjourned at 5:40 p.m.</p>

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