



STRATEGIC PLANNING & BUDGET COUNCIL MINUTES FOR INFORMATIONAL PURPOSES ONLY No official actions were taken due to lack of quorum.	WEDNESDAY, MAY 28, 2025 2:30 PM – 4:00 PM SSV 236
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TYPE OF MEETING: SPC & BC Meeting NOTE TAKERS: Megan Aceves PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents
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<p><u>Strategic Planning and Budget Committee Members:</u></p> <ol style="list-style-type: none"> 1. Rebecca Farley Co-Chair (VP, Student Equity & Achievement)* 2. Hal Huntsman, Co-Chair (AS: President)* 3. Shami Brar, Co- Chair (VP, Administrative Services)* 4. Jim Landreth (Classified Union: CTE) 5. James Nasipak (Director, Business Services) 6. Jenell Paul (Classified: Student Services)* 7. Janet Diaz De Leon 8. Rodney Schilling (Academic Senate: Counseling Faculty) 9. Kim Sennett (AS: CTE/Vocational Faculty) 10. Veronica Sirotzki (Classified Union) 11. Jill Zimmerman (Dean, Student Health & Wellness)* 12. Ethan Andrada (ASO Rep.) 13. Steve Benitez (ASO Rep.) 14. Michael Carey (Academic Senate: Adjunct Faculty) 15. Linda Parker (Academic Senate: Library Faculty)* 16. Jessica Eaton (Co-Chair Enrollment Mgmt) 17. Marissa Latuno (Health & Safety Sciences) 18. Daniel Conner (ITS Designee)* 19. Suzanne Olson (Classified Union)* 20. Pamela Ford (Classified Union)* 21. Svetlana Deplazes (Student Equity & Achievement) 22. Joel Gunterman 23. Marvin Guman 24. Karen Slaybaugh 25. Jim Firth 26. Harmony Miller* 27. Kent Moser 28. Kevin North 29. Windy Franklin-Martinez 30. Angela Musial 31. Sarah Schneider* <p>Guests: Wendy Dumas, Tammara Steffes, Lisa Nowak, Emily Moulten</p> <p><u>Vacant</u> Academic Affairs (CMSA) Director, IR (CMSA) Faculty Union Academic Senate: CTE/Vocational Faculty Classified: Academic Affairs Classified: ITS</p>
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<p><u>Ex-Officios</u> Jennifer Zellet (Superintendent/President) Kathy Bakhit (VP of Academic Affairs) Lauren Elan Helsper (VP of People, Culture & Talent) Rebecca Farley (VP of Equity and Student Achievement)*</p>	<p>Shami Brar (VP of Administrative Services)* Idania Padron (VP of Student Services)* Alejandro Guzman (Exec. Director of Marketing)</p>
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AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED /ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		

I. Approval of SPC Minutes for Meetings on May 14, 2025, April 23, 2025, February 5, 2025, & October 16, 2024	All	Unable to approve minutes as the committee did not reach a quorum.
II. Opening Comments from Co-Chairs	Hal	Welcome by Hal. Dr. Farley thanked all that came to celebrate AVC. That was the first kick-off for summer and there will be more opportunities to see the posters on Opening Day.
III. Review of SPBC Resource Allocation	Shami	<p>One-Time Funding Report</p> <ul style="list-style-type: none"> The One-Time Funding Report has been completed, highlighting the highest and lowest funding requests. The highest was \$478K for MSE–Planetarium equipment updates, and the lowest was \$195K for a Kinesiology STH Clerical Assistant II position. These reports will be distributed to the committee for review. As part of the tentative budget process, funds have been set aside for these requests, though they are not limited to restricted sources. All scoring results and requests will be submitted to the President for final review. Following this, Fiscal, Facilities, and IT teams will begin validating and refining cost estimates. These are preliminary figures and are subject to change; for example, a \$99K request for swing gates will go out for bidding, and final pricing may vary. The overarching goal is to fund as many proposals as feasible. Amounts may shift depending on bid outcomes and administrative revisions. A previous example includes the Dean of IERP’s departure and the onboarding of a new VP of ESA, which required reassessment of priorities. These reports are intended to prompt dialogue and support strategic allocation of funds. <p>Ongoing Funding Report:</p> <ul style="list-style-type: none"> The Ongoing Funding Report now includes a five-year cost outlook to provide clarity on how current one-year allocations may impact future budgets. This is for illustrative purposes only. Of particular note, the top-scoring item was accreditation and certification fees for the Fire Academy (score: 522), and the lowest was IERP/Library professional development. <p>A final report will be presented to the committee outlining the approved funding items.</p>
IV. Presentation of AVC 2025-2026 Proposed Budget	Shami	<p>Shami gave his fiscal team (Lisa, Tammara and Wendy) a special shout out to thank them for their tireless work on maintaining, tracking and preparing for year-end close of the budget and assistance with the 2025-2026 proposed budget.</p> <p>Presentation of the Budget. The Ppt will be available to the committee after its formal presentation to the Board of Trustees at the June 10, 2025 meeting.</p> <p>State Budget Process (Pg. 3): The budget is currently in the “May Revise” phase. An enacted budget is expected by</p>

June 15, 2025. Additional funding details will be provided later in the summer via trailer bills.

Timeline (pg. 4): April/May: Solicit input from depts. And Budget Managers; **June:** Tentative Budget presented to the Board; **July–August:** Year-end closing; **August–September:** Adopted Budget presentation

Financial Reporting Deadlines (Pg. 5): By July 1, tentative budget needs to be submitted to the County; by September 15th, public inspection of a statement for prior year receipts and expenditures as well as current year expenses, as well as holding a public hearing on the proposed budget and adopt a final budget; by September 30th, complete the adopted annual financial and budget report and make it available to the public; by October 10 submit an annual financial and budget report to the Chancellor’s Office; and by December 31, submit audit report to the Chancellor’s Office.

Governor’s May Revision Highlights (Pg. 6):

- The May Revision reflects a decrease from January’s proposed budget.
- The state is facing a \$12B deficit with projected deferrals.
- Tariffs represent a major source of fiscal uncertainty.
- The “Big Three” tax revenues are \$5B above projections for this year, but next year (2025–26) is expected to fall short by nearly \$8B.
- Cuts of 3% are expected for the State and UC systems.
- Prop 98 Guarantee remains at \$105M, though 7% is being withheld due to shortages.
- The Public School System Stabilization account is depleted.

Governor’s May Revision Highlights / Table showing the California Community Colleges Prop. 98 Funding Source (in Millions) (Pg. 7):

- For Prop 98, the May revision shows it is down from the Governor’s January budget by over \$10B.
- The chart shows reductions across the board .

Pg. 8:

- The Governor was generous to community colleges in the Budget and revision; given the uncertainty, it is good. The proposal allocates for a 2.3% COLA for community colleges. The Governor is also expecting 2.43% growth and so they’ll receive more funding for their FTES.
- One time funding for the statewide technology transformation was removed from the May Revision.
- The revised budget includes the \$24.6M AVC Gymnasium replacement project which is great news and is part of the \$68.5M in capital outlay from Prop 51 and 52 for continuing projects.

Proposed 2025-26 Changes to Prop. 98 Funding (Pg. 9):

The chart shows the programs that will be receiving COLAs. The Equity and Student Achievement program did not receive a COLA. This is going to be a problem; it has to now be picked up somewhere else since it is not sustained.

2025-26 SCFF Rates (Pg. 10): This chart shows that the 2.3% COLA is being allocated across the board which also translates to increased FTES funding.

SCFF (Pg. 11): Rates are adjusted annually. The SCFF “hold harmless” ends this year. We must maximize the FTES for this year as that provides our “floor” and safety.

2024-25 Estimated Actuals for Unrestricted General Funds (Pg. 12): This table shows the beginning fund balance less expenditures, and other outgoes, and the ending fund balance. The District maintains a 38.3% unassigned reserve (above the required 17%). AVC is financially stable, capable of weathering economic downturns or federal funding cuts. Payroll has remained intact without borrowing, unlike some other districts, due to healthy reserves.

A CCC presentation will outline planned uses for reserves.

Breakdown of the General Fund Revenue and Expenditures for 2024-25. (Pg. 13): 84% of our funding is state, 5% from federal and 11% from local. As for the general fund expenditures, 35% is spent on academic salaries, 21% on classified salaries, 20% on benefits, 17% on other operating costs, 4 % on supplies, 2% on capital expenditures and 1% on other outgoing expenses.

Page 14: Summary slide of all of the funds for 2024-25. Holistic view of all funds.

Page 15: 2025-26 Budget Assumptions. Revenue assumption based on 2.3%COLA. From P1-P2, we increased to 10,765.16. We did not meet the 11,400 by 2024. In 2025-26 well be in stability with an amount of \$1.3M. The growth is not reflected because we are not in growth as we have no reach Pre-Covid FTES. We are using ECA (Emergency condition allowance). We don’t qualify for growth until we exceed the 2019 numbers and we haven’t done so yet.

Expenditure budget assumptions. Step and column increases, pension and rate increases. CalPERS up from 27.05% in 2024-25 to 27.40% in 2025-26, CalSTRS, no changes. California CPI-2.92%, inflation factor of 3% for most supply and operation expenses, unemployment insurance rate:.05%, resource allocation, long term commitments, and on-going district obligations.

Page 16: 2025-26 Tentative Budget slide. These are still projections based on the May revise and ending fund balance. These numbers are also based on filling vacant positions. The reserve was cut off and will provided when distributed to the committee. It is roughly 34.8% of the

		<p>prior unaudited.</p> <p>Page 17: Overall General Fund Revenue FY 2025-26 with 86% State, 3% Federal, 11% Local and General Fund Expenditures broken down by colors. 27% Academic Salaries, 17% Classified Salaries, 17% Benefits, 6%Supplies, 17% Other operating costs, 1% capital Expenditures and 15% other outgo. These are tentative and may not materialize this way when it plays out.</p> <p>Questions: Are there any new grants or initiatives that are looming and pending that is being taken into considerations? We lost two major grants that were opened to multiple areas, which were Trio and FYE. As for NextUp, no allocation since we didn't spend our money (need to spend \$3M). Efforts are in play to spend down with filling positions and doing outreach.</p> <p>Page 18: Chart of the 2025-26 Tentative Budget for all funds sources.</p> <p>Page 19: Wrap Up slide showing 2025-26 Outlook. COLA 2.3%. Funded on stability, prior year funding and COLA. Potential deferrals and high potential for reduction in federal programs and funding, uncertain economic outlook due to federal actions, increasing operational costs with inflation that could increase due to tariffs, ending fund balance provides short-term stability, and the District can't use one-time dollars to fix an ongoing challenge.</p>
<p>VI. Non-agendized discussions.</p>	<p>Rebecca</p>	<p>A brief update was provided on current and upcoming institutional initiatives. The Student Equity and Program Plan will be released soon, with focus groups convening to help shape its development. Additionally, Achieving the Dream will return in the Fall 2025 term. The SME team is scheduled to attend a conference in June, which will further support ongoing academic and institutional improvement efforts.</p> <p>A discussion was initiated regarding the structure and function of committee operations, specifically the combining or separating current committee groups. The goal is to ensure compliance with Administrative Procedure (AP) 2510. It was noted that the current combined group is too large to consistently meet quorum, which hinders the committee's ability to make formal decisions regarding membership and other action items. Given this issue, it was agreed that addressing committee structure must be a high-priority agenda item for a future meeting in Fall 2025. Ongoing conversations will be necessary to determine the best approach moving forward.</p>

Upcoming Meetings:

