



ANTELOPE VALLEY COLLEGE

Office of Human Resources & Employee Relations

ANNOUNCEMENT OF TEMPORARY, SHORT-TERM, PROFESSIONAL EXPERT ASSIGNMENTS

ASSIGNMENT: Lighting Theatre Technician Professional Expert - Temporary, Short-Term Assignments
LOCATION: Multiple venues on and off-campus RN 16-18
RATE OF PAY: Range: \$20.50/hour - \$24.50/hour

DEADLINE Ongoing Pool
TO APPLY: (Immediate need for 2016 and to establish a pool) Applications will be reviewed on an as-received basis.

WORK

SCHEDULE: Performance/Event based. Variable hours, includes irregular hours, evening and weekend work. There are no guaranteed minimum hours for this assignment.

Temporary employees may only work up to 25 hours a week, total not to exceed 999 hours for a total of 100 days.
(Days are counted regardless of # of hours worked per day)

TYPICAL DUTIES: Under the work direction of the Performing Arts Theatre Manager or other assigned supervisor:

- Sets up and operates theatrical/stage lighting equipment including light Hang & Focus, circuiting, cabling, operating a Spot during rehearsals and performances for various theatre, opera, meetings, choral and music concerts, dance, variety shows and other college and outside rental events
- Hangs basic light plot with three-color wash, specials and creates a House Light plot
- Ensures that lighting equipment is in proper clean working condition
- Reads light plots provided by producers and adapts and restores House plot
- Designs and implements lighting for a variety of events
- Operates a variety of Lighting consoles and writes cues into board
- Provides House Light Plot and instrument inventory to producers
- Orders expendables and other needed materials for theatre lighting operations
- Performs basic troubleshooting and maintenance of equipment being used
- Performs other related duties as assigned

KNOWLEDGE OF:

- Terminology, methods, practices, and techniques of lighting and lighting design
- Hanging and focusing instruments; programming cues into lighting boards; and other lighting design practices
- Appropriate backstage health, safety, and operational standards

ABILITY TO:

- Follow established backstage health, safety, and operational practices and procedures
- Manage time effectively and handle workload in an accurate and efficient manner
- Understand and carry out oral and written directions
- Establish and maintain cooperative working relationships
- Advise and interact effectively with technical and non-technical workers, faculty, students, outside renters and volunteers
- Cross-train in other Theatre Tech assignments as needed
- Work with frequent interruptions while maintaining strong detail orientation, be flexible and adaptable under varied conditions and requirements, and maintain composure/perform well under time pressures
- Work a flexible schedule including evenings, weekends and holidays, depending upon performance schedules

Annual Security Report is provided by Antelope Valley College for prospective students and employees. A copy of this report is available at <http://www.avc.edu/administration/police/>

MINIMUM REQUIREMENTS:

- Any combination of relevant experience and education sufficient to adequately perform the duties of the assignment, **and** a minimum of one to three-years Lighting theatrical experience

PHYSICAL EFFORT:

- Ability to exert physical effort, such as walking, climbing, standing, reaching, pulling, lifting 50 lbs., bending and twisting
- Ability to maintain effective audio-visual discrimination and perception for communicating with others
- Sitting or standing for extended periods of time

APPLICATION PROCEDURE

To be considered an applicant for a temporary short-term non-continuing pool assignment in the Antelope Valley Community College District, all of the following documents must be submitted no later than 4:30 p.m. on the deadline date.

If any of the listed materials are missing or incomplete, the application will not be considered.

1. A completed and signed Antelope Valley College [Temporary Short-Term Employment Application](#)
2. Cover letter addressing your interest and qualifications
3. Résumé
4. Verifiable Employment References, each must include: employer name, primary supervisor contact information (name, email and/or phone number), what level of duties was performed & dates employed.

The application must be filled out completely and signed. **Do not** indicate, “**See Résumé**” on any part of the application. Blank spaces, illegible entries or failure to sign the application may be cause for rejection. The District will not return application materials submitted.

Application forms are available on the AVC web site www.avc.edu or from the Human Resources Office. Submit application packet to:



ANTELOPE VALLEY COLLEGE

**Office of Human Resources
3041 West Avenue K
Lancaster CA 93536
(661) 722-6311**

**Faxed or emailed materials cannot be accepted.
Unsolicited materials will not be included. Postmarks will not be accepted.**

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

AVC is an equal opportunity employer.