

**Election Code**  
**Associated Student Organization**  
**Antelope Valley College**  
**Spring 2020**

The following procedures were prepared by the Associated Student Executive Council for the ASO Spring election.

**I. Authority**

The ASO Executive Council and Dean of Student Life and Services and/or designee will have full authority to enforce the Election Code for the Spring 2020 election.

The Executive Council and Dean of Student Life and Services and/or designee shall recommend and enforce sanctions against candidates who violate the Election Code during the Spring election. Their decision is final.

**II. Positions available:**

The Executive Board, in order of succession, consists of the:

- President
- Vice President of Academic Affairs
- Vice President of Student Services
- Vice President of Club Affairs
- Executive Director of Public Relations
- Executive Director of Special Programs
- Treasurer
- Secretary
  
- Senator positions (10)

The House of Senators consists of 10 Senators that will be appointed to a Dean for representation in each division/area on campus after the election by the ASO President with approval of the ASO Executive Council. Senator position titles are reflective of the college dean structure and ASO will have one Senator for each division/area. If the college changes division/area names the ASO positions will be modify to reflect this.

**III. Qualifications for obtaining office:**

- A. Be an active member of the ASO while holding office.
- B. Maintain and complete five (5) units of course work at AVC per semester. To be seated, your Spring 2020 grades and units must be posted to your transcript. You are required to have completed a minimum of five (5) units the spring elected with at least a 2.00 GPA for the semester and a cumulative GPA of a 2.00 or higher.
- C. Must have and maintain at least a 2.00 GPA at AVC.

- D. If running for the Executive Board of ASO (president, vice president of academic affairs, vice president of student services, vice president of club affairs, executive director of public relations, executive director of special programs, treasurer or secretary), you must have successfully completed a minimum of twelve (12) units of college level course work at AVC to be eligible to run for an officer position.
- E. No member of the ASO can hold an office for more than three (3) years collectively.
- F. Students on disciplinary and/or academic probation **are ineligible** to run for or hold any office provided for in the Constitution and By-Laws of the Antelope Valley College Associated Student Organization.
- G. If the candidate does not meet the requirements prior to the election or maintain them during the term of office, they must forfeit the office. If ineligibility occurs, the next runner up will be sworn into office.
- H. All elected and appointed officers are subject to the ASO Constitution and By-Laws. Please read it carefully

IV. Declaration Letter of Intent

- A. Students must communicate with the Dean of Student Life and Services and/or designee the duties of the office for which one is filing a Declaration Letter of Intent. A candidate can declare and run for only one position.

V. Campaigning and qualifications to run for office

- A. Students who meet the qualifications to run for office can begin to campaign once their candidacy is verified and all paperwork is submitted by **Wednesday, April 15, 2020 via email to [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu)**. The student communicates with the Dean of Student Life and Services or designee prior to that time.

VI. Elections Dates and Procedures

- A. Elections will be held from April 27th through April 28th. Voting will be online through myAVC. The polls will close at midnight on April 28th.
- B. All students currently enrolled in classes are eligible to vote.
- C. The candidate's name will be listed on the ballot based on the order of when candidate's letter of intent were received.
- D. All candidates including write-in candidates must receive a majority vote to win and they must receive at least a minimum of ten (10) votes and meet the eligibility requirements to be declared the winner of the election.
- E. All protests concerning the election must be submitted in writing no later than 11 a.m. on Tuesday, April 28, 2020 to the Dean of Student Life and Services at [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu).

VII. Special Campaign Arrangements

Any special campaign activities not mentioned in the above campaign procedures must be submitted in writing in advance for approval by the Dean of Student Life and Services and/or designee.

- VIII. The Executive Council and Dean of Student Life and Services and/or designee reserve the right to extend the filing deadline for any position where there are no declarations filed or no candidate meets the qualifications for obtaining office.

**THIS SHEET MUST BE SUBMITTED BY**  
**APRIL 15, 2020**  
ASO Executive Board/Senator Position  
**DECLARATION LETTER OF INTENT**

I, \_\_\_\_\_, hereby declare my intent to run for the position of  
(PRINT OR TYPE FULL NAME)

\_\_\_\_\_. My signature, which appears below, certifies that I have  
(CLEARLY INDICATE WHAT POSITION)

received and read the ASO Election Code and will adhere to the code as written.

**I will communicate with the Dean of Student Life and Services and/or designee no later than April 15, 2020 by before I can begin campaigning.**

Signature of Candidate \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell/Telephone (\_\_\_\_) \_\_\_\_\_

AVC Student ID Number 900- \_\_\_\_\_

Email Address \_\_\_\_\_

Birth Date \_\_\_\_\_

Date Submitted \_\_\_\_\_

**Please email a statement of no more than 100 words** as to what you think you can contribute to ASO and AVC. Email to Dr. Zimmerman at [jjzimmerman@avc.edu](mailto:jjzimmerman@avc.edu). This statement will posted on myAVC for students to view. All statements will be reviewed prior to posting.

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**FOR OFFICE USE ONLY:**

I certify that the above candidate is academically eligible to run for office on the basis of the following information relative to college work:

Cumulative and semester grade point average \_\_\_\_\_ - \_\_\_\_\_  
(Cumulative) (Semester)

Units enrolled in present semester \_\_\_\_\_

Units completed as of \_\_\_\_\_ - \_\_\_\_\_  
(Semester) (Units Completed)

APPROVAL: \_\_\_\_\_  
Dean of Student Life and Services