

**ANTELOPE VALLEY COLLEGE**  
Student Life and College Activities Office  
Spring 2020  
**Election Procedures for Student Trustee**

The following procedures were prepared by the Dean of Student Life and Services for the Student Trustee election.

I. Authority

The rules and procedures for the Student Trustee election are established by the Dean of Student Life and Services as per Board Policy 2105 and Administrative Procedures 2105. **Additionally, all prospective candidates must complete the Declaration Letter of Intent and communicate with the Dean of Student Life and Services no later than Wednesday, April 15, 2020 via email to [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu).**

II. Criteria for Service

As per Board Policy 2015, the qualifications for obtaining and holding office are:

The Student Trustee shall be enrolled in and maintain a minimum of five (5) semester units in the District, shall be in good standing in the District at the time of nomination and throughout the term of service. The student member is not required to give up student employment with the District. No student shall hold the office of Student Trustee for more than two terms.

III. Campaigning

A. Campaigning will begin as soon as the candidate receives confirmation from the Dean of Student Life and Services and is certified to run for the position.

B. Campaigning will be all online starting April 16, 2020.

C. Candidates can submit a 100 word Candidate Statement by April 16, 2020, which will be placed online.

IV. Election Dates and Procedures

A. Election will be held from April 27th through April 28th. Voting will be online through myAVC. The polls will close at midnight on April 28th.

B. All currently enrolled credit students are eligible to vote.

C. The candidate's name will be listed on the ballot based on the order of when candidate's letter of intent were received.

D. Election results will be announced April 29, 2020.

E. In the event of a write-in candidate receiving a majority vote, they will be subject to the eligibility requirements.

F. **All protests concerning the election must be submitted in writing no later than 11 a.m., Tuesday, April 28, 2020 to the Dean of Student Life and Services at [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu).**

V. Special Campaign Arrangements

Any special campaign activities not mentioned in the above campaign procedures must be emailed in advance for approval by the Dean of Student Life and Services at [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu).

## STUDENT TRUSTEE

### DECLARATION LETTER OF INTENT

I, \_\_\_\_\_, hereby declare my intent to run for the position of  
(PLEASE PRINT NAME)  
Student Trustee to Antelope Valley College's Board of Trustees. I am enrolled in, maintain, a minimum of five (5) semester units in the District, am in good standing in the District at the time of nomination throughout the term of service. My signature, which appears below, certifies that I have received and read the Student Trustee Election Code and the Board Policy and Administrative Procedures related to the Student Trustee and will adhere to the code and these policies as written.

**I will meet with the Dean of Student Life and Services no later than April 15, 2020 via email to [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu).**

Signature of Candidate \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Telephone (\_\_\_\_) \_\_\_\_\_

AVC Student ID Number 900- \_\_\_\_\_

Birth Date \_\_\_\_\_

Date Submitted \_\_\_\_\_

**Please email a statement of no more than 100 words** as to what you think you can contribute to the student body and AVC. Email to Dr. Zimmerman at [jzimmerman@avc.edu](mailto:jzimmerman@avc.edu). This statement will be posted on myAVC for students to view. All statements will be reviewed prior to posting.

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FOR OFFICE USE ONLY:

I certify that the above candidate is academically eligible to run for office on the basis of the following information relative to college work:

Cumulative and semester grade point average \_\_\_\_\_ - \_\_\_\_\_  
(Cumulative) (Semester)

Units enrolled in present semester \_\_\_\_\_

Units completed as of \_\_\_\_\_ - \_\_\_\_\_  
(Semester) (Units Completed)

APPROVAL: \_\_\_\_\_  
Dean of Student Life and Services