

# Guided Pathways Coordinating Committee Minutes

Date: Tuesday,  
February 14th, 2023

Zoom -



<https://avc.zoom.us/j/82286870805?pwd=VEFRdExzUHVMSGFQV1hKdmIFQWg0QT09>

Time: 1:00pm – 2:00pm

**Type of Meeting:** *Regular*

**Note Taker:** *(Michele Schottelkorb)*

**Please Review/Bring:**

-  Guided Pathways Coordinating Committee Agenda (02\_14\_23)
-  Guided Pathways Coordinating Committee Minutes (01\_10\_23)

## Committee Members:

Position	Appointed by	Member Name	Contact	Attendance
Ex-officio	Superintendent/President	Dr. Jennifer Zellet	<a href="mailto:jjellet@avc.edu">jjellet@avc.edu</a>	Absent ▾
Ex-officio	VP of Academic Affairs	Howard Davis	<a href="mailto:hdavis18@avc.edu">hdavis18@avc.edu</a>	Present ▾
Ex-officio	VP of Student Services	Jose Rivera	<a href="mailto:jrivera102@avc.edu">jrivera102@avc.edu</a>	Present ▾
Ex-officio	Academic Senate President	Tamira Palmetto Despain	<a href="mailto:tpalmetto@avc.edu">tpalmetto@avc.edu</a>	Present ▾
Co-chair	VP of Academic Affairs or Designee	Nate Dillon	<a href="mailto:ndillon@avc.edu">ndillon@avc.edu</a>	Present ▾
Co-chair	Academic Senate Classroom Faculty Designee	Alberto Mendoza González Larreynaga	<a href="mailto:amendoza2@avc.edu">amendoza2@avc.edu</a>	Present ▾
Co-chair	Academic Senate Counselor Faculty Designee	Tiffany Castillejo	<a href="mailto:tcastillejo1@avc.edu">tcastillejo1@avc.edu</a>	Present ▾
Member	Dean of IERP or Designee	Meeta Goel	<a href="mailto:mgoel@avc.edu">mgoel@avc.edu</a>	Absent ▾
Member	CMSA - Student Services	Michelle Hernandez	<a href="mailto:mhernandez@avc.edu">mhernandez@avc.edu</a>	Present ▾
Member	CMSA - General	Kenya Johnson	<a href="mailto:kjohnson89@avc.edu">kjohnson89@avc.edu</a>	Present ▾
Member	ASO: Student	Christine Sipin	<a href="mailto:csipin@avc.edu">csipin@avc.edu</a>	Absent ▾
Member	Academic Affairs	Sam Darby (Proxy Robyn Serrano)	<a href="mailto:mdarby1@avc.edu">mdarby1@avc.edu</a>	Present ▾
Member	AS: Non-Classroom Faculty	Audrey Moore	<a href="mailto:amoore@avc.edu">amoore@avc.edu</a>	Present ▾
Member	AS: Classroom Faculty	Gary Heaton-Smith (Proxy Cynthia Littlefield)	<a href="mailto:gheatonsmith@avc.edu">gheatonsmith@avc.edu</a>	Present ▾
Member	AS: CTE Faculty	Kent Moser	<a href="mailto:kmoser@avc.edu">kmoser@avc.edu</a>	Present ▾
Member	AS: Counseling Faculty	Jessica Eaton	<a href="mailto:jeaton@avc.edu">jeaton@avc.edu</a>	Present ▾
Member	AS: Adjunct Faculty	Suzanne Wakefield	<a href="mailto:swakefield@avc.edu">swakefield@avc.edu</a>	Present ▾
Member	Classified: Student Services	Michele Lathrop	<a href="mailto:mlathrop2@avc.edu">mlathrop2@avc.edu</a>	Absent ▾

**Guests:** Robert Zemlin (eLumen), Jill Zimmerman

Items	Person	Action
I. Approval of Agenda	All	<p><b>Issues Discussed:</b> Approved</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
II. Approval of Previous Minutes: (01_10_23)	All	<p><b>Issues Discussed:</b> Approved</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
III. Opening Comments from Co-chairs	Nate Dillon	<p><b>Issues Discussed:</b></p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
IV. Regional Updates	Antonio Ramirez	<p><b>Issues Discussed:</b> Guided Pathways work plan will be out June 1st. Temperature check of where everyone is. Questions about ZTC, student equity plans, strong workforce, etc. Aligned assurances approved last Sept. Office hours are available and a webinar. GP Workplace Guide: <a href="#">GP Workplan Guide Draft (canva.com)</a></p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
V. New Co-chairs <ul style="list-style-type: none"> <li>● Alberto Mendoza González Larreynaga</li> <li>● Tiffany Castillejo</li> </ul>	Nate Dillon	<p><b>Issues Discussed:</b> Thank you to Tamira for making this happen! Welcome to our team, classroom faculty representative, Señor Alberto Mendoza González Larreynaga, and counselor co-chair, Tiffany Castillejo. Thank you for joining our team!</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
VI. Guided Pathways Work Plan	Nate Dillon	<p><b>Issues Discussed:</b> Report is dramatically changed. Putting together a work group; we need co-chairs and anyone else on the committee willing to work on this. The guide walks you through. Looking at demographics report so we can have conversations about student equity work. Meet once a week; divide up sections and work on them; collaborate.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b> Work group includes: Nate, Alberto, Tiffany, anyone else that emails Michele, to meet once a week.</p>
VII. Roadtrip Nation 2023 <a href="#">2023 Instructor Sign Up Form</a>	Nate Dillon	<p><b>Issues Discussed:</b> Got an invite, they changed it from an open website, to now offering five lessons that students can go through for career exploration. Low activity prompted this change. Instructors can fill out the form and they will still offer it to students for free.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>

VIII. eLumen Catalog Integration (occurring at 1:30pm)	Sam Darby Robert Zemlin	<p><b>Issues Discussed:</b> MZ integration (LightCast) allows job information connected to a degree, to be pulled into eLumen, then pulled into catalog and displayed on catalog page, in real time. On the catalog side, it shows a particular group of jobs (average wage, annual openings, etc) - shows real time, updated info for the degree. More detailed info in eLumen as well. Updated from LightCast - fairly frequently (almost real time). Robert will get back to us a specific update pattern - chunked regionally - found that it is updated four times a year (Bureau of Labor Statistics, etc).</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
IX. PRT Meeting Schedule (February 21, 2023)	Nate Dillon	<p><b>Issues Discussed:</b> Coming on the 21st. Drafting team requested at every meeting of the day; please come to every meeting that you can. Groups start in the morning with vice presidents and president, then Academic reps, Strategic planning committee, Guided Pathways meeting, ASO, Summary meeting with president and core drafting team. A-140 for the first meeting, L-201 for the rest of the meetings.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
X. Early Response to Student Survey for Areas of Study Names	Nate Dillon	<p><b>Issues Discussed:</b> Very successful! Survey is open until the 24th. 632 responses. Need to discuss input from students and which ones we use. Next meeting we can work to decide which ones to use. For Area of Study, let's call STEM; Business, Marketing, and Management (?) - let's come back to this - visit after the 24th. Pick top three, send to affected Deans and have them bring up at Division meeting to discuss.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
XI. POCR (Peer Online Course Review)	Alex Parisky	<p><b>Issues Discussed:</b> POCR Grant Initiative. Natural fit for Guided Pathways. \$4000 per course, communication will go out on 2/15, application period 2/15 through 3/15; course submission window 3/15 through 5/1. Instructor aligns course to a rubric. Once a course is quality reviewed, it goes to the top of available selections. 12 POCR reviewers trained. 60+ courses, from initial estimates. Weekly support workshops. Great news about accessibility; access to Panorama is coming. Greg will have workshops to assist. Any course submitted, will have to be fully accessible according to ADA requirements. We will have the software to support and Alex and Greg will be available to support.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>

XII. ZTC (Zero Textbooks Cost)	Kathryn Mitchell	<p><b><u>Issues Discussed:</u></b> Really trying to encourage our faculty to convert their books to OER's or other free resources; this is an equity issue. Not everyone can, but those that can, we are asking to. We are paying those that can as well as pay for helping others. <a href="https://www.avc.edu/ztc">https://www.avc.edu/ztc</a>. Please spread this around; this helps our students. Over 60 percent of students do not buy textbooks even if required. Commit by March 1st (from faculty) so ZTC icons can be put on the Fall semester schedule. President has a clear vision that we have a fully ZTC degree available (Z-Degrees). Vision for Success site has a spreadsheet of colleges that have ZTC degrees.</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
XIII. Open Discussion	All	<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
Adjourn		<b><u>Time:</u></b> 2:00pm
<b>NEXT MEETING DATE: 03/14/2023</b>		