

Auto Body Program Advisory Committee Minutes

Attendance:

College Admin & Faculty: Margaret Drake, Tim Sturm, Joe Whitlow and Tony Pustizzi

Auto Body Shop Owners & Management: Jan Whitlow of AV Auto Body & Truck, Ken Arthur & Adrian Arthur Of California Collision, Dave Stark of Critical Car Care ,Karen & Warwick Bryan of Precision Auto Body, Dave Stanley of Five Star Auto Body

Guest Speaker: Gene Lopez of I-Car

Others Present: Joe Carrier of Pro Spot, Marla Hughes of AV Paints, Chris Stoffel of Chief, Mike of Coast Auto Salvage

Proceedings:

• **Meeting called to order** at 10:37 by Margaret Drake on November 19, 2010

• **Administration, Margret Drake** Spoke of the importance of the local body shop owners and their participation as members of the Auto Body Program Advisory Committee. She stated that the committee meets with faculty twice a year, and that the meetings let the faculty become aware of the needs and requirements shop owners/management have so these same needs/requirements are being taught in the program. She stated to shop owners, *you are the employer and we are you're resource*. She then stated the program needs their support and meeting should be no more than one hour long.

Margaret Introduced Tim Sturm, Instructor of the Auto Body Program

- **Faculty Member Tim Sturm**, gave a brief description of what the Auto Body Program covers and offers to the local body shops, an example was Entry Level Technicians. He explained the importance to AVC of having a strong program that can help build students into becoming strong technicians of the future. He also announced that the New State of the Art Facility is now an I-Car Alliance Program that is beneficial to shop owners and their technicians.

- **Chief Representative, Chris Stoffel** asserted to Chief's support to the program and further acknowledges that the AVC's Autobody Program commits to training and Chief is there to assist when needed.

- **Guest I-Car Speaker Gene Lopez**, stated the I-Car vision for each of their students is to have Current & Future Knowledge with skills relevant their position to achieve safe repairs. He went on to state many different courses and programs offered to technicians through I-Car.

· Other business:

- Body Shop Owner, Karen Warrick touched on the role that insurance companies play in today's shop industry and their expectations and differences in demand for trained technicians

· Assessment of the Meeting:

- Tim noted that the meeting ran over the intended one-hour time slot by half an hour

- Tim Sturm made closing comments and thanked everyone for coming to the meeting and the grand opening of the new Auto Body Program Facility.

- Margaret Drake Closed the meeting.

· Meeting closed at 12:20 p.m.

· Minutes submitted by Auto Body Instructor, Tim Sturm.

Meeting Minutes

Subject	Antelope Valley College Advisory Committee	Date	1/19/2011
Facilitator	Kevin Mawhorter	Time	6:30pm – 9:00pm
Location	Building TE-6 Room 171	Scribe	
Attendees	Name, E-mail address, Phone Number, Business, Attendees Title		
David Adams	eightadans@hotmail.com , 661-942-9538, Adams metallizing, Owner/Operator		
Roy Cook	Service@hunterdodge.com , 661-948-8411, Hunter Dodge, Service Manager		
John Mawhorter	JohnMawhorter@yahoo.com , 661-948-8411, Hunter Dodge, Auto Technician/Instructor		
Rudy Gutierrez	supernexman@verison.net , 661-726-7675, Auto Pros II, Owner/Operator		
Mark Hartmann	Mark8217@sbcglobal.net , 661-538-4553, Automotive Instructor (AVC)		
Rick Engstrom	rengstrom@avhsd.org , 718-3100-ext. 405, Automotive High School Instructor (QHHS)		
Rod Sproule	Chevyhotrod57@juno.com , 661-9920396, Student, (AVC)		
Clarke Stephens	Menzopg4242@yahoo.com , 661269-6300, Student, (AVC)		
Gene Callaway	Juaquinmuletta@Juno.com , 661-754-0346, Student, (AVC)		
Margaret Drake	mdrake@avc.edu , 661-722-6300, Dean Technical Education (AVC)		
Chuck Capsel	ccapsel@avc.edu , 661-722-6300, Automotive Instructor (AVC)		
Leo McConnell	LLLLionheart@yahoo.com , 661-810-2625, Automotive Technician/Instructor (AVC)		
Bruce Shanks	Bruce.shanks@charter.net , 661-816-1954, Automotive Technician/Instructor (AVC)		

Key Points Discussed

No.	Topic	Highlights
1.	Degrees and Certificates Programs	<ul style="list-style-type: none"> a. Program overview, two certificate programs, enrollment and completion of courses b. Importance of the advisory committee and why it is needed c. Review curriculum and discuss need changes. d. Recommended changes will be discussed at our next meeting in June of 2011. All attendees will be given a copy of all the automotive programs course outline of record. e. Curriculum to include pre testing, basic math skills, work ethics, real world situations including hands on training. f. Feedback from business that hire graduates.
2.	Articulation Agreement	<ul style="list-style-type: none"> a. High school program directly related to auto 100 and auto 101. b. Antelope Valley College automotive departments continued involvement in the tech prop program at Quartz Hill High School. c. Automotive Career Day April 13th 2011. Adding a heavy weight class to valve cover race.

Key Points Discussed

No.	Topic	Highlights
3.	Program Changes	<ul style="list-style-type: none"> a. No new course offered at this time due to budget concerns. b. Management course still under advisement c. Basic electronics training d. Hybrid course e. Diesel course
4.	Tool, Equipment and Facility Upgrades	<ul style="list-style-type: none"> a. Can bus trainer b. Late model drive train components needed to keep curriculum current c. Audio visual upgrades d. Computer lab with dato software installed from Delmar publishing.
5.	Automotive Budget	<ul style="list-style-type: none"> a. Over the past two years, budget cuts have limited growth and class offerings. b. More cuts may be necessary in the near future that will directly affect the automotive department c. Overall cuts in the range of 10-15% may be necessary
6.	Instructors	<ul style="list-style-type: none"> a. Need for second full time instructor b. Build pool of adjunct instructors c. Job requirements for adjunct position
7.	Training Materials, Donations	<ul style="list-style-type: none"> a. Service information b. OBD II vehicles, CAN bus vehicles c. Transmissions d. Engines e. Technical training materials f. Computer Based Training (Auto dealers) g. Donations through the foundation and tax deductible

No.	Action Item(s)	Target Date
1.	Committee to review COR's and make suggestions at the next meeting	6/2011
2.	Meet with local high schools to discuss auto career day	
3.	Submit for Carl Perkins Funding for needed program improvement	4/1/2011
4.	Committee suggested to meet more frequently, two or three times per year	

Adjournment: 8:35

Minutes submitted by: Kevin Mawhorter