

PROCEDURE FOR REVIEW AND APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

STEP 1 STEP 2 STEP 3 STEP 4 STEP 5 STEP 6 Revisions are brought Updates from Revisions are Revisions are Revisions are to College Revisions are Community College brought to brought to Board Coordinating Council brought back to presented to League of California (CCC) for review, College of Trustees for Executive Academic Senate input and to Coordinating Approval. (CCLC) and Annual Council for and All Constituent determine substantive Council (CCC) for Review are Distributed review. Groups. change vs nonreview and final to Executive Council substantive change recommendation. for Revisions. which does not require Board action.

30 Days

STEP 1

Updates from CCLC and Annual Review are distributed to Executive Council for revisions.

STEP 2

Revisions are brought back to Executive Council for review.

STEP 3

Revisions are brought to College Coordinating Council (CCC) for review, input and to determine substantive change vs non-substantive change which does not require Board action.

STEP 4

Revisions are presented to Academic Policies & Procedures (AP & P), Academic Senate and All Constituent Groups for 30 days for review and input.

STEP 5

Revisions are brought back to College Coordinating Council (CCC) for review and final recommendation.

STEP 6

Revisions are brought to the Board of Trustees for Approval.