



Non-Permanent Staffing Prioritization Rubric
Academic/Non-Operational Request

Fiscal Year 2020-2021

Committee Member _____ Requested Resource _____
 Department _____ Date _____

Scoring Area	Related Components	Scoring	Score
I: Planning Documents	- Program Review(PR)/ Annual Program Assessment (APA) - Action Plan - Educational Master Plan/ 3-Year Strategic Plan - Facilities Master Plan - Technology Plan - Human Resources Plan - Other planning documents	Max 30 Points: 0 points: No demonstrated need supported by PR/APA 15 points: Demonstrates need from Program by PR/APA 30 points: Demonstrates need from PR/APA and linked to Outcomes	
II: Alignment with Annual Institutional Goals	- Goals of the Educational Master Plan	Max 29 Points: Sum the points for all institutional goals that the request supports 7 points: Goal #1: Commitment to strengthen Institutional Effectiveness measures and practices 7 points: Goal #2: Increase efficient and effective use of all resources (2.1-Technology, 2.2-Facilities, 2.3-Human Resources & 2.4-Business Services) 5 points: Goal #3: Focus on utilizing proven instructional strategies that will foster transferable intellectual skills 3 points: Goal #4: Advance more students to college-level coursework (4.1- Develop and implement effective placement tools) 7 points: Goal #5: Align instructional programs to the skills identified by the labor market	
III. Alignment with President's Goals	- President's Goals	Max 21 Points: - 0 points if it does not support any of the goals - 11 points if it supports some of the goals - 21 points if it supports most of the goals *Supports successful preparation for mid-term report and full accreditation process *Supports the Guided Pathways Program *Supports completing facilities master plan build out of Measure AV projects *Supports a fully-integrated system of record continued implementation of all modules * Supports completion of a 10-year educational master plan supported by a 3-year strategic plan * Supports increasing all outcomes on the Student Success Scorecard/Vision for Success * Supports completely integrating class schedules that are sequenced for degree programs and supports student educational planning & completion * Supports completing a three-year integrated planning system that includes Strategic Plan, Facilities, Information Technology, Human Resources staffing, Marketing, Student Equity and Enrollment Management * Supports the new Palmdale Center expansion and Fox Field renovations to further workforce development support * Supports successfully increasing enrollment of the bachelor's degree program * Supports expanding participation and streamlining the participatory governance structure of the college	
IV. Measurable Assessment Outcomes (SLO/PLO/ILO/OO, etc)	- Outcomes Assessment	Max 20 Points: 0 points: No outcomes 10 points: Documented Measurable Outcome 20 points: Documented Measurable Outcome tied to SLO/PLO/ILO/OO	
Total Points (Max 100):			