

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California
MINUTES OF THE REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE
January 12, 2006

CALL TO ORDER

The regular meeting of the Citizens' Oversight Committee was held on Thursday, January 12, 2006, at Antelope Valley College, 3041 West Avenue K, Lancaster, California, in the Board Room (SSV 151).

ATTENDANCE

Citizens' Oversight Committee Present

Olaf Landsgaard, Chairman
Rafael Felix
Mark Troth
David Cleveland
Danny Roberts
William Walsh IV
Bruce Jacobsen
Fran Marroquin
Roger Gallizzi
Jim Miller
Harvey Holloway
Ms. Winifred Brunston
Mr. Mark Bozigian

College Staff/Representatives Present

Tom Brundage
Doug Jensen
Dr. Jackie Fisher - guest

Committee Members Absent

Nicole Guyer
Tim Fuller
Emmery McNairy
R. Rex Parris
Norman Hickling

Recorded by: Patricia Harris

- I. **CALL TO ORDER & ROLL CALL** – Meeting was called to order at 7:00 p.m. by Mr. Olaf Landsgaard, Chairman. Introductions were made.
- II. **COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS** – No others in attendance.
- III. **APPROVAL OF PREVIOUS MINUTES** – Mr. Holloway made a motion to approve the minutes of the previous meeting, which Mr. Roberts seconded. Motion was passed, with Mr. Bozigian abstaining since he was not in attendance. Mr. Cleveland noted the fact that meeting adjournment motion does not need to be seconded.
- IV. **BOND FUNDS FINANCE REPORT** – Income and expenditure report, together with detailed costs of bond projects, was presented by Mr. Tom Brundage and is appended to the original minutes. It was noted that interest has only been posted by L.A. County for the first quarter so far. In discussing salary expenses for Mr. Jensen, it was noted that this will increase now that a replacement Director of Maintenance, Mr. Raymond Miller, has been hired to take care of day-to-day operations. Mr. Jensen will submit an accounting of his time spent on bond projects each month. Other projects undertaken while Mr. Miller becomes oriented to the college, and projects such as the addition of the law enforcement academy, not covered by the Bond will be

be charged to the college. It was stated that refreshments for these meetings are paid for by the AVC's Business Services office.

Mr. Walsh asked if it was true that all expenses itemized were in connection with Measure R, and that, other than Mr. Jensen, no other Bond proceeds were used for teacher or administrative salaries or other operating expenses. Mr. Brundage stated that was correct.

V. **PROJECT REPORTS – Mr. Jensen**

1. **PALMDALE CAMPUS**

- a. Center Status. Progress is being made to attain 500 FTES for center status. Programs will be identified which may allow transfer of FTES from the main campus.
- b. Community Outreach. The first of a series of community forums was held in December with the architects, business and education community leaders, to get feedback on program needs for the Palmdale campus. The meeting was well received, with important information being gathered for the Educational Master Plan, which will drive the Facilities Master Plan. This will comprise two phases, with the first phase being modular buildings where basic and general education classes will be offered, so that growth can occur. Dr. Fisher attended a Southside Homeowners' Association meeting in December, which in general is supportive of the college construction, but has concerns about preserving the local lifestyle, with equestrian trails, etc. and with traffic control. Plans do include equestrian trails and woodland areas, and homeowners will be involved in the process as it unfolds.
- c. Development Agreement and an up-front payment of \$5 million to architects, D.R. Horton, was approved at a special Board of Trustees meeting in December. D.R. Horton has been contracted to handle onsite and offsite infrastructure and initial construction of the Palmdale campus. Concern was expressed about the content of the Development Agreement as it relates to protecting the financial interests of the college. It was stated that the language in the agreement had been approved by college attorneys and the Board and Administration are comfortable with it. However, it was agreed to bring copies of the Development Agreement to the next meeting for the group to review.

2. **NON-MATCHING FUNDS PROJECTS**

- a. North parking lot project is running about three weeks behind schedule to meet August completion.
- b. Maintenance and Operations, Warehouse and Agricultural Buildings projects are in the preliminary planning stage.
- c. Student Center expansion project is in the programming phase of planning.
- d. PE Fields/Stadium renovation is in the programming phase of planning.
- e. ADA improvements: A transition plan assessment of the campus is currently underway to identify requirements.

Infrastructure Projects:

- f. Contract has been awarded and emergency classroom phone installation is in progress.

- g. Telephone system and network expansion contracts have been awarded and are in progress.
- h. Natatorium renovation: Project scope of work is being defined.
- i. Exterior doors and locks design documents are being reviewed for bid.
- j. Campus roofing: Scope of work is being defined for project.
- k. Infrastructure assessment: Identifying an engineering team that will complete campus assessment.

3. **MATCHING FUNDS PROJECTS**

- a. Theatre Arts facility: State has approved the project and State funding is being awaited from a future Bond measure.
- b. Health-Science building: State has approved the project and State funding is being awaited from a future Bond measure.
- c. 2006 Final Project Proposal will be submitted to the State for approval to design and construct one of the following projects:
 - Student Services building
 - Fine Arts renovation/expansion
 - Fitness & Wellness Center

Mr. Jensen stated that with all the project activity going on he would most likely be presenting a monthly report to the Board of Trustees, and committee members interested were encouraged to attend.

VI. **OLD BUSINESS**

- 1. Mr. Bozigian drew a one-year term. Mr. Parris, by default, is allocated a two-year term.
- 2. No discussion on roles and responsibilities.

VII. **NEW BUSINESS**

None.

VIII. **NEXT MEETING DATE**

It was agreed to hold the next meeting on **THURSDAY, APRIL 20, 2006**, with pizza at 6:30 p.m.

IX. **ADJOURNMENT**

No further business, meeting was adjourned at 7:50 p.m.