

**ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California**

**MINUTES OF THE REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE
June 19, 2008**

CALL TO ORDER

The regular meeting of the Citizens' Oversight Committee was held on Thursday, June 19, 2008 at Antelope Valley College, 3041 West Avenue K, Lancaster, California, in the Board Room (SSV 151).

ATTENDANCE

Citizens' Oversight Committee Present

Olaf Landsgaard, Chairman
Winifred Brunston
Tim Fuller
Fran Marroquin
Harvey Holloway
David Cleveland
Bruce Jacobsen
Tim Cotton
Norm Hickling
Shunnon Thomas
Thomas Lacey
Roger Galizzi

College Staff/Representatives Present

Doug Jensen
Deborah Wallace
Erin Hitchman

Committee Members Absent

Danny Roberts
Mark Bozigian
Mark Troth
Patrick Rossall
Paul Scott

Recorded by: Patricia Harris

- I. **CALL TO ORDER, ROLL CALL & INTRODUCTONS** – Meeting was called to order at 7:00 p.m. by Mr. Olaf Landsgaard, Chairman. Roll was called and introductions made. New two-year term members, Mr. Shunnon Thomas, Student Representative, and Mr. Thomas Lacey, Senior Citizen Representative, were welcomed to the committee. Miss Erin Hitchman, as Mr. Jensen's new administrative assistant, will be the secretary to this committee from now on. Ms. Harris will continue with her duties in the president's office.
- II. **COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS**
No community members present.
- III. **APPROVAL OF PREVIOUS MINUTES** – Mr. Cleveland made a motion to approve the minutes of the previous meeting, held October 11, 2007, which Mr. Cotton seconded. Motion was passed, pending correction of typographical error.
- IV. **BOND FUNDS FINANCE REPORT** – Ms. Wallace presented the finance report, comprising revenue detail, trial balance fund information, check register, and expenditure recap. It was noted that only bond funds are tracked in these reports, and that there is no co-mingling of

funds. Web consultant fees were questioned, and it was stated that the website will now be maintained by a newly-recruited webmaster hired by the college and paid for through district funds. Ms. Wallace stated that no expenses were incurred that are prohibited by Measure R. Mr. Fuller made a motion to accept the finance report as presented, which Ms. Marroquin seconded. Motion was passed.

- V. **PROJECT REPORTS** – Mr. Jensen gave a Powerpoint presentation of the projects report. He discussed the difficulty of keeping costs down with the large increases in the cost of steel and other raw materials. There has been a short delay in completing the stadium due to further work being done on a retaining wall. It was noted that the soccer field may have to be revisited later, since there seems to be a drainage problem due to unevenness. Some money was saved on the infrastructure costs, which have been put towards other projects. Mr. Jensen announced that approval was received today to go out to bid on the theatre arts building, which will allow for a January construction start date. Student services renovations remain in the queue for state funding. Mr. Jensen informed the group that there is a state inspector on-site every day in order to ensure excellent quality of work.

VI. **OLD BUSINESS**

None

VII. **NEW BUSINESS**

- i. Mr. McNairy has been dropped for non-attendance, and it is thought that he has moved away from the area.
- ii. 12 positions will be opening up after the October meeting. Mr. Cotton will be rolling over his term. Per the Bylaws, members are permitted to serve only two terms.

VIII. **NEXT MEETING DATE**

It was agreed to hold the next meeting on **THURSDAY, OCTOBER 16, 2008**, with dinner at 6:30 p.m. and meeting at 7:00 p.m. Date and quorum to be verified ahead of time and may be different.

IX. **ADJOURNMENT**

No further business, Mr. Fuller motioned to adjourn the meeting, which Mr. Holloway seconded, and meeting was adjourned at 8:05 p.m.