Office of People, Culture, and Talent

DATE: January 4th, 2027

TO: Adjunct & Overload Instructors
Non-Instructional Certificated Employees

FROM: Vicky Remp, Interim Director of Payroll (Ext. 6995)

SUBJECT: **Schedule of Payroll Issue Dates for Intersession 2027**

INTERSESSION 2027 PAYROLL ISSUE DATES
01/04/2027 – 02/06/2027

Pay Period	Issue Date
01/04/2027 – 01/31/2027	02/05/27
02/01/2027 – 02/28/2027	03/05/27

Lecture Adjunct/Overload Instructors:

Full Term Classes: Taught Intersession 2027 from 01/04/2027 – 02/06/2027

- Instructors will be paid in two (2) equal payments.

Short Term Classes: payment(s) are made according to number of pay period(s) worked.

- **Example:** Classes taught 01/04/27 – 01/16/27 (one pay period):
  You will receive one (1) payment with an issue date of 02/05/27

Non-Instructional Adjunct/Overload Instructors:

Library, Learning Center, Counseling Only (*excludes Coaching positions*)
Paid for the number of hours worked within a given pay period as reported to Payroll on the Non-Instructional Web Time Sheets.

Questions?

Adjunct & Overload Payroll Specialists:
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