



ANTELOPE VALLEY COLLEGE

Office of Human Resources & Employee Relations

ANNOUNCEMENT OF FACULTY POSITION

Position:	Biological Sciences	Full Time Tenure Track 10 months
Salary:	Schedule A - \$ 53,105.42 - \$78,443.93 / Annually + Benefits (Dependent upon education & experience)	
Deadline:	March 3, 2017	
Start Date:	Fall 2017 (Semester begins 8/18/17)	

INTRODUCTION:

This position is a full-time, tenure track teaching assignment in the Department of Biological and Environmental Sciences of the Division of Mathematics, Sciences and Engineering. This position includes instruction in introductory non-majors and majors courses that support transfer by students into disciplines in the biological sciences, health-related professions including vocational programs, and the fulfilment of general education requirements for transfer students in other disciplines and certificate programs.

Required Minimum Qualifications:

- Most current Minimum Qualifications for Faculty in California Community Colleges (10th edition):
Master's in any biological science or bachelor's in any biological science AND master's in biochemistry, biophysics, or marine science or the equivalent as follows:
- Academic Senate's approved equivalency:
Bachelor's degree in any biological science AND a Master's degree in an area related to biology with at least 24 semester units of courses in biology or a closely related field of which 18 units must be at the upper division level.

DESIRABLE QUALIFICATIONS:

- Education and training in cell and molecular biology and biotechnology laboratory methods.
- Previous community college or college level teaching experience, including graduate teaching assistantships, in majors and non-majors biology courses and related fields.
- Laboratory and/or field experiences that demonstrate knowledge of current methods used in teaching organismal, cell-molecular biology and biotechnology.
- Demonstrated ability to use effective instructional methods and strategies, including digital multi-media tools.
- Evidence of a commitment to work as part of a team in departmental, divisional and college wide activities.
- Sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students

Annual Security Report is provided by Antelope Valley College for prospective students and employees. A copy of this report is available at <http://www.avc.edu/administration/police/>

DUTIES:

- In addition to teaching 15 lecture hour equivalents per semester, full-time faculty are responsible for five office hours per week and preparation time, and are expected to participate in departmental and divisional meetings.
- Full-time faculty also participate in curricular planning, student learning outcomes, program learning outcomes, development, assessment, and implementation; evaluation of educational programs; and college governance contributory to the attainment of the college's mission and strategic goals.
- Instructors may be assigned a combination of daytime, evening, and/or Saturday classes, as the college is dedicated to the educational success of a diverse student body with diverse needs.
- Continued professional development through the Faculty Professional Development Program or other sources or discipline related sources is expected.
- Travel between District instructional locations is also expected.

APPLICATION PROCEDURE

It is the responsibility of each applicant to have all the following documents on file in the Human Resources Office by the deadline date in order to continue in the application process for this position. **Please submit ALL of the following documents:**

1. **A completed and signed Antelope Valley College [Full-Time Academic Faculty Application](#)**
Please do not state "See Résumé" on any part of the application. Blank spaces or illegible entries may be cause for rejection of the application. The District will not return application materials submitted.
2. **A letter of intent**, addressing qualifications for this position.
3. **A résumé** or curriculum vitae.
4. **Transcripts of ALL college work** that supports and substantiates the requirements of the position. Transcripts must include verification of degrees conferred.
 - a. Unofficial transcripts or photocopies will be accepted to establish the application file; however, official transcripts will be required if the candidate is offered the position.
 - b. Any degree from a country other than the United States, including Great Britain and Canada, must be evaluated by a professional evaluation service, and proof of such submitted with application.
5. **At least two signed letters of recommendation; *must be dated within the last one to two years.***
 - a. These letters should pertain to professional experience, and are not general "character references". Applicants are encouraged to request more than two letters to ensure that at least two are received prior to application review. No faxed or e-mailed copies will be accepted.
6. For those disciplines with established Academic Senate's approved equivalency, if applicable and you are requesting equivalency evaluation, complete the Supplemental Equivalency Request form (attached).

The Antelope Valley Community College District offers an extensive benefits package that includes full-family medical, dental and vision plans, employee life insurance and income protection policies, and eligibility to enroll in the State Teachers' Retirement System.

Application forms are available on the AVC web site www.avc.edu or from the Human Resources Office and must be returned to:



ANTELOPE VALLEY COLLEGE

Office of Human Resources

3041 West Avenue K

Lancaster CA 93536

(661) 722-6311

Voice/Relay, (661) 722-6300 ext. 6360

Office hours: Monday-Thursday (7:30 am – 6:00 pm)

Friday (7:30 am – 11:30 am)

Faxed or emailed materials cannot be accepted.

Unsolicited materials will not be included.

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

AVC is an equal opportunity employer