



ANTELOPE VALLEY COLLEGE

<h1>AP&P Minutes</h1>	<p>Thursday, April 27, 2017 BE 323 3:00 – 5:30pm</p>
---------------------------	--

Type of Meeting: *Regular*
Note Taker: *Melissa Jauregui, Academic Affairs Specialist*
Please Review/Bring: The past minutes for accuracy.

Committee Members Present:
 Jeffrie Ahmad, Faculty Division Rep
 Bonnie Curry, Faculty Division Rep
 Luis Echeverria, Faculty Division Rep
 Laureano Flores, Technical Education Dean
 Ibrahim Ganley, Faculty Division Rep
 Tooraj Gordi, Faculty Division Rep
 Michael Hutchison, Faculty Division Rep
 Scott Lee, Faculty Division Rep/Librarian/DE Liaison
 Cynthia Lehman, Faculty Division Rep
 Cynthia Littlefield, Faculty Division Rep
 Mark McGovern, Faculty Division Rep
 Alberto Mendoza, Adjunct Rep
 Terry Rezek, Faculty Division Rep
 Bonnie Suderman, Co-chair
 Deborah Sullivan-Ford, Faculty Division Rep
 Les Uhazy, Academic Dean
 Darcy Wiewall, Co-chair

Committee Members Absent:
 Carol Eastin, Articulation Officer
 Kerlin Grimaldi Linares, Student Rep
 Marjorie Marquez, Student Rep
 Tim Sturm, Faculty Division Rep
 Mary Rose Toll, Faculty Division Rep
 LaDonna Trimble, Student Services Dean

Guests Present:
 Riley Dwyer
 Mark Hoffer
 Jonet Leighton
 Susan Lowry
 Heidi Williams

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	Dr. Darcy Wiewall called the meeting to order at 3:02pm. She welcomed all the members to the meeting.
II. Meeting Minutes – -4/13/2017		<p><u>Issues Discussed:</u> Issues incorporated into the motions below.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the minutes as presented. After a brief review and discussion, a request was made to amend the minutes to indicated CCE was approved with revision to also add a four week turn around. Motion carried with revisions and one abstention: Bonnie Suderman.</p> <p><u>Follow Up Items:</u> None.</p>
III. Informational Item -2016-2017 Meeting Schedule: 5/11/17 -Deactivations Impact BUS 203 MATH 125 Family Consumer Sciences, AS	<i>Darcy</i>	<p><u>Issues Discussed:</u> Dr. Darcy Wiewall encouraged representative to send faculty to the CurricUNET workshops which begin May 1st.</p> <p>Dr. Darcy Wiewall requested the committee to consider creating a subcommittee to review and revise the college</p>



ANTELOPE VALLEY COLLEGE

<p>-16-17 AP&P Goals -Courses due Fall 2017 -Review Duties, Responsibilities and AP&P Process -17-18 College Catalog Review</p>		<p>catalog which in past years has fallen on the AP&P cochairs to review. After a moment, Mark McGovern and Scott Lee agreed to participate on the committee.</p> <p>Action Taken: None.</p> <p>Follow Up Items: Informational items will continue to appear on the agenda until each is fully resolved.</p>
<p>IV. Action Item – -Distance Education Form</p> <p>Substantial Course Rev: -ENGL 100A</p> <p>New Course Dev: -THA 104</p> <p>Non-Substantial Program Rev: -Theatre Arts AA-T</p>	<p><i>All</i></p>	<p>Issues Discussed: Issues incorporated into the motions below.</p> <p>Action Taken: A motion was made and seconded to approve the DE Form. Dr. Scott Lee indicated that he spoke with the DE committee who agreed a fourth option should be allowed but Interactive Classroom was not an appropriate term. The DE committee suggested Telenet Classroom, Remote Classroom or Satellite Classroom. After a brief discussion, the committee agreed Remote Classroom was an appropriate fit. Dr. Suderman indicated that the term Interactive Classroom is common among other colleges across the state and if we deviate from that term we will need to define it in the schedule of classes. The final version will appear in the next agenda for formal approval. Motion failed.</p> <p>A motion was made and seconded to approve the course revision for ENGL 100A. Dean Dwyer, Mark Hoffer, Susan Lowry, and Heide Williams were present to answer questions. Mark Hoffer indicated that ENGL 100A will not be considered basic skills and will allow students to complete the current basic skills English sequence in one semester. After completion of ENGL 100A, students will be able to enroll in ENGL 101. ENGL 100A will replace the current basic skills sequence being offered exclusively in Spring 2018. After a brief moment, requests were made to remove repeatability, and make major edits to the methods of evaluation. Motion carried with revisions made during the meeting.</p> <p>A motion was made and seconded to approve the new course development THA 104. Jonet Leighton was present to discuss the course. After a moment, the committee requested the maximum enrollment be 30 students, periods added to all course objectives, and textbook rationale be added. With the</p>



ANTELOPE VALLEY COLLEGE

		<p>permission of the faculty member present, all edits were made during the meeting. Motion carried with revisions.</p> <p>A motion was made and seconded to approve the edits made to the Theatre AA-T degree. Jonet Leighton was present to answer questions. After a brief moment, no edits were identified. Motion carried.</p> <p><u>Follow Up Items:</u> None.</p>
<p>NEXT MEETING DATE: 5/11/17</p>		<p>The meeting adjourned at 4:00pm. Dr. Darcy Wiewall thanked the committee for their time. She reminded the members of the next meeting on 5/11/2017.</p>