

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

DATE: September 27, 2012
LOCATION: BE 321 – Computer Room
TIME: 3:06 p.m.

| MEMBERS PRESENT | | | MEMBERS ABSENT |
|----------------------|---------------------|------------------|--------------------------------------|
| Jeffrie Ahmad | Tom Hutchison | Elaine Tsai | De'Nean Coleman-Carew Donna Meyer |
| Richard Coffman | Lisa Karlstein | LaDonna Trimble | |
| Karen Cowell | Scott Lee | Les Uhazy | |
| Tooraj Gordi | Cynthia Littlefield | Denise Walker | |
| Lee Grishman (proxy) | Sharon Lowry | Darcy Wiewall | |
| Linda Harmon | | | |
| GUESTS PRESENT | | | |
| David Babb | Tom O'Neil | Gary Roggenstien | |
| Glen Knowles | Berkeley Price | Rich Sim | |
| Michael McCully | Jonet Leighton | Ann Volk | |
| David Newby | | | |

2012-2013
Academic Policies & Procedures Committee Meeting No. 3
MINUTES

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the September 27, 2012 AP&P Committee Meeting to order at 3:06 p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:06 p.m. Motion carried.

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

Mrs. Linda Harmon requested a motion to amend the agenda to add items 12a, table items 7a-b, and delete item 9jjj since this is a new course development, which is already listed on the agenda. A motion was made and seconded to add items 12a, table items 7a-b, and delete item 9jjj since this is a new course development, which is already listed on the agenda. Motion carried.

3. APPROVAL OF MINUTES

a. September 14, 2012

A motion was made and seconded to approve the September 14, 2012 AP&P minutes. Motion carried.

4. INFORMATIONAL ITEMS

a. 2012-13 AP&P Deadline – Courses and Programs need to be approved by 11/29/2012 for Fall 2013 inclusion

b. CORs that need to be revised this academic year – List at the end of the agenda

The committee was reminded that the deadline for the 13-14 catalog and schedule is 11/29/12 and all the courses listed at the end of this agenda must be approved by that date.

c. TMC Degrees that need to be developed and brought to AP&P – Sharon Lowry

Mrs. Sharon Lowry stated 80% compliance with the Transfer Model Curriculum degrees means that if we have a local degree in the area then we must adopt the TMC degree. She read off each of the degrees that we must adopt, which are those degrees that are highlighted in section 15 of this agenda.

d. Program Revisions in CurricUNET – Contact Melissa prior to creating a program copy

Mrs. Linda Harmon stated that if an existing program is being edited in CurricUNET, please contact Melissa Jauregui prior to creating the program copy so to be sure the information in CurricUNET is accurate.

e. CurricUNET Workshops – COR and Program Development Assistance

- Attendees can claim a maximum of 3 hours of Standard 1 Flex credit
 1. Wednesday, October 3, 2012, 2:00-4:00p.m. – BE 321 (Linda Harmon)
 2. Wednesday, October 17, 2012, 2:00-4:00p.m. – BE 321 (Linda Harmon)

f. UC Changes in COR and Textbook Requirements

- Changes our revision cycle to 4 years for UC transferrable courses

- **Discuss, Collect Comments, and Report to AP&P on November 8, 2012**

Items 4e-f are informational/reminders to the committee of upcoming events and future committee business.

g. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)

Discuss, Collect Comments, and Report to AP&P on November 8, 2012

- **Reading:** Eligibility for College Level Reading (AVC Assessment) or completion of READ 099 with a minimum grade of “P” (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.
- **Mathematics:** Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.
- **Writing:** Completion of ENGL 101 with a minimum grade of “C.” NOTE: Completion of ENGL 101 with a “P” (Pass) option does not satisfy this requirement.

Mrs. Sharon Lowry indicate the assessment test can not fulfill the requirement of meeting proficiency for mathematics and asked the faculty to remind the committee of the reason for the revision. A small discussion occurred but this item will return to the next agenda for a more thorough discussion.

h. Course to meet both the major and general education requirements for local degrees

- **Current Policy:** 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
- **Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012**

Item 4h is an informational reminder to the committee of future committee business.

i. Units changes to an existing course – page 25 of the handbook

A motion was made and seconded to table item 4i due to lack of time. Motion carried.

5. CONTINUING AP&P 11-12 AGENDA ITEMS

- Proficiency Requirements upon Graduation - Reading, Mathematics, and Writing Proficiency levels
- Repeatability of courses – Creating families
- Content Review and Course Validation Process for Prerequisites
- Double counting for local degrees

6. DISCUSSION ITEM

a. PLOs being required prior to AP&P approval of a degree or certificate similar to SLOs and CORs

Mr. Freddy Aviles indicated all courses must have Student Learning Outcomes (SLO) on file prior to course approval. In keeping with this process, all programs must have Program Learning Outcomes (PLO) on file prior to program approval. In order to receive SLO Committee approval this semester the PLO must be submitted two weeks prior to the last SLO Committee meeting which is November 27, 2012. By submitting the PLO in advance, he can review the document and ensure it is in line with current requirements prior to the SLO Committee review. He also indicated that the SLO Committee website has the forms posted and sample approved PLO documents to aide in the development of PLOs. He requested that the document be emailed for his review to faviles@avc.edu. Mrs. Sharon Lowry stated all current degrees need to have approved PLOs on file before the end of the last academic year, however, only 40 percent were completed.

7. REPORTS (limited to 5 min. each)

- Current Course Content Review Process within CurricUNET – Linda Harmon (include process in CurricUNET)**
- Current Course Validation Study Process with Research – Aaron Voelcker and/or Aeron Zentner**

A motion as made and seconded to table items 7a-b due to lack of time. Motion carried.

8. ACTION ITEM

- AP 5075: Course Adds and Drops**
- AP 4260: Prerequisites, Co-requisites, Advisories, and Limitation on Enrollment**
- AP 5031: Instructional Materials Fees**

A motion was made and seconded to approve items 8a-c since a majority approval was noted at the last meeting. Motion carried.

9. ACTION ITEM: CONSENT AGENDA – Non-Substantial Course Revisions

- AJ 104, Introduction to Corrections**
- AUTO 125, Automotive Chassis**
- AUTO 126, Automotive Brakes**

- d. AUTO 127, Automotive Suspension, Steering, and Alignment
- e. AUTO 128, Automotive Power Trains
- f. AUTO 130, Basic Automatic Transmissions and Transaxles
- g. AUTO 150, Automotive Electrical Systems
- h. AUTO 151, Automotive Chassis and Body Electrical Systems
- i. AUTO 152, Automotive Ignition Systems
- j. AUTO 153, Automotive Starting and Charging Systems
- k. AUTO 175, Automotive Fuel, Emissions Systems, and California Clean Air Car Course
- l. AUTO 176, Automotive Carburetor Fuel Systems
- m. AUTO 177, Electronic Fuel Injection
- n. AUTO 231, Automatic Transmissions (General Motors)
- o. AUTO 232, Automatic Transmissions (Ford and Chrysler)
- p. AUTO 277, Electronic Engine Controls-General Motors Systems
- q. AUTO 278, Electronic Engine Controls-Ford/Chrysler Systems
- r. CCA – BIOL 102, 102L, Human Biology
- s. CCA – BIOL 104, Environmental Biology
- t. CFE 150, Parenting: Infancy
- u. CFE 151, Parenting: The Preschool Child
- v. CFE 152, Parenting: The Elementary and Preadolescent Child
- w. CFE 155, Single Parenting
- x. CFE 156, Stepparenting and Blended Family
- y. CFE 157, Parenting the Exceptional Child
- z. DFST 204, Structure of American Sign Language
- aa. DFST 205, Numbers, Fingerspelling and Classifiers
- bb. DFST 206, Creative Signing
- cc. ELTE 140, Microprocessor Systems I
- dd. ELTE 220, Microprocessor Systems II
- ee. ENGL 061, Grammar and Mechanics
- ff. CCA – ERSC 101, Introduction to Earth Science
- gg. CCA – FREN 201, Intermediate French 1
- hh. FTEC 215, Rescue Practices
- ii. FTEC 222, Wildland Fire Control
- jj. CCA – KIN 120, Advanced Football Techniques
- kk. CCA – KIN 175, Advanced Weight Training for Athletes
- ll. KIN 191, First Aid and Emergency Care
- mm. KIN 220, Intercollegiate Football
- nn. CCA – LATN 101, Elementary Latin 1
- oo. CCA – LATN 102, Elementary Latin 2
- pp. CCA – MUS 132, Keyboard Skills II
- qq. CCA – MUS 251B, Advanced Music Theory
- rr. CCA – MUS 253A, Intermediate Musicianship
- ss. CCA – MUS 253B, Advanced Musicianship
- tt. MUS 255A, Beginning Keyboard Harmony
- uu. MUS 255B, Advanced Keyboard Harmony
- vv. CCA – MUSC 102, History of Jazz
- ww. CCA – MUSC 103, History of Rock 'n Roll
- xx. MUSC 104, The Music Industry
- yy. CCA – MUSC 107, History of Women in Rock Music
- zz. MUSC 112, Commercial Music Theory
- aaa. MUSC 113, Popular Song Writing
- bbb. MUSC 133, Studio Music Production I
- ccc. MUSC 133L, Studio Music Production Lab I
- ddd. MUSC 134, Studio Music Production II
- eee. MUSC 134L, Studio Music Production II Lab
- fff. MUSC 233, Studio Mus Production III
- ggg. MUSC 233L, Studio Mus Production III Lab
- hhh. MUSC 234, Studio Music Production IV
- iii. MUSC 234L, Studio Music Production IV Lab

Mrs. Linda Harmon requested a motion to approve items 7a-jj Consent Items for Non-Substantial course revisions. A motion was made and seconded to approve items 7a-jj. Motion carried. A second motion was made and seconded to approve the course content for items 7j-r, 7w-aa, and 7cc-jj. Motion carried.

10. ACTION ITEM: FIRST READING – Substantial Course Revision

Berkeley Price will arrive at 3:30p.m.

a. MUS 121, Voice Class

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 121, Voice Class. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Mrs. Linda Harmon stated that a comment was noted in CurricUNET requesting whether the loss of GE applicability would be harmful to students. Dr. David Newby stated that students usually only attend the class if they are in the program and very few students take the course and apply it to the general education requirement. Motion carried with the change to the grading method.

Dr. David Newby stated that the music courses as a whole were changed as a result of the repeatability issue and requested that the courses be read as a group instead of separately. Mrs. Sharon Lowry stated that if the course has not been taught in the last two years, the committee should review those individually along with any course that is reducing or increasing their class maximum. Dr. Lee Grishman asked how the changes in unit values aligned with the Transfer Model Curriculum. Dr. Price stated that the units do align with the Transfer Model Curriculum Music degree. Mrs. Sharon Lowry indicated the Chancellor's Office has sent a communication referencing that in the PCAH it is noted that colleges need to be sure that resources are available and demand for the course is present enough so to offer the course a minimum of once every two years. If the demand is not present or resources are not available then the course should not be approved and should not appear in the catalog. Mrs. Sharon Lowry continued to stated that the information appears on page 22 of the PCAH, Program and Course Approval Handbook, and read the language to the committee.

b. MUS 126, Classical Guitar

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 126, Classical Guitar. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

c. MUS 142, Musical Theatre Workshop

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 142, Musical Theatre Workshop. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

d. MUS 160, Symphonic Band

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Potential loss of General Education transferability if unit value is less than 2
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 75 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 160, Symphonic Band. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 75 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

e. MUS 165, Instrumental Ensemble – Guitar

3 hours lab weekly, 1 unit

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

A motion was made and seconded to approve the course revisions made to MUS 165, Instrumental Ensemble – Guitar. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

f. **MUS 166, Beginning Orchestra** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 166, Beginning Orchestra. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

g. **MUS 167, Intermediate Orchestra** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 90 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 167, Intermediate Orchestra. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 90 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

h. **MUS 170, Beginning Flute Choir** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

A motion was made and seconded to approve the course revisions made to MUS 170, Beginning Flute Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

i. **MUS 171, Intermediate Flute Choir** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

A motion was made and seconded to approve the course revisions made to MUS 171, Intermediate Flute Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried.

j. **MUS 181, Master Chorale** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 120 to 70 students

A motion was made and seconded to approve the course revisions made to MUS 181, Master Chorale. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 120 and actually a 70 student maximum provides for a decent size class. Motion carried with the change to the grading method.

k. **MUS 183, Master Chorale Sectional** **1.5 hours lab weekly, .5 unit**

- Changed grading method to include pass/no pass option

A motion was made and seconded to approve the course revisions made to MUS 183, Master Chorale Sectional. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

1. **MUS 185, Concert Choir** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUS 185, Concert Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.

m. **MUS 191, Treble Choir-Children's Music** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to MUS 171, Intermediate Flute Choir. Dr. David Newby was present to discuss the revisions. Mrs. Sharon Lowry stated that this course should have been removed from the catalog when the content was shifted to Corporate and Community Education. Dr. Newby stated that given the current circumstances of the Corporate and Community Education program, he felt there is a high possibility the course could return to the regular program. He requested that the course remain in the catalog so to allow him time to research methods for offering the course in the future through the regular course schedule. Mrs. Lowry stated that the material is that of a community class and is not college level especially since the intention is to have children enroll in the class. After a brief discussion, the AP&P committee agreed to allow Dr. Newby until November 29, 2012 to complete his research and submit necessary edits for approval by said date. Motion failed.

n. **CCA – MUS 201, History of Music in Western Civilization I** **3 hours lec weekly, 3 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog

o. **CCA – MUS 202, History of Music in Western Civilization II** **3 hours lec weekly, 3 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog

p. **MUS 258, Composition** **3 hours lec/lab weekly, 2 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to m-p. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the course revisions made to m-p. After a brief discussion the faculty indicated that since funds to schedule these courses are not likely to be available in the near future, they requested to withdraw the revisions so to pursue a course deactivation. Motion failed.

q. **MUS 260, Concert Band** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 75 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 260, Concert Band. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 75 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

r. **MUS 266, Advanced Orchestra** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Changed grading method to include pass/no pass option
- Reduction of class maximum from 90 to 50 students

A motion was made and seconded to approve the course revisions made to MUS 266, Advanced Orchestra. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Dr. Berkeley Price stated that the enrollment was lowered to provide a better representation of the departments efficiency for this course. They continued to state that the course does not enroll to 90 and actually a 50 student maximum provides for a decent size class. Motion carried with the change to the grading method.

- s. **MUS 270, Advanced Flute Choir** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUS 270, Advanced Flute Choir. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.
- t. **MUS 291, Applied Music** **1.5 hours lab weekly, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Changed grading method to include pass/no pass option
 - Increase of class maximum from 5 to 25 students
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUS 291, Applied Music. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.
- u. **MUS 292, Applied Music Performance** **1.5 hours lab weekly, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Changed grading method to include pass/no pass option
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUS 292, Applied Music Performance. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.
- v. **MUSC 122, Stage Voice** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 122, Stage Voice. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course and requested that the grading method be changed to grade only. Motion carried with the change to the grading method.
- w. **MUSC 123, Stage Voice Workshop** **27 hours lab total, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 123, Stage Voice Workshop. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the course revisions made to m-p. After a brief discussion the faculty indicated that since funds to schedule these courses are not likely to be available in the near future, they requested to withdraw the revisions so to pursue a course deactivation. Motion failed.
- x. **MUSC 124, Jazz Improvisation** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 124, Jazz Improvisation. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.
- y. **MUSC 173, Beginning Jazz Ensemble** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 173, Beginning Jazz Ensemble. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.

- z. **MUSC 273, Intermediate Jazz Ensemble** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 273, Intermediate Jazz Ensemble. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.

- aa. **MUSC 274, Advanced Jazz Ensemble** **3 hours lab weekly, 1 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 274, Advanced Jazz Ensemble. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions to the course. Motion carried.

David Newby will arrive at 3:30p.m.

- bb. **CCA – MUS 153, Beginning Musicianship** **3 hours lec/lab weekly, 2 units**
- Adding Prerequisite: Completion of MUS 111 or the equivalent.
- A motion was made and seconded to approve the course revisions made to MUS 153, Beginning Musicianship. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions. Motion carried. A second motion was made and seconded to approve the course content for MUS 153, Beginning Musicianship. Motion carried.

Michael McCully will arrive at 3:30p.m.

- cc. **MUSC 141, Concert Attendance** **3 hours lab total, 1 unit**
- Changed units and hours to be in line with repeatability however total hours does not equal 1 unit
 - Changed LHE earned to be in line with a laboratory class
 - Potential loss of General Education transferability if unit value is less than 2
- A motion was made and seconded to approve the course revisions made to MUSC 143, Live Sound Reinforcement. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions and stated that the hours for the course should be changed to reflect weekly hours. Mrs. Sharon Lowry stated alternative assignments must be given since we can not require students to attend outside events. Mr. McCully asked if the restriction of requiring students to attend events is written anywhere for his review. Mrs. Lowry stated that California is very clear on this issue since it puts those students at a disadvantage if unable to attend an event due to money or transportation. She also indicated that the content is a little weak and may need more revision. Motion failed.

- dd. **MUSC 143, Live Sound Reinforcement** **3 hours lab total, 1 unit**
- Changed units and hours to be in line with repeatability however total hours does not equal 1 unit
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 143, Live Sound Reinforcement. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions and stated that the hours for the course should be changed to reflect weekly hours. Motion carried with revision to the hours.

- ee. **MUSC 175, Beginning Rock Band** **3 hours lab total, 1 unit**
- Changed units and hours to be in line with repeatability however total hours does not equal 1 unit
 - Changed LHE earned to be in line with a laboratory class
- A motion was made and seconded to approve the course revisions made to MUSC 175, Beginning Rock Band. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the revisions and stated that the hours for the course should be changed to reflect weekly hours. Motion carried with revision to the hours.

- ff. **MUSC 176, Beg Rock Band Workshop** **27 hours lab total, .5 unit**
- Changed units and hours to be in line with repeatability
 - Changed LHE earned to be in line with a laboratory class
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- A motion was made and seconded to approve the course revisions made to MUSC 176, Beg Rock Band Workshop. Dr. Berkeley Price, Dr. David Newby, and Mr. Michael McCully were present to discuss the course revisions made to m-p. After a brief discussion the faculty indicated that since funds to schedule these courses are not likely to be available in the near future, they requested to withdraw the revisions so to pursue a course deactivation. Motion failed.

Richard Coffman

gg. CCA – GEOL 102, Historical Geology

3 hours lec weekly, 3 unit

- Change to Advisory:
Eligibility for College Level Reading, ENGL 099 and MATH 070
Replaced with:
Completion of or concurrent enrollment in GEOL 101, and Eligibility for College Level Reading, ENGL 101 and MATH 102.
- Proficiency links still need to be completed for Writing and Mathematics.

A motion was made and seconded to approve the course revisions made to GEOL 102, Historical Geology. Dr. Richard Coffman was present to discuss the course revisions. After a brief moment, it was noted that the Proficiency links need to be completed in order to establish the higher level advisory. Motion carried pending the completion of the proficiency links. A second motion was made and seconded to approve the course content for GEOL 102, Historical Geology. Motion carried.

Jonet Leighton and Eugenie Trow will arrive at 3:30p.m.

hh. THA 125, Intermediate Acting Workshop

4 hours lec/lab weekly, 3 units

- Removed repeatability

A motion was made and seconded to approve the course revisions made to THA 125, Intermediate Acting Workshop. Ms. Jonet Leighton was present to discuss the course revisions. After a brief moment, it was noted that no edits were necessary. Motion carried.

ii. CCA – THA 130, Improvisation

4 hours lec/lab weekly, 3 units

- Removed repeatability
- Requesting AVC/GE Area C and IGETC Area 3A designation

jj. THA 215, Acting for the Camera

4 hours lec/lab weekly, 3 units

- Removed repeatability
- UC designation was added to the course description however the course transferability still states CSU only and the General Education areas were not updated.

kk. THA 218, Audition Techniques for the Actor

4 hours lec/lab weekly, 3 units

- Removed repeatability
- UC designation was added to the course description however the course transferability still states CSU only and the General Education areas were not updated.

ll. THA 220, Fundamentals of Directing

4 hours lec/lab weekly, 3 units

- Removed repeatability

mm. CCA – THA 239, Intercultural and Women's Theatre

4 hours lec/lab weekly, 3 units

- Changed class from Lecture to Lecture/Lab increasing the class hours from 3 to 4; units remain the same
- Changed LHE from Lecture rate to Lecture/Lab rate
- Requesting IGETC Area 3A designation

A motion was made and seconded to approve the course revisions made to ii-mm. Jonet Leighton was present to discuss the course revisions made to ii-mm. After a brief discussion, Dr. Grishman stated that THA 130, THA 215 and THA 218 do not qualify for UC designation. Mrs. Sharon Lowry asked whether all the courses are aligned with the Transfer Model Curriculum degree in Theater. Mrs. Melissa Jauregui brought up the TMC degree that the Theater faculty have been working on in CurricUNET for the committee to review. Since items ii-mm are not listed on the TMC degree and are not part of a local degree, Mrs. Lowry requested that we not approve them until they are part of a degree. Motion failed.

David Babb will arrive 3:55

nn. CCA – ART 145, 2-D Design Basics

6 hours lec/lab weekly, 3 units

- Title change from Design and Color Basics
- Removed Corequisite of ART 145L

A motion was made and seconded to approve the course revisions made to ART 145, 2-D Design Basics. Mr. David Babb was present to discuss the course revisions. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for ART 145, 2-D Design Basics. Motion carried.

Jeff Stephens will arrive 4:00p.m.

oo. RCP 103, 103CL, Concepts in Respiratory Care

- Reduction of clinic class maximum from 24 to 6 students

pp. RCP 105, 105CL, Fundamental of Clinical Respiratory Care

- Reduction of clinic class maximum from 24 to 6 students

qq. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care

- Reduction of clinic class maximum from 24 to 6 students
- rr. **RCP 203, 203CL, Seminar and Practicum in Respiratory Care I**
- Reduction of clinic class maximum from 24 to 6 student
- ss. **RCP 204, 204CL, Seminar and Practicum in Respiratory Care II**
- Reduction of clinic class maximum from 24 to 6 student

A motion was made and second to table items oo-ss due to the absence of the instructor. Motion carried.

Ron Chapman will arrive at 4:15p.m.

tt. **CCA – SOC 105, The Mexican American in Contemporary Society 3 hours lec weekly, 3 unit**

- Add Prerequisite: Completion of SOC 101

A motion was made and seconded to approve the course revisions made to SOC 105, The Mexican American in Contemporary Society. Mr. Ron Chapman was present to discuss the course revisions and asked that the prerequisite be changed to advisory. After a brief moment, it was noted that no additional edits were necessary. Motion carried pending the change to the requisites. A second motion was made and seconded to approve the course content for SOC 105, The Mexican American in Contemporary Society. Motion carried.

uu. **CCA – SOC 110, Ethnic Relations 3 hours lec weekly, 3 unit**

A motion was made and seconded to approve the course revisions made to SOC 110, Ethnic Relations. Mr. Ron Chapman was present to discuss the course. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for SOC 110, Ethnic Relations. Motion carried.

vv. **CCA – SOC 115, Marriage and Family Life 3 hours lec weekly, 3 unit**

- Add Prerequisite: Completion of SOC 101

A motion was made and seconded to approve the course revisions made to SOC 115, Marriage and Family Life. Mr. Ron Chapman was present to discuss the course revisions and asked that the prerequisite be changed to advisory. After a brief moment, it was noted that no additional edits were necessary. Motion carried pending the change to the requisites. A second motion was made and seconded to approve the course content for SOC 115, Marriage and Family Life. Motion carried.

ww. **CCA – SOC 120, Drugs, Society and Human Behavior 3 hours lec weekly, 3 unit**

- Change to Advisory:
Eligibility for ENGL 099, and Completion of SOC 112
Replaced with:
Eligibility for ENGL 101.

A motion was made and seconded to approve the course revisions made to SOC 120, Drugs, Society and Human Behavior. Mr. Ron Chapman was present to discuss the course. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for SOC 120, Drugs, Society and Human Behavior. Motion carried.

Freddy Aviles will arrive at 4:15p.m.

xx. **SOC 200, Research Methods for the Social Sciences 3 hours lec weekly, 3 unit**

- Change title from Research Methods for the Social Science

A motion was made and seconded to approve the course revisions made to ART 145, 2-D Design Basics. Mr. Freddy Aviles was present to discuss the course revisions. After a brief moment, it was noted that no edits were necessary. Motion carried.

11. ACTION ITEM: New Course Development – First Reading

Michael Pesses will arrive at 4:15p.m.

a. **CCA – GEOL 102L, Historical Geology Laboratory 3 hours lab weekly, 1 unit**

A motion was made and seconded to approve the course revisions made to GEOL 102L, Historical Geology Laboratory. Mr. Richard Coffman was present to discuss the course. After a brief moment, it was noted that no edits were necessary. Motion carried. A second motion was made and seconded to approve the course content for GEOL 102L, Historical Geology Laboratory. Motion carried.

Ann Volk will arrive at 4:10p.m.

b. **CCA – NF 103, Principles of Food Preparation 5 hours lec/lab weekly, 3 unit**

A motion was made and seconded to approve the course revisions made to NF 103, Principles of Food Preparation. Ms. Ann Volk was present to discuss the course revisions. After a brief review of the comments in CurricUNET, it was requested that the prerequisites be changed to advisories. Motion carried pending the change to the requisites. It was also requested that this course articulate with its counterpart at CSU, Northridge.

A second motion was made and seconded to approve the course content for NF 103, Principles of Food Preparation. Motion carried.

12. ACTION ITEM: New Course Development – First Reading
David Babb will arrive at 3:55p.m.

a. Associate in Arts in Studio Arts for Transfer

A motion was made and seconded to approve the new degree development Associate in Arts in Studio Arts for Transfer. Mr. David Babb and Mr. Glen Knowles were present to discuss the new program, which was developed in alignment with the state required Transfer Model Curriculum. After a brief moment, it was noted that no edits were necessary. Motion carried.

13. ACTION ITEM – Course Deactivations

- a. **MUS 161, Instrumental Ensemble - Woodwinds**
- b. **MUS 162, Beginning Clarinet Choir**
- c. **MUS 163, Instrumental Ensemble - Brass**
- d. **MUS 164, String Ensemble**
- e. **MUS 168, Intermediate Clarinet Choir**
- f. **MUS 186, Gospel Choir**
- g. **MUS 189, Keyboard Ensemble**
- h. **MUS 262, Advanced Clarinet Choir**
- i. **MUS 268, Musical Theatre Orchestra**
- j. **PE 187, Yell and Song Leading**
- k. **PE 188, Pep Squad Leadership**
- l. **PE 189, Cheer Conditioning**

A motion was made and seconded to approve items 13a-l. Motion carried.

14. INFORMATIONAL ITEM – Course Deactivations

a. SPAN 120A, Elementary Spanish for Teachers 1

Mrs. Linda Harmon stated that this is an informational item and will return to the agenda at the next meeting for approval.

15. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

| Area of Study | Template Attached | Articulation Agreements | CurricUNET Status |
|---|-------------------|-------------------------|-------------------------------------|
| 1. Administration of Justice/Criminal Justice | X | X | Submitted – Tech Review |
| 2. Anthropology | | | Degree is not ready for us to adopt |
| 3. Art History | | | |
| a. Template needs to be revised to exclude courses from List B that require more than 3 units. | X | X | Submitted – Awaiting Dean and Rep |
| 4. Business Administration | | | |
| a. Enter the C-ID Designator for ECON -ECON 101 is ECON 202 -ECON 102 is ECON 210 (per Political Science Template) | X | NEEDED | Submitted |
| 5. Computer Science | | | |
| 6. Early Childhood Education | NEEDED | | Submitted |
| 7. Elementary Teacher Education | | | |
| 8. English | | | |
| 9. Geography | NEEDED | | Submitted |
| 10. Geology | NEEDED | | Submitted – Awaiting Dean and Rep |
| 11. History | NEEDED | | Submitted – Awaiting Dean and Rep |
| 12. Journalism | | | |
| 13. Kinesiology | | | |
| a. Template needs to be revised | X | NEEDED | Submitted – Awaiting Faculty |
| 14. Music | X | | Process Started in CurricUNET |
| 15. Physics | X | NA | Submitted – Awaiting Dean and Rep |
| 16. Political Science | X | X | Submitted |
| 17. Psychology | X | NEEDED | Submitted – Awaiting Div Fac |
| 18. Sociology | | | Submitted – Awaiting Div Fac |

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|---|---|--------|------------------------------|
| 19. Studio Arts a. Units may be too high on our courses b. Template needs to be revised | X | NEEDED | Submitted – Awaiting Faculty |
| 20. Theatre Arts a. Units may be too high on our courses | X | NEEDED | Submitted – Awaiting Faculty |

Completed AVC AA-T/AS-T Degrees

- 21. Communication Studies
- 22. Mathematics

16. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P

| Course | Degree/Cert/GE Area | Scheduling Restrictions if not approved by 12/13/12 | Status |
|--|---------------------|---|-----------------------------|
| Business, Computer Studies and Economic Development | | | |
| CA 107, Micro Hardware/Software Support | | Cannot schedule 13-14 | Submitted – Dean |
| CIS 157, Introduction to LINUX | | Cannot schedule 13-14 | Submitted – Dean |
| CIS 173, Intro to C++ Programming | | Cannot schedule 13-14 | Submitted – Dean |
| RE 101, Real Estate Principles | | Cannot schedule 13-14 | Submitted |
| RE 105, Real Estate Practices | | Cannot schedule 13-14 | Submitted |
| RE 111, Real Estate Finance | | Cannot schedule 13-14 | Submitted |
| RE 121, Legal Aspects of Real Estate | | Cannot schedule 13-14 | Submitted |
| RE 131, Real Estate Appraisal | | Cannot schedule 13-14 | Submitted |
| RE 141, Escrow Principles | | Cannot schedule 13-14 | Submitted |
| RE 161, Property Management | | Cannot schedule 13-14 | Submitted |
| Counseling/Student Services | | | |
| EOPS 060, Enrichment Class | | Cannot schedule 13-14 | Submitted – Awaiting Dean |
| Health Sciences | | | |
| CFE 150, Parenting: Infancy | | Cannot schedule 13-14 | Submitted – Agenda |
| CFE 151, Parenting: Preschool Child | | Cannot schedule 13-14 | Submitted – Dean & AP&P Rep |
| CFE 152, Parenting: Elem Preadolescent | | Cannot schedule 13-14 | Submitted – Agenda |
| CFE 155, Single Parenting | | Cannot schedule 13-14 | Submitted – Agenda |
| CFE 156, Step-parenting Blended Family | | Cannot schedule 13-14 | Submitted – Agenda |
| CFE 157, Parenting Exceptional Child | | Cannot schedule 13-14 | Submitted – Agenda |
| NF 110, Sports Nutrition | | Cannot schedule 13-14 | Submitted – Dean & AP&P Rep |
| Instructional Resources/Extended Services | | | |
| LIB 101, Intro to Library Research | | Cannot schedule 13-14 | Submitted |
| LIB 105, Libraries and Information | | Cannot schedule 13-14 | |
| Language Arts | | | |
| CHIN 101, Elementary Chinese I | | Cannot schedule 13-14 | Submitted |
| CHIN 102, Elementary Chinese 2 | | Cannot schedule 13-14 | Submitted |
| COMM 217, Gender and Communication | | Cannot schedule 13-14 | Submitted – Faculty |
| DFST 101L, ASL I Skill Building Lab | | Cannot schedule 13-14 | Submitted |
| DFST 204, Struct of American Sign Lang | | Cannot schedule 13-14 | Submitted |
| DFST 205, Numbers, Fingerspelling, Classifiers | | Cannot schedule 13-14 | Submitted |
| DFST 206, Creative Signing | | Cannot schedule 13-14 | Submitted |
| ENGL 061, Grammar and Mechanics | | Cannot schedule 13-14 | Submitted |
| ENGL 062, Basic Writing | | Cannot schedule 13-14 | |
| ENGL 063, Vocabulary | | Cannot schedule 13-14 | |
| ENGL 064, Spelling | | Cannot schedule 13-14 | |
| ENGL 227, Engl Literature 1900-Present | | Cannot schedule 13-14 | |
| ENGL 230, Antiquity to Renaissance | | Cannot schedule 13-14 | |
| ENGL 231, Since the Renaissance | | Cannot schedule 13-14 | |
| ENGL 233, Bible as Lit-Old Testament | | Cannot schedule 13-14 | |
| ENGL 234, Bible as Lit-New Testament | | Cannot schedule 13-14 | |
| ENGL 240, Studies in Poetry | | Cannot schedule 13-14 | Submitted |
| ENGL 242, Studies in Fiction Short Story | | Cannot schedule 13-14 | |

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|---|--|-----------------------|------------------------------------|
| ENGL 244, Studies in Fiction The Novel | | Cannot schedule 13-14 | |
| ENGL 246, Survey of Drama (Beginnings to 1878) | | Cannot schedule 13-14 | |
| ENGL 248, Survey of Modern & Contemporary Drama (from 1879) | | Cannot schedule 13-14 | |
| ENGL 250, Cross-Cultural Lit in America | | Cannot schedule 13-14 | |
| ENGL 252, African American Literature 1746-1930 | | Cannot schedule 13-14 | |
| ENGL 253, African American Literature 1930-Pres | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 260, Myths and Meanings | | Cannot schedule 13-14 | |
| ENGL 270, Literature and the Holocaust | | Cannot schedule 13-14 | |
| ENGL 274, Detective Fiction | | Cannot schedule 13-14 | |
| ENGL 279, Science Fict & Dystopic Literature | | Cannot schedule 13-14 | |
| FREN 101, Elementary French I | | Cannot schedule 13-14 | Submitted |
| FREN 102, Elementary French 2 | | Cannot schedule 13-14 | |
| FREN 201, Intermediate French 1 | | Cannot schedule 13-14 | Submitted |
| FREN 202, Intermediate French 2 | | Cannot schedule 13-14 | <i>Submitted</i> |
| FREN 203, Advanced French | | Cannot schedule 13-14 | <i>Submitted</i> |
| GER 202, Intermediate German 2 | | Cannot schedule 13-14 | |
| GER 203, Intermediate German 3 | | Cannot schedule 13-14 | |
| INT 101, Prin of Sign Lang Interpreting | | Cannot schedule 13-14 | <i>Submitted</i> |
| LATN 101, Elementary Latin 1 | | Cannot schedule 13-14 | Submitted |
| LATN 102, Elementary Latin 2 | | Cannot schedule 13-14 | Submitted |
| LATN 201, Intermediate Latin | | Cannot schedule 13-14 | <i>Submitted</i> |
| SPAN 102HL, Elementary Spanish for Heritage Learners II | | Cannot schedule 13-14 | Submitted |
| Mathematics & Engineering | | | |
| DRFT 250, Introduction 3-D Cad Drafting | | Cannot schedule 13-14 | |
| ENGR 110, Engr Orientation & Basic Skills | | Cannot schedule 13-14 | |
| ENGR 220L, Strength of Materials Lab | | Cannot schedule 13-14 | |
| ENGR 220PS, Strength of Materials PSS | | Cannot schedule 13-14 | |
| ENGR 220, Strength of Materials | | Cannot schedule 13-14 | |
| ENGR 230, Circuit Analysis | | Cannot schedule 13-14 | |
| Science | | | |
| ASTR 101L, Astronomy Laboratory | | Cannot schedule 13-14 | <i>Submitted</i> |
| BIOL 102, Human Biology | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| CHEM 212, Organic Chemistry Support Laboratory | | Cannot schedule 13-14 | |
| ERSC 101 Introduction to Earth Sciences | | Cannot schedule 13-14 | <i>Submitted</i> |
| GEOG 102L, Phys Geog Lab: Earth's Weather & Climate | | Cannot schedule 13-14 | <i>Submitted</i> |
| GEOG 102, Phys Geog: Earth's Weather & Climate | | Cannot schedule 13-14 | <i>Submitted</i> |
| GEOG 298A, Special Studies in GIS | | Cannot schedule 13-14 | Submitted– <i>Awaiting Faculty</i> |
| GEOG 298B, Special Studies in GIS | | Cannot schedule 13-14 | Submitted– <i>Awaiting Faculty</i> |
| GEOG 298C, Special Studies in GIS | | Cannot schedule 13-14 | Submitted– <i>Awaiting Faculty</i> |
| GEOL 102, Historical Geology | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| Kinesiology, Athletics and Dance | | | |
| KIN 110, Advanced Baseball Techniques | | Cannot schedule 13-14 | |
| KIN 120, Advanced Football Techniques | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| KIN 175, Adv Weight Training for Ath | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| KIN 187, Yell/Song Leading, Sum or Fall | | Cannot schedule 13-14 | Course Deactivation |
| KIN 188, Pep Squad Leadership | | Cannot schedule 13-14 | Course Deactivation |
| KIN 189, Cheer Conditioning | | Cannot schedule 13-14 | Course Deactivation |
| KIN 191, First Aid&Emergency Care | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| KIN 200, Intercollegiate Baseball | | Cannot schedule 13-14 | |

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|--|--|-----------------------|--|
| KIN 220, Intercollegiate Football | | Cannot schedule 13-14 | Submitted – Agenda |
| KIN 230, Intercollegiate Women's Soccer | | Cannot schedule 13-14 | Submitted |
| Social and Behavioral Sciences | | | |
| ANTH 101, Intro Physical Anthropology | | Cannot schedule 13-14 | |
| ANTH 102, Intro Cultural Anthropology | | Cannot schedule 13-14 | |
| ANTH 103, Intro to Prehistory | | Cannot schedule 13-14 | Submitted |
| ANTH 112, Native North Americans | | Cannot schedule 13-14 | |
| ANTH 130, Field Archaeology in Latin America | | Cannot schedule 13-14 | Submitted |
| ANTH 140, Intro to Archaeology | | Cannot schedule 13-14 | |
| SOC 105, Mexican Amer Contemp Society | | Cannot schedule 13-14 | Submitted – Agenda |
| SOC 111, Issues Concepts in Aging | | Cannot schedule 13-14 | Submitted |
| SOC 115, Marriage and Family Life | | Cannot schedule 13-14 | Submitted – Awaiting Discipline/Div Fac, AP&P Rep & Dean |
| SOC 120, Drugs Society Human Behavior | | Cannot schedule 13-14 | Submitted – Awaiting Discipline/Div Fac & AP&P Rep |
| Technical Education | | | |
| AUTO 125, Automotive Chassis | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 126, Automotive Brakes | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 127, Auto Suspension, Steering, Align | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 128, Automotive Power Trains | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 130, Basic Auto Trans/Transaxles | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 150, Auto Electrical Systems | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 151, Auto Chassis/Body Elect System | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 152, Automotive Ignition Systems | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 153, Auto Starting/Charging Systems | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 175, Auto Fuel, Emissions, CA Cln Air | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 176, Auto Carburetor Fuel Systems | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 177, Electronic Fuel Injection | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 198H, Adv. Emissions Diagnostics Trng Seminar | | Cannot schedule 13-14 | Submitted – Awaiting Faculty |
| AUTO 198, Automotive Seminars | | Cannot schedule 13-14 | |
| AUTO 231, General Motors Auto Trans | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 232, Ford/Chrysler Auto Trans | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 277, Elect Eng Controls-GM Systems | | Cannot schedule 13-14 | Submitted – Agenda |
| AUTO 278, Elect Eng Controls-Ford/Chrys | | Cannot schedule 13-14 | Submitted – Agenda |
| FTEC 215, Rescue Practices | | Cannot schedule 13-14 | Submitted – Agenda |
| FTEC 222, Wildland Fire Control | | Cannot schedule 13-14 | Submitted – Agenda |
| Visual and Performing Arts | | | |
| ART 145L, Design and Color Lab | | Cannot schedule 13-14 | |
| ART 145, Design and Color | | Cannot schedule 13-14 | Submitted |
| ART 160, Painting/Drawing Techniques | | Cannot schedule 13-14 | |
| ART 219, Intermediate Illustration | | Cannot schedule 13-14 | |
| FTV 101, Introduction to Film | | Cannot schedule 13-14 | Submitted |
| FTV 103, Intro to Television | | Cannot schedule 13-14 | Submitted |
| FTV 107, History of Film, Pre 1950 | | Cannot schedule 13-14 | Submitted |
| FTV 108, History of Film, 1950-Present | | Cannot schedule 13-14 | Submitted |
| FTV 121, Introduction to Digital Filmmaking | | Cannot schedule 13-14 | Submitted |
| FTV 134, Intro to Screenwriting | | Cannot schedule 13-14 | Submitted |
| FTV 155, Film Festival Analysis | | Cannot schedule 13-14 | Submitted |
| FTV 201, Intercultural & Women's Film | | Cannot schedule 13-14 | Submitted |
| FTV 203, African-American Cinema | | Cannot schedule 13-14 | Submitted |
| FTV 215, Directing for Film & Video | | Cannot schedule 13-14 | Submitted |
| FTV 220, Advanced Screenwriting | | Cannot schedule 13-14 | Submitted |

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|---|--|-----------------------|---|
| FTV 230, Digital Cinematography | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 242, Writing and Pre-Production of the Short Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 244, Production & Post-Production of the Short Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 251, Contemporary American Independent Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 261, Religion and Cinema | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUS 121, Voice Class | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 132, Keyboard Skills II | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 142, Musical Theatre Workshop | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 153, Beginning Musicianship | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 164, String Ensemble | | Cannot schedule 13-14 | Course Deactivation Submitted – <i>Agenda</i> |
| MUS 165, Instrumental Ensemble - Guitar | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 166, Beginning Orchestra | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 167, Intermediate Orchestra | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 181, Master Chorale | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 183, Master Chorale Sectional | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 185, Concert Choir | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 186, Gospel Choir | | Cannot schedule 13-14 | Course Deactivation Submitted – <i>Agenda</i> |
| MUS 189, Keyboard Ensemble | | Cannot schedule 13-14 | Course Deactivation Submitted – <i>Agenda</i> |
| MUS 191, Treble Choir-Children's Music | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 253A, Intermediate Musicianship | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 253B, Advanced Musicianship | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 258, Composition | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 266, Advanced Orchestra | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUS 268, Musical Theatre Orchestra | | Cannot schedule 13-14 | Course Deactivation Submitted – <i>Agenda</i> |
| MUSC 102, History of Jazz | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 103, History of Rock 'n Roll | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 104, The Music Industry | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 107, History of Women in Rock Music | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 112, Commercial Music Theory | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 113, Writing Music for Songs | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 122, Stage Voice | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 123, Stage Voice Workshop | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 124, Jazz Improvisation | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 133L, Studio Music Production I Lab | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 133, Studio Music Production I | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 134L, Studio Music Production II Lab | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 134, Studio Music Production II | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 141, Concert Attendance | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 143, Live Sound Reinforcement | | Cannot schedule 13-14 | Submitted – <i>Awaiting Faculty</i> |
| MUSC 173, Beginning Jazz Ensemble | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 175, Beginning Rock Band | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 176, Beginning Rock Band Workshop | | Cannot schedule 13-14 | Submitted – <i>Agenda</i> |
| MUSC 222, Popular Vocal Performance | | Cannot schedule 13-14 | Submitted – <i>Awaiting Faculty</i> |
| MUSC 223, Popular Instrumental Performance | | Cannot schedule 13-14 | Submitted – <i>Awaiting Faculty</i> |
| MUSC 224, Jazz Improvisation Workshop | | Cannot schedule 13-14 | Submitted – <i>Awaiting Faculty</i> |
| MUSC 225, Commercial Music Ensemble | | Cannot schedule 13-14 | |
| MUSC 233L, Studio Music Production III Lab | | Cannot schedule 13-14 | <i>Submitted</i> |

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|---|--|-----------------------|-------------------------------------|
| MUSC 233, Studio Music Production III | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 234L, Studio Music Production IV Lab | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 234, Studio Music Production IV | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 273, Intermediate Jazz Ensemble | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUSC 274, Advanced Jazz Ensemble | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 110, Fundamentals of Acting | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 120A, Rehear&Perform: Drama | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 120B, Rehear&Perform: Comedy | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| THA 120C, Rehear&Perform: Musical Theatr | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| THA 125, Intermediate Acting Workshop | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 130, Improvisation | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 133, Makeup for the Stage | | Cannot schedule 13-14 | |
| THA 205, Advanced Acting Workshop | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| THA 215, Acting for the Camera | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 218, Audition Tech for the Actor | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 220, Fundamentals of Directing | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| THA 239, Intercultural & Women's Theatre | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |

17. ADJOURNMENT

A motion was made and seconded to adjourn the 9/27/12 AP&P Committee meeting at 5:25 p.m. Mrs. Linda Harmon asked the members to log into CurricUNET and track the progress within the approval process for each course and program in their area to be sure they are moving along. If the courses or programs are sitting, be sure to get in contact with the person who can move it forward. Motion carried.

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Ms. Maria Clinton, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.