

ANTELOPE VALLEY COLLEGE  
Academic Affairs Office

DATE: October 10, 2013  
LOCATION: BE 324 – Computer Room  
TIME: 3:08 p.m.

MEMBERS PRESENT			MEMBERS ABSENT
Jeffrie Ahmad	Linda Harmon	Sharon Lowry	Karen Cowell, CTE Dean Donna Meyer, BCSED Rep Giovanna Sanchez, Student Rep
Shyann Blanco (proxy)	Anne Hemsley	LaDonna Trimble	
Luis Echeverria	Tom Hutchison	Les Uhazy	
Tooraj Gordi	Lisa Karlstein	Denise Walker	
Lee Grishman	Scott Lee	Darcy Wiewall	
	Cynthia Littlefield		
GUESTS PRESENT			
Robert Harris	Tim Lynskey	Joe Towe	
Scott Jenison	Tom O'Neil	Genie Trow	
Jonet Leighton	Mike Pesses		

**2013-2014**  
**Academic Policies & Procedures Committee Meeting No. 4**  
**MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

A motion was made and seconded to call the October 10, 2013 AP&P Committee Meeting to order at 3:08p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:08p.m. Motion carried.

**2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR**

Mrs. Linda Harmon stated that courses continue to move through the CurricUNET approval process. Several course listed at the end of the agenda still have not been submitted. It was requested that the representatives work with faculty to ensure all courses are submitted quickly so they may be approved on or before November 14, 2013.

*Mrs. Linda Harmon requested a motion to amend the agenda to include item 4g COR and SLO Qualifications for making changes, moving BIOL 120, General Organismal, Ecological, and Evolutionary Biology to action item 7gg, DM 128L, Web Design and Production II Lab to action item 7hh, moving PSCI 101, Physical Science to action item 7ii, and moving PHYS 211, General Physics to action item 8axii. A motion was made and seconded to amend the agenda as requested. Motion carried.*

**3. APPROVAL OF MINUTES – September 26, 2013 Minutes**

A motion was made and seconded to approve item 3 September 26, 2013 meeting minutes. Motion carried.

**4. INFORMATIONAL ITEMS**

**a. 2013-14 AP&P Deadline – Courses and Programs need to be approved by 11/14/2013 for Fall 2014 inclusion**

- CORs that need to be revised this academic year – List at the end of the agenda
- TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda
- C-ID Approval needed, COR revised and brought to AP&P – List at the end of the agenda

Mrs. Harmon reminded the representatives that this deadline is fast approaching with only four weeks left to receive course and program approval so changes can be implemented in the coming academic year. She requested an update from the faculty representatives on the remaining TMC programs that need to be developed. It was noted that at this time Film, Television and Electronic Media along with Journalism cannot be developed since we do not have a full-time faculty member in these areas that can undertake this challenging work. Dr. Cowell informed the committee that in regards to C-Id descriptor AJ 160, the faculty have created a new course to fulfill this criteria, which when approved, will be AJ 210. This is also the case for C-Id descriptor KIN 100, the Kinesiology faculty have developed a new course, KIN 100, to match the requirements of this descriptor. It was also stated that CHEM 101 (AVC Course) is not the proper course to pair with C-Id descriptor CHEM 100, nor is AVC course ENGL 102 the pair for C-Id descriptor ENGL 110. As a result, Dr. Grishman indicated that he would need communication from the faculty requesting the courses to be resubmitted for the appropriate C-Id designation.

**b. 13-14 Academic Year AP&P Representative Proxy Memo needed for all committee members**

- Establish Proxy for voting purposes by submitting a memo to AP&P

Ms. Jeffrie Ahmad notified the committee that her proxy has since retired from the college or will be shortly and a new proxy memo will be submitted for future meetings.

**c. Existing Programs in CurricUNET – Contact Melissa prior to creating a program copy**

**d. CurricUNET Workshops:**

- **No additional trainings**

Mrs. Linda Harmon notified the committee of the completion of the training opportunities this fall semester. If faculty need assistance during the revision or course development process, they are welcome to contact her directly to set up a meeting date to review the steps within CurricUNET.

**e. CSUGE/IGETC Course Designation – Dr. Lee Grishman**

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• IGETC – (Current)<ol style="list-style-type: none"><li>1. CHIN 201 – Area 3B</li><li>2. CHIN 202 – Area 3B</li><li>3. GEOL 102L – Area 5A</li><li>4. MATH 124 – Area 2A</li><li>5. MATH 148 – Area 2A</li><li>6. THA 130 – Area 3A</li></ol></li></ul> | <ul style="list-style-type: none"><li>• CSU/GE - (Current)<ol style="list-style-type: none"><li>1. ANTH 101L – Area B3</li><li>2. BIOL 205 – Area B2, B3</li><li>3. CFE 211 – Area D7</li><li>4. CHIN 201 – Area C2</li><li>5. CHIN 202 – Area C2</li><li>6. ENGR 125 – Area B4</li><li>7. MATH 148 – Area B4</li><li>8. NF 103 – Area E</li></ol></li></ul> |
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**f. Repeatability documentation**

<http://extranet.cccco.edu/Portals/1/AA/Credit/2013Files/CreditCourseRepetitionGuidelinesFinal070513.pdf>

- Dance
- Theater
- Athletic Training
- Kinesiology
- Music
- Commercial Music
- Intercollegiate Athletics

Mrs. Linda Harmon stated that the Website listed on the agenda is the latest document produced by the Chancellor's Office and those faculty members who are responsible for establishing repeatability in their disciplines should reference this document during the research process.

**g. COR and SLO Qualifications for making change (Amended Agenda Item)**

Mrs. Linda Harmon requested clarification from the committee on whether it is appropriate for a faculty member who is not qualified to teach the course material to review and revise the student learning outcomes. Mrs. Sharon Lowry stated that only the faculty responsible for the course and qualified to teach the information should review and revise the student learning outcomes.

**5. REPORT ITEM**

**a. Dance Repeatability – Cindy Littlefield**

Ms. Cindy Littlefield notified the committee that the document is nearly complete and will be submitted for inclusion on the November 14, 2013 agenda. She also stated that while it has been an immense amount of work trying to compile the information for Dance, she is also working with the faculty to bring the documentation together for Kinesiology and Athletic Training.

**b. Taskforce Report on Score Card for English as a Second Language – Scott Jenison**

- ESL 018, ESL Reading and Writing 1
- Hybrid: ESL 018, ESL Reading and Writing 1
- ESL 019, ESL Skills Building 1
- ESL 020, ESL Vocabulary and Pronunciation 2
- ESL 023, ESL Grammar 2
- Hybrid: ESL 023, ESL Grammar 2
- ESL 028, ESL Reading and Writing 2
- Hybrid: ESL 028, ESL Reading and Writing 2
- ESL 029, ESL Skills Building 2
- ESL 030, ESL Vocabulary and Pronunciation 3

- ESL 033, ESL Grammar 3
- Hybrid: ESL 033, ESL Grammar 3
- ESL 038, ESL Reading and Writing 3
- Hybrid: ESL 038, ESL Reading and Writing 3
- ESL 039, ESL Skills Building 3
- ESL 040, ESL Vocabulary and Pronunciation 4
- ESL 043, ESL Grammar 4
- Hybrid: ESL 043, ESL Grammar 4
- ESL 048, ESL Reading and Writing 4
- Hybrid: ESL 048, ESL Reading and Writing 4
- ESL 049, ESL Skills Building 4
- ESL 058, ESL Reading and Writing 5
- Hybrid: ESL 058, ESL Reading and Writing 5
- ESL 059, ESL Skills Building 5

Mrs. Linda Harmon requested an update on the steps taken to resolve the low score card rating. Dr. Jeffrie Ahmad indicated that Scott Jenison was planning on attending today's meeting and should arrive momentarily to discuss this item. He is not combining or consolidating courses he is simply not offering the higher level course. Mr. Jenison is requesting that the courses be approved without drastic changes made at this time. Mrs. Harmon confirmed that the Student Learning Outcomes for each course have been completed and approved by the Student Learning Outcomes committee. Mr. Luis Echeverria stated that he received the English as a second language course outline of records from American River that is equivalent to English 101 and transfers as such to four year institutions. Mrs. Harmon indicated that she reviewed score cards from other colleges with a similar score to ours and some have fewer courses but some have a similar structure to ours.

## 6. DISCUSSION ITEM

### a. Content Review and Course Validation Process for Prerequisites

Mrs. Linda Harmon explained to the committee that she feels this item should be tabled until the spring term when more time can be given to this item. Dr. Jeffrie Ahmad asked whether we already had another way of establishing prerequisites by providing the catalog language from three California State University or University of California colleges that have the requisite established. Mrs. Harmon indicated that our college does already have that practice in place.

## 7. ACTION ITEM – Non-Substantial Course Revisions (Consent Agenda Item) (COR Complete / SLO Complete)

- a. ACCT 111, Bookkeeping
- b. ACCT 113, Bookkeeping II
- c. ACCT 205, Managerial Accounting
- d. ASTR 101, Astronomy
- e. BUS 105, Business Mathematics
- f. CA 171, Introduction to Networking
- g. CA 182, Network Security
- h. DFST 101, American Sign Language I
- i. DFST 102, American Sign Language II
- j. DFST 102L, American Sign Language (ASL II) Skill Building Lab
- k. DFST 105, Introduction to American Deaf Culture
- l. DFST 106, Introduction to Deaf Education
- m. DFST 201, American Sign Language III
- n. DFST 202, American Sign Language IV
- o. DM 101L, Digital Media Arts Lab
- p. DM 113, Photoshop I
- q. DM 113L, Photoshop I Lab
- r. DM 115, Graphic Communications I
- s. DM 115L, Graphic Communications I Lab
- t. DM 205L, Digital Illustration Lab
- u. GEOG 105, Cultural Geography
- v. GEOG 106, California Geography
- w. GEOG 220, Data Acquisition and Management in Geographic Information Systems (GIS)
- x. GEOG 222, Cartography for Geographic Information Systems (GIS)
- y. INT 201, Sign/English Translation
- z. INT 202, Sign Language Interpreting I
- aa. INT 203, Sign Language Interpreting II
- bb. INT 204, Sign/English Transliteration

- cc. **INT 205, Interpreting in Specialized Settings**
- dd. **INT 206, Introduction Sign to English Interpreting**
- ee. **MGT 121, Human Resources Management**
- ff. **NS 230, Professional Nursing III**
- gg. **BIOL 120, General Organismal, Ecological, and Evolutionary Biology**
- hh. **DM 128L, Web Design and Production II Lab**
- ii. **PSCI 101, Physical Science**

A motion was made and seconded to approve item 7a-ff Non-Substantial course revision. Mrs. Harmon reminded the committee members that these courses have been reviewed and approved by the Dean, AP&P representative, and herself. Motion carried. A motion was made and seconded to approve the course content of 7a-ii. Motion carried.

## 8. ACTION ITEM

### a. **First Reading Course Revision (COR Complete / SLO Complete)**

#### i. **AJ 109, Crime Analysis**

A motion was made and seconded to approve AJ 109, Crime Analysis course revision. Mr. Tim Lynskey was present to discuss the course and answer questions. It was noted that the outdated text has a rationale entered in CurricUNET. Motion carried without revision.

#### ii. **AJ 110, Terrorism Investigation**

A motion was made and seconded to approve AJ 110, Terrorism Investigation course revision. Mr. Tim Lynskey was present to discuss the course and answer questions. Motion carried without revision.

#### iii. **AJ 208, Introduction to Forensic Science**

A motion was made and seconded to approve AJ 208, Introduction to Forensic Science course revision. Mr. Tim Lynskey was present to discuss the course and answer questions. Motion carried without revision.

#### iv. **Hybrid: ASTR 101, Astronomy**

A motion was made and seconded to approve Hybrid: ASTR 101, Astronomy course revision. Mr. Mike Pesses was present to discuss the course and answer questions. It was noted that PowerPoint should be removed and replace with presentation software. Motion carried pending revision.

#### v. **BUS 101, Introduction to Business**

#### vi. **Hybrid: BUS 101, Introduction to Business**

#### vii. **Online: BUS 101, Introduction to Business**

#### viii. **Hybrid: CA 171, Introduction to Networking**

A motion was made and seconded to table items 8av-viii since a second representative for the division is not present. Motion carried.

#### ix. **MATH 080, Plane Geometry**

A motion was made and seconded to approve MATH 080, Plane Geometry course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. Motion carried without revision.

#### x. **MATH 102, Intermediate Algebra**

A motion was made and seconded to approve MATH 102, Intermediate Algebra course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. Motion carried without revision.

#### xi. **Hybrid: MATH 102, Intermediate Algebra**

A motion was made and seconded to approve Hybrid: MATH 102, Intermediate Algebra course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. Motion carried pending revision to item 5a.

#### xii. **PHYS 211, General Physics**

A motion was made and seconded to approve PHYS 211, General Physics course revision. Mr. Joe Towe was present to discuss the course and answer questions. Mrs. Lowry wanted to clarify that the instructor was not seeking revision to the class maximum. Currently the lecture component is approved at 48 student seats while the laboratory is approved at 24 student seats. Mr. Towe indicated that the class maximum is still appropriate for the class. Motion carried without revision.

**b. First Reading: New Course Development (COR Complete / SLO Complete)**

**i. HD 102, Soldiers to Scholars**

A motion was made and seconded to approve HD 102, Soldiers to Scholars course development. Dr. Bob Harris was present to discuss the course creation and answer questions. Mrs. Linda Harmon stated that CSUs offer this type of course but not necessarily for units. Citrus college offers a course like this as well. Dr. Harris indicated that CSUN has a great program, offering workshops/seminars. In coming years, 2.9 million veterans will potentially seek enrollment in California colleges alone. These individuals go from zero to hero to zero again when they come back home. Dr. Harris expressed the importance of meeting the needs of this growing population by offering this course and showing them that we care for them and they can succeed. Motion carried without revision.

**c. First Reading: New Program Development (PLO Complete)**

**i. Associate in Arts in Theatre Arts**

A motion was made and seconded to approve the new Associate in Arts program development in Theatre Arts. Genie Trow and Jonet Leighton were present to discuss the program development and answer questions. Ms. Trow indicated that students have approached her to express their interest in transferring to a UC or private college outside of California and this new degree will address the needs of those students. She indicated that the TMC degree in Theatre Arts limits students to CSUs only but this degree will allow an opportunity for those students who are more interested in other colleges. Cindy Littlefield expressed her agreement with the development of this degree but the faculty should be prepared for a long wait for the Chancellor's Office to approve. Mrs. Harmon asked Dean Trimble whether it will be confusing for students to have both degrees as an option. Ms. Trimble indicated that it would be but it is the role of this committee and the faculty to determine if it is appropriate to have both degrees. She suggested that the faculty meet with the counselors to provide them with the information necessary to properly guide students to the correct degree based on their needs. Mrs. Lowry stated that she feels we need to focus on the TMC and get that resolved first. Jonet Leighton requested clarity on the issues surrounding the TMC as she was not aware of any hold ups on that degree's approval. It was indicated that repeatability continues to be a concern under the new regulations and the courses that have been denied C-id approval need to be revised. Mrs. Lowry indicated that she does not understand why we would have two degrees all of a sudden when we went years without a degree at all. She feels we should finish and receive approval on the TMC first before pursuing approval on this degree. Motion carried without revision but with one abstention.

**d. Course Deactivation**

**i. MUS 191, Treble Choir-Children's Music**

A motion was made and seconded to approve designating the course listed as deactivated. Motion carried.

**9. INFORMATIONAL ITEM**

**a. Non-Substantial Course Revisions (COR Complete / SLO Needed)**

- ACRV 112, Basic Refrigeration Systems
- ACRV 113, Basic Refrigeration Controls
- ACRV 115, Basic Refrigeration Systems and Controls
- ACRV 122, Residential Air Conditioning Systems
- ACRV 125, Residential Air Conditioning Systems and Controls
- ACRV 212, Commercial Refrigeration Systems
- ACRV 213, Commercial Refrigeration Controls
- ACRV 222, Commercial Air Conditioning Controls
- ACRV 223, Commercial Air Conditioning Systems
- ATH 100, Introduction to Athletic Training
- ATH 102L, Practical Applications of Athletic Training I Lab
- ATH 103, Practical Applications of Athletic Training II
- ATH 103L, Practical Applications of Athletic Training II Lab
- ~~BIOL 120, General Organismal, Ecological, and Evolutionary Biology~~ moved to action item per motion above
- CA 176, Windows Server Networking
- DM 105L, Interactive Media Lab
- DM 127, Web Design and Production I
- DM 127L, Web Design and Production I Lab
- DM 128, Web Design and Production II
- ~~DM 128L, Web Design and Production II Lab~~ moved to action item per motion above
- DM 143, Computer 3-D Modeling

- DM 143L, Computer 3-D Modeling Lab
  - DM 145, Computer 3-D Animation
  - DM 145L, Computer 3-D Animation Lab
  - ECON 100, Survey of Economics
  - Hybrid: ECON 100, Survey of Economics
  - ECON 102, Principles of Microeconomics
  - Hybrid: ECON 102, Principles of Microeconomics
  - Online: ECON 102, Principles of Microeconomics
  - ELTE 125, Direct Current and Alternating Current Principles
  - ELTE 130, Digital Circuit Analysis
  - ELTE 135, Analog Circuit Analysis
  - ELTE 180, Microprocessor Systems
  - ELTE 235, Electronic Communications I
  - GEOL 101, Physical Geology
  - Hybrid: GEOL 101, Physical Geology
  - HD 103, Career Planning
  - HE 201, Women's Health Issues
  - MATH 220, Linear Algebra
  - NF 102, Nutrition and Food Children
  - PHIL 101, Fundamental Reasoning Skills
  - PHIL 105, Ethics: Moral Issues in Contemporary Society
  - PHIL 106, Introduction to Philosophy
  - Hybrid: PHIL 106, Introduction to Philosophy
  - PHIL 108, Philosophy of Religion
  - PHIL 109, World Religions
  - ~~PSCI 101, Physical Science~~ *moved to action item per motion above*
  - VN 109, Fundamentals of Patient Care for Vocational Nurses
- b. **First Reading Course Revision (COR Complete / SLO Needed)**
- CHEM 210, Organic Chemistry
  - CIS 159, SUSE Linux Server Administration
  - GEOG 102, Physical Geography: Earth's Weather and Climate
  - Hybrid: GEOG 102, Physical Geography: Earth's Weather and Climate
  - Online: HD 103, Career Planning
  - Hybrid: HD 103, Career Planning
  - PHTC 201, Advanced Black and White Photography
  - ~~PHYS 211, General Physics~~ *moved to action item per motion above*
  - POLS 120, International Organizations
  - POLS 201, Contemporary International Relations
  - PSY 201, Introduction to Physiological Psychology
  - THA 103, Introduction to Stage Lighting
  - THA 133, Makeup for the Stage
- c. **Course Deactivation**
- BIOL 165, Birds of Southern California
  - MATH 050, Arithmetic
  - Hybrid: MATH 050, Arithmetic
  - MATH 050A, Arithmetic - First Half with SAS
  - MATH 050B, Arithmetic - Second Half with SAS
  - MATH 050C, Arithmetic Unit 1
  - MATH 050D, Arithmetic Unit 2
  - MATH 050E, Arithmetic Unit 3
  - MATH 050F, Arithmetic Unit 4

Mrs. Linda Harmon stated that the course deactivations listed here will be approved at the next meeting, while items 9a and 9b are courses that require SLO approval through the paper form since they were submitted in CurricUNET prior to the incorporation of the SLO link. She requested the committee representatives discuss the above courses with the discipline faculty walking them through the new process and requirement of SLO approval prior to AP&P approval of the COR. Ms. Lisa Karlstein requested clarification on the proper process as she was led to believe that the SLOs for courses in CurricUNET would be entered and revised within the system. She indicated that she spoke with Fredy Aviles, SLO Cochair, who explained that faculty should want their courses as up to date as possible. She explained that of course she wants to present the most up to date course to students, but

this whole process is so time consuming that faculty are no longer allowed the time to focus on teaching. Mrs. Harmon explained that any course listed under 9a or 9b need to have the SLO form completed and submitted via email to their SLO representative and Fredy Aviles for review and approval. This extra step is only completed by those courses that were submitted in the CurricUNET prior to the inclusion of the new SLO approval step. Once approved, AP&P can review and approved the COR and DE components of the course.

**10. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P**

Area of Study	Template Attached	Articulation Agreements	PLO	Recommended Plan of Study	CurricUNET Status
1. Computer Science					Cannot develop, no discipline on campus aligns with coursework
2. Elementary Teacher Education					Cannot develop, no full-time faculty in area
3. Film, Television and Electronic Media					Cannot develop, no full-time faculty in area
4. Journalism					
5. Philosophy					
6. Spanish					

**Completed AVC AA-T/AS-T Degrees**

- |                               |               |                 |                  |
|-------------------------------|---------------|-----------------|------------------|
| 7. Administration of Justice  | 11. English   | 14. History     | 17. Physics      |
| 8. Anthropology               | 12. Geography | 15. Kinesiology | 18. Psychology   |
| 9. Business Administration    | 13. Geology   | 16. Music       | 19. Theatre Arts |
| 10. Early Childhood Education |               |                 |                  |

**Chancellor’s Office Approved**

- |                           |                       |
|---------------------------|-----------------------|
| 20. Art History           | 23. Political Science |
| 21. Communication Studies | 24. Sociology         |
| 22. Mathematics           | 25. Studio Arts       |

Mrs. Linda Harmon wanted to note that at this time we cannot develop the TMC in three degree areas: Elementary Teach Education; Film, Television and Electronic Media; and Computer Science. She indicated that we do not have full-time instructors in the first two areas mentioned and we do not have course work in the third area mentioned. Ms. Trimble requested clarification on when the four newly approved TMC degrees will be added to our college catalog and available for students to claim as their major. Mrs. Lowry indicated that we cannot advertise the new degrees until they are approved by ACCJC but we cannot seek approval until after our accreditation visit and the preliminary report is written.

**11. ADDITIONAL INFORMATION - C-ID REPORT FOR TMC’s**

C-ID DESCRIPTOR	COURSE	STATUS	EXPIRES	STATUS
AJ 110	AJ 101	CONDITIONAL	15-DEC-13	<i>Resubmitted to C-id</i>
AJ 120	AJ 102	CONDITIONAL	4-JAN-14	
AJ 160	AJ 201	NOT APPROVED		AJ 210 developed instead
AJ 220	AJ 204	CONDITIONAL	2-JAN-14	
BUS 110	BUS 101	CONDITIONAL	13-MAY-14	
BUS 115	BUS 113	CONDITIONAL	12-JUN-14	
BUS 125	BUS 203	CONDITIONAL	26-JUL-14	
ECE 230	CFE 116	CONDITIONAL	27-JUN-14	
ECE 210	CFE 202	CONDITIONAL	27-JUN-14	
ECE 220	CFE 211	CONDITIONAL	8-APR-14	
ECE 130	CFE 213	NOT APPROVED		
CHEM 100	CHEM 101	NOT APPROVED		CHEM 101 is not the appropriate course for this C-id descriptor
ITIS 120	CIS 101	CONDITIONAL	1-JUL-14	
COMP 152	CIS 121	CONDITIONAL	2-APR-14	
ENGL 110	ENGL 102	NOT APPROVED		ENGL 102 is not the appropriate course for

				this C-id descriptor
GEOL 121	ERSC 101	CONDITIONAL	12-JUN-14	
	GEOG 101	NOT APPROVED		
GEOL 100L	GEOL 101L	CONDITIONAL	12-JUN-14	
HIST 130	HIST 107	NOT APPROVED		Faculty revised course
HIST 140	HIST 108	CONDITIONAL	14-FEB-14	Faculty revised course
JOUR 210	JOUR 123	NOT APPROVED		
KIN 100	KIN 190	NOT APPROVED		KIN 100 developed instead
KIN 101	KIN 191	CONDITIONAL	17-DEC-13	
SOCI 125	MATH 115	CONDITIONAL	20-SEP-14	
PHIL 210	PHIL 110	NOT APPROVED		
PHYS 100S	PHYS 101 PHYS 102	CONDITIONAL	13-FEB-14	
PHYS 105	PHYS 101	CONDITIONAL	13-FEB-14	
PHYS 110	PHYS 102	CONDITIONAL	13-FEB-14	
PHYS 200S	PHYS 110 PHYS 120 PHYS 211	CONDITIONAL	15-FEB-14	
PHYS 205	PHYS 110	CONDITIONAL	13-FEB-14	
PHYS 210	PHYS 120	CONDITIONAL	15-FEB-14	
PHYS 215	PHYS 211	CONDITIONAL	15-FEB-14	
PSY 130	PSY 212	CONDITIONAL	2-JUL-14	
SOCI 140	PSY 219	CONDITIONAL	20-SEP-14	
PSY 115	PSY 233	CONDITIONAL	1-JUL-14	
PSY 120	PSY 234	NOT APPROVED		<i>Resubmitted to C-id</i>
PSY 200	SOC 200	CONDITIONAL	2-JUL-14	
SOCI 120	SOC 200	CONDITIONAL	25-JAN-14	
SPAN 220	SPAN 101HL	CONDITIONAL	19-AUG-14	
THTR 171	THA 102	NOT APPROVED		Resubmitted with right COR
THTR 175	THA 133	NOT APPROVED		

Mrs. Linda Harmon requested an update on the status of the above courses. Many representatives reported on the courses within their areas and those comments are noted above.

**12. ADDITIONAL INFORMATION – 2012-2013 Courses by Division that need to be revised and submitted to AP&P**

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 11/29/2012	Status
<b>Science</b>			
GEOG 102L		Cannot schedule 13-14	Submitted
GEOG 102		Cannot schedule 13-14	Submitted
GEOG 298A		Cannot schedule 13-14	<i>Awaiting Faculty</i>
GEOG 298B		Cannot schedule 13-14	<i>Awaiting Faculty</i>
<b>Visual and Performing Arts</b>			
MUS 191		Cannot schedule 13-14	Submitted
THA 133		Cannot schedule 13-14	Submitted

**13. ADDITIONAL INFORMATION – 2013-2014 Courses by Division that need to be revised and submitted to AP&P**

Course	Degree/Cert/GE Area	Last Taught	Scheduling Restrictions if not approved by 11/14/2013	Status
<b>Business</b>				
ACCT 111		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
ACCT 113		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ACCT 205		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
BUS 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
BUS 105		Spring 13	Cannot schedule 14-15	<i>Submitted</i>



BUS 111		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
BUS 113		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CA 131		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CA 141		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CA 171		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CA 176		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
CA 182		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CIS 101		Summer 13	Cannot schedule 14-15	
CIS 111		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
CIS 113		Spring 13	Cannot schedule 14-15	
CIS 121		Fall 12	Cannot schedule 14-15	
CIS 123		Spring 13	Cannot schedule 14-15	
CIS 141		Spring 13	Cannot schedule 14-15	
CIS 145		Spring 13	Cannot schedule 14-15	
CIS 159		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
CIS 174		Spring 06	Cannot schedule 14-15	<i>Submitted</i>
MGT 121		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
MKTG 101		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
OT 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
<b>Health Sciences</b>				
CFE 101		Summer 13	Cannot schedule 14-15	
CFE 103		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 104		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 105		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 107		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 109		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 110		Spring 08	Cannot schedule 14-15	<i>Submitted</i>
CFE 115		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 122		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 157		Spring 13	Cannot schedule 14-15	
CFE 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 202		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 213		Spring 08	Cannot schedule 14-15	<i>Submitted</i>
NF 100		Summer 13	Cannot schedule 14-15	
NF 102		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
NF 150		Spring 13	Cannot schedule 14-15	
VN 109		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
VN 112		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
<b>Student Services/Counseling</b>				
HD 100		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
HD 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
HD 103		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
HD 105		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
<b>IR/ES</b>				
LAC 098		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
LAC 099		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
LIB 107		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
LIB 110		Spring 13	Cannot schedule 14-15	
LAC 900		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
LAC 901		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
<b>Kinesiology</b>				
DA 101		Spring 13	Cannot schedule 14-15	

DA 102		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DA 103		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DA 104		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DA 105		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
DA 106		Fall 12	Cannot schedule 14-15	
DA 107A		Spring 13	Cannot schedule 14-15	
DA 107B		Spring 12	Cannot schedule 14-15	
DA 107C		Spring 13	Cannot schedule 14-15	
DA 108		Spring 13	Cannot schedule 14-15	
DA 109		None	Cannot schedule 14-15	
DA 111		Spring 13	Cannot schedule 14-15	
DA 113		Spring 13	Cannot schedule 14-15	
DA 115		Spring 07	Cannot schedule 14-15	
DA 116		Spring 13	Cannot schedule 14-15	
DA 122		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DA 123		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DA 124		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DA 125		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DA 202		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DA 203		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DA 204		Spring 12	Cannot schedule 14-15	
DA 205		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
HE 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
KIN 112A		None (PE/KIN)	Cannot schedule 14-15	
KIN 112B		None (PE/KIN)	Cannot schedule 14-15	
KIN 113		Summer 13	Cannot schedule 14-15	
KIN 196		Spring 12 (as PE 196)	Cannot schedule 14-15	<i>Submitted</i>
<b>Language Arts</b>				
COMM 109		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
COMM 215		None	Cannot schedule 14-15	
DFST 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 102L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 102		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 105		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 106		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 108		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
DFST 201L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DFST 202		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ENGL 101		Summer 13	Cannot schedule 14-15	
ENGL 102		Summer 13	Cannot schedule 14-15	
ENGL 103		Spring 13	Cannot schedule 14-15	
ENGL 221		Spring 13	Cannot schedule 14-15	
ENGL 222		Fall 12	Cannot schedule 14-15	
ENGL 225		Fall 12	Cannot schedule 14-15	
ENGL 226		Spring 12	Cannot schedule 14-15	
ENGL 257		Spring 12	Cannot schedule 14-15	
ENGL 299		Fall 12	Cannot schedule 14-15	
ESL 018		Spring 13	Cannot schedule 14-15	<i>Submitted</i>

ESL 019		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 020		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 023		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 028		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 029		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 030		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 033		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 038		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 039		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 040		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 043		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 048		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 049		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 058		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 059		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
INT 201		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
INT 202		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
INT 203		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
INT 204		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
INT 205		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
INT 206		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
READ 150		Fall 11	Cannot schedule 14-15	
SPAN 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
SPAN 203		Fall 08	Cannot schedule 14-15	
<b>Math/Science</b>				
ASTR 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
BIOL 165		None	Cannot schedule 14-15	<i>Submitted</i>
BIOL 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CHEM 205		None	Cannot schedule 14-15	<i>Submitted</i>
DRFT 130		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
DRFT 240		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
ENGR 130L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ENGR 130		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ENGR 210PS		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
ENGR 210		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
GEOG 102L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
GEOG 102		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
GEOG 106		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
GEOG 220		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
GEOG 222		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
GEOG 298A		Spring 10	Cannot schedule 14-15	<i>Submitted</i>
GEOG 298B		Fall 08	Cannot schedule 14-15	<i>Submitted</i>
GEOG 298C		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
GEOG 299		Spring 05	Cannot schedule 14-15	<i>Submitted</i>
GEOL 101		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 070B		Spring 13	Cannot schedule 14-15	
MATH 080		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 102A		Fall 12	Cannot schedule 14-15	
MATH 102B		Spring 13	Cannot schedule 14-15	
MATH 102		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 135		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PSCI 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>

WDTO 101		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
WDTO 115		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
WDTO 120		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
<b>Social Science</b>				
ECON 110		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ED 175		Spring 08	Cannot schedule 14-15	
PSY 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PSY 212		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PSY 215		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PSY 218		Fall 08	Cannot schedule 14-15	
PSY 233		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PSY 234		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
WE 197		None	Cannot schedule 14-15	
WE 199		Spring 13	Cannot schedule 14-15	
<b>Technical Education</b>				
AERO 180		Fall 10	Cannot schedule 14-15	
AFAB 130		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
AJ 109		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
AJ 110		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
AJ 208		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
AUTO 210		Spring 05	Cannot schedule 14-15	
AUTO 276		Fall 09	Cannot schedule 14-15	
ELEC 110		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 115		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 120		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
ELEC 130		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 140		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 150		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 160		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 220		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 250		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
ELTE 180		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELTE 235		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 102		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 111		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 112		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 113		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 114		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 115		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 117		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 120		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 122		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 123		None	Cannot schedule 14-15	<i>Submitted</i>
FTEC 125		Fall 11	Cannot schedule 14-15	<i>Submitted</i>
FTEC 126		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 127		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 128		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 129		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 130		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 131		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 132		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 137		Summer 13	Cannot schedule 14-15	<i>Submitted</i>

FTEC 138		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 142		Spring 09	Cannot schedule 14-15	<i>Submitted</i>
FTEC 150		Spring 10	Cannot schedule 14-15	<i>Submitted</i>
FTEC 240		Fall 11	Cannot schedule 14-15	<i>Submitted</i>
FTEC 250		Fall 10	Cannot schedule 14-15	<i>Submitted</i>
<b>Visual and Performing Arts</b>				
DM 101L		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DM 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DM 103L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 105L		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
DM 106L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 106		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 110L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 112L		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 113L		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DM 113		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DM 115L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 127L		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DM 127		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
DM 128L		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 128		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 143L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 143		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 145L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 145		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 203L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 205L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 206L		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 206		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 213L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 215L		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 215		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
DM 246L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 298L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 298		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
MUS 191		Fall 02	Cannot schedule 14-15	<i>Submitted</i>
PHOT 213L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHOT 213		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 101L		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 125L		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 125		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 150L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 150		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 201		None	Cannot schedule 14-15	<i>Submitted</i>
PHTC 201L		None	Cannot schedule 14-15	<i>Submitted</i>
PHTC 203L		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 203		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 205L		Fall 12	Cannot schedule 14-15	
PHTC 205		Fall 12	Cannot schedule 14-15	
PHTC 211L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 211		Spring 13	Cannot schedule 14-15	<i>Submitted</i>

PHTC 215L		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 215		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 275L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 275		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 298L		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 298		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
THA 102		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
THA 103		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
THA 133		Fall 06	Cannot schedule 14-15	<i>Submitted</i>

#### 14. ADJOURNMENT

A motion was made and seconded to adjourn the 10/10/13 AP&P Committee meeting at 4:45p.m. Mrs. Linda Harmon asked the members to log into CurricUNET and track the progress of each course in the approval process in their area to be sure they are moving along. If the courses or programs are sitting, be sure to get in contact with the person who can move it forward. Motion carried.

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