

ANTELOPE VALLEY COLLEGE  
Academic Affairs Office

DATE: October 11, 2012  
LOCATION: BE 321 – Computer Room  
TIME: 3:06 p.m.

MEMBERS PRESENT			MEMBERS ABSENT
Jeffrie Ahmad	Tom Hutchison	Elaine Tsai	Karen Cowell Scott Lee
Richard Coffman	Lisa Karlstein	LaDonna Trimble	
De’Nean Coleman-Carew	Cynthia Littlefield	Les Uhazy	
Tooraj Gordi	Sharon Lowry	Denise Walker	
Lee Grishman	Donna Meyer	Darcy Wiewall	
Linda Harmon			
GUESTS PRESENT			
Edward Beyer	Michael McCully	Tom O’Neil	
Charlette Forte-Parnell	Berkeley Price	Aeron Zentner	
Glen Haller			

**2012-2013**  
**Academic Policies & Procedures Committee Meeting No. 4**  
**MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

A motion was made and seconded to call the October 11, 2012 AP&P Committee Meeting to order at 3:06 p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:06 p.m. Motion carried.

**2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR**

*A motion was made and seconded to amend the agenda to include item 9a as CA 107 course revisions. Motion carried.*

**3. APPROVAL OF MINUTES**

**a. September 27, 2012**

A motion was made and seconded to approve the September 27, 2012 AP&P minutes. It was stated that Dr. O’Neil’s name was misspelled. Motion carried as revised.

**4. INFORMATIONAL ITEMS**

**a. 2012-13 AP&P Deadline – Courses and Programs need to be approved by 11/29/2012 for Fall 2013 inclusion**

**b. CORs that need to be revised this academic year – List at the end of the agenda**

The committee was reminded that the deadline for the 13-14 catalog and schedule is 11/29/12 and all the courses listed at the end of this agenda must be approved by that date.

**c. TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda**

- Highlighted items must be completed and approved by 11/29/12

Mrs. Sharon Lowry reminded the AP&P committee to encourage faculty to develop the TMC programs that are highlighted in item 15 of this agenda. The Chancellor’s Office requires our college to be in 80% compliance before the end of this academic year.

**d. Program Revisions in CurricUNET – Contact Melissa prior to creating a program copy**

Mrs. Linda Harmon stated that if discipline faculty wish to revise an existing program, please contact Melissa Jauregui prior to creating the program copy within CurricUNET.

**e. CurricUNET Workshops – COR and Program Development Assistance**

- Attendees can claim a maximum of 3 hours of Standard 1 Flex credit
  1. Wednesday, October 17, 2012, 2:00-4:00p.m. – BE 321 (Linda Harmon)

Mrs. Linda Harmon stated that there is one more training opportunity for those faculty who need assistance with the program and course revision/development process within CurricUNET. She asked the AP&P Representatives to encourage faculty to attend if needed.

**f. UC Changes in COR and Textbook Requirements**

- Changes our revision cycle to 4 years for UC transferrable courses
- Discuss, Collect Comments, and Report to AP&P on November 8, 2012

Mrs. Sharon Lowry requested that the list of courses that will be due next academic year be distributed at the next AP&P meeting for the divisions review.

**g. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)**

Discuss, Collect Comments, and Report to AP&P on November 8, 2012

- **Reading:** Eligibility for College Level Reading (AVC Assessment) or completion of READ 099 with a minimum grade of "P" (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.
- **Mathematics:** Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.
- **Writing:** Completion of ENGL 101 with a minimum grade of "C." NOTE: Completion of ENGL 101 with a "P" (Pass) option does not satisfy this requirement.

Mrs. Sharon Lowry stated that at the last AP&P meeting she indicated the assessment test cannot fulfill the requirement of meeting proficiency for mathematics. After a discussion with Ms. LaDonna Trimble, she would like to correct her comment because in fact the assessment test is an acceptable means for establishing proficiency per Title 5 55063. She reminded the committee member that this item needs to be discussed at the division level and comments need to be collected by the AP&P Representatives. The AP&P Representatives will be asked to report on this item at the November 9, 2012 meeting. Discussion occurred regarding a "P" or Pass notation to which Dr. Grishman stated that he needs to do more research to determine if this notation would be acceptable for transferring students.

**h. Course to meet both the major and general education requirements for local degrees**

- Current Policy: 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
- Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012

Mrs. Linda Harmon reminded the Committee members that this item will return to the November 8, 2012 agenda as a report item. She asked that comments and concerns be collected and reported to AP&P on that date.

**i. Establish Proxy for voting purposes by submitting a memo to AP&P**

Mrs. Linda Harmon stated that every voting AP&P member needs to have a memo on file establishing a voting proxy, which is renewed each academic year. The memo needs to be submitted to your dean for approval and sent to the AP&P committee for filing.

**j. Units changes to an existing course – page 25 of the handbook**

Mrs. Linda Harmon stated that the Chancellor's Office is now treating any course that has a change in units as a new course development. As a result, we need to change our course number to reflect the fact that the course taken prior is not the same course taken in the future.

**k. CSUGE/IGETC Course Designation**

- IGETC
  1. ECON 100 – Area 4
  2. GEOG 101L – Area 5C
  3. PHIL 109 – Area 3
  4. POLS 200 – Area 4
  5. SOC 200 – Area 4
- CSU/GE
  1. ART 150 – Area C1
  2. ECON 100 – Area D2
  3. PHIL 109 – Area C2
  4. POLS 200 – Area D8
  5. SOC 200 – Area D10

**5. CONTINUING AP&P 11-12 AGENDA ITEMS**

- a. Proficiency Requirements upon Graduation - Reading, Mathematics, and Writing Proficiency levels
- b. Repeatability of courses – Creating families
- c. Content Review and Course Validation Process for Prerequisites

- d. Double counting for local degrees

**6. DISCUSSION ITEM**

- a. **PLOs being required prior to AP&P approval of a degree or certificate similar to SLOs and CORs**  
A motion was made and seconded to table item due to lack of time. Motion carried.

**7. REPORTS (limited to 5 min. each)**

- a. **Current Course Content Review Process within CurricUNET – Linda Harmon**

A motion was made and seconded to table this item. Motion carried.

- b. **Current Course Validation Study Process with Research – Aeron Zentner**

Mr. Aeron Zentner was present to give information regarding the current course validation study process. He explained that 4 measures are used to validate a course as a requisite and analyzes 6 year worth of student data, which are Chi-Square, Fisher Exact, Right/Wrong, and Percent Increase. He explained that a student's level of success in a class is determined by the grade received and our college has determined that a student has been successful in a class if they receive a grade of P, C, B, and A. Dr. DeNean Coleman-Carew asked if we course use another form of measurement to establish students success in a class. Dr. Richard Coffman asked if the 6 year period includes the current year. Mr. Zentner stated that he uses 6 years of date up to the most recently completed term. Dean LaDonna Trimble stated that new courses are allowed to hold their prerequisite for a period of 3 years at which time a course validation study is automatically completed to determine the level of student success in the course. Mrs. Lowry stated that to avoid the course validation process, faculty are allowed to provide documentation for a like course from three 4-year California colleges that have the requested prerequisite and we will thus implement locally. Dr. Richard Coffman asked why our college cannot establish ENGL 101 as a prerequisite for all our courses if the UC's have already done so. Mrs. Lowry and Mrs. Harmon indicated that the faculty would just need to provide the required documentation and ENGL 101 will be added to each requested course.

**8. ACTION ITEM: CONSENT AGENDA – Non-Substantial Course Revisions**

- a. **ACCT 201, Financial Accounting**
- b. **ANTH 130, Field Archaeology in Latin America**
- c. **ASTR 101L, Astronomy Laboratory**
- d. **AUTO 198H, Advanced Emissions Diagnostics Training Seminar (BAR “20” hour Update)**
- e. **CIS 157, Introduction to Linux**
- f. **CIS 173, Introduction to C++ Programming**
- g. **FREN 202, Intermediate French 2**
- h. **FREN 203, Advanced French**
- i. **INT 101, Principles of Sign Language Interpreting**
- j. **KIN 110, Advanced Baseball Techniques**
- k. **KIN 200, Intercollegiate Baseball**
- l. **NF 110, Sports Nutrition**
- m. **SPAN 101, Elementary Spanish 1**
- n. **SPAN 102, Elementary Spanish 2**
- o. **SPAN 102HL, Elementary Spanish for Heritage Learners II**
- p. **SPAN 202, Intermediate Spanish 2**

Mrs. Linda Harmon requested a motion to approve items 8a-p Consent Items for Non-Substantial course revisions. A motion was made and seconded to approve items 8a-p. Motion carried. A second motion was made and seconded to approve the course content for items 8a-p. Motion carried.

**9. ACTION ITEM: FIRST READING – Substantial Course Revision**

**Edward Beyer will arrive at 3:30p.m.**

- a. **CA 107, Microcomputer Hardware and Software Support** **4 hours lab weekly, 3 units**

A motion was made and seconded to approve the course revisions made to CA 107, Microcomputer Hardware and Software Support. Dr. Edward Beyer was present to discuss the revisions to the course. Mrs. Linda Harmon stated that 2 comments were noted in CurricUNET requesting clarification on the lecture/lab designation and whether students are required to complete programming work in this class, which Dr. Beyer clarified that the class does have a component of lab but lecture is the proper designation. Motion carried no revisions requested.

**Michael McCully will arrive at 3:45p.m.**

- b. **MUSC 222, Popular Vocal Performance** **3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class

- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUSC 222, Popular Vocal Performance. Mr. Michael McCully and Dr. Berkeley Price were present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

**c. MUSC 223, Popular Instrumental Perform 3 hours lab weekly, 1 unit**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Potential loss of General Education transferability if unit value is less than 2

A motion was made and seconded to approve the course revisions made to MUSC 223, Popular Instrumental Perform. Mr. Michael McCully and Dr. Berkeley Price were present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

**d. MUSC 224, Jazz Improvisation Workshop 27 hours lab total, .5 units**

- Changed units and hours to be in line with repeatability
- Changed LHE earned to be in line with a laboratory class
- Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to MUSC 224, Jazz Improvisation Workshop. Mr. Michael McCully and Dr. Berkeley Price were present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Mrs. Sharon Lowry requested clarity on why the class is not being scheduled, to which Mr. McCully stated that this is a summer session class and currently they do not have allocations to offer summer courses. Mrs. Lowry stated that she attended an accreditation meeting recently and it was stated that if we cannot afford to offer a class then we should designate the course as obsolete. Dr. Berkeley Price requested clarity on the Commercial Music and Music degree/certificates and whether they also require revision due to the unit changes in the course. It was explained that each program will need to be revised in CurricUNET and sent through the approval process so it can be reapproved by AP&P, Academic Senate, The Board and Chancellor's Office. Motion carried

**Lisa Karlstein**

**e. PHTC 201, Advance Black and White Photography 4 hours weekly, 3 units**

- Course not taught in the last 2 years, being renewed to keep in the catalog
- Repeatability noted for course however, course does not qualify
- Maximum enrollment reduced from 25 to 24

A motion was made and seconded to approve the course revisions made to PHTC 201, Advance Black and White Photography. Ms. Lisa Karlstein was present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Mrs. Sharon Lowry requested clarity on why the class is not being scheduled, to which Ms. Karlstein stated that they would like to schedule the course in the near future after re-approval. Mrs. Lowry asked if the course is associated with a degree or certificate program or a general education course. It was noted that the course is not currently tied to a program or a general education course but it does transfer as elective credit to the CSU system. Mrs. Lowry indicated that since the course is stand-alone she feels that it needs to be tabled until it is clear whether it can be linked to the Studio Arts TMC degree or another degree. Motion failed.

**Jeff Stephens will arrive 4:00p.m.**

**f. RCP 103, 103CL, Concepts in Respiratory Care**

- Reduction of clinic class maximum from 24 to 6 students

**g. RCP 105, 105CL, Fundamental of Clinical Respiratory Care**

- Reduction of clinic class maximum from 24 to 6 students

**h. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care**

- Reduction of clinic class maximum from 24 to 6 students

**i. RCP 203, 203CL, Seminar and Practicum in Respiratory Care I**

- Reduction of clinic class maximum from 24 to 6 student

**j. RCP 204, 204CL, Seminar and Practicum in Respiratory Care II**

- Reduction of clinic class maximum from 24 to 6 student

A motion was made and seconded to table items 9f-j due to the absent of the dean and the faculty. Motion carried.

**Ron Chapman will arrive at 4:15p.m.**

**k. CCA – SOC 105, The Mexican American in Contemporary Society 3 hours lec weekly, 3 units**

- Changed Advisory from Eligibility for ENGL 099 and READ 099 to Completion of SOC 101, and Eligibility for ENGL 101.

A motion was made and seconded to approve the course revisions made to SOC 105, The Mexican American in Contemporary Society. The dean and AP&P representative were present to answer questions. Motion carried. A second motion was made and seconded to approve the course content for SOC 105, The Mexican American in Contemporary Society. Motion carried.

**l. SOC 101, Introduction to Sociology 3 hours lec weekly, 3 units**

- Changed Advisory from Eligibility for College Level Reading and ENGL 099 to Eligibility for ENGL 101.

**m. Online – SOC 101, Introduction to Sociology 3 hours lec weekly, 3 units**

**n. Hybrid – SOC 101, Introduction to Sociology 3 hours lec weekly, 3 units**

A motion was made and seconded to approve the course revisions made to SOC 101, Introduction to Sociology and the corresponding distance education documents items 9l-n. The dean and AP&P representative were present to answer questions and it was noted that the distance education review step had been completed. Motion carried. A second motion was made and seconded to approve the course content for SOC 101, Introduction to Sociology. Motion carried.

**o. SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units**

- Changed Advisory from Eligibility for ENGL 099 to Completion of SOC 101, and Eligibility for ENGL 099.

**p. Online – SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units**

**q. Hybrid – SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units**

A motion was made and seconded to table the course revisions made to items 9o-q due to the distance education review needing to be completed. Motion carried.

**Darcy Wiewall**

**r. ANTH 103, Introduction to Prehistory 3 hours lec weekly, 3 units**

A motion was made and seconded to approve the course revisions made to ANTH 103, Introduction to Prehistory. Dr. Darcy Wiewall was present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

**Tina McDermott will arrive at 4:15p.m.**

**s. COMM 217, Gender and Communication 3 hours lec weekly, 3 units**

- Changed Advisory from: Completion of ENGL 101. to Completion of ENGL 101, and Eligibility for College Level Reading.

A motion was made and seconded to table item 9s due to the absence of the faculty member. Motion carried.

**Duane Rumsey will arrive at 4:15p.m.**

**t. Online – INT 101, Principles of Sign Language Interpreting 3 hours weekly, 3 units**

**Angela Shaheen will arrive at 4:15p.m.**

**u. Online – SPAN 101, Elementary Spanish 1 5 hours weekly, 5 units**

**v. Online – SPAN 102, Elementary Spanish 2 5 hours weekly, 5 units**

**Rosa Onofre will arrive at 4:15p.m.**

**w. Online – SPAN 102HL, Elementary Spanish for Heritage Learners II 5 hours weekly, 5 units**

A motion was made and seconded to table the course revisions made to items 9t-w due to the distance education review needing to be completed. It was noted that items 9u-v also need additional language added to question 3 addressing accessibility. Motion carried.

**10. ACTION ITEM: SECOND READING – Substantial Course Revision**

**Jonet Leighton and Eugenie Trow will arrive at 4:00p.m.**

**a. CCA – THA 239, Intercultural and Women's Theatre 4 hours lec/lab weekly, 3 units**

- Program applicable as a General Education course
- Changed class from Lecture to Lecture/Lab increasing the class hours from 3 to 4; units remain the same
- Changed LHE from Lecture rate to Lecture/Lab rate
- Requesting IGETC Area 3A designation

A motion was made and seconded to approve the course revisions made to THA 239, Intercultural and Women's Theatre. Ms. Jonet Leighton was present to discuss the revisions to the course. Mrs. Linda Harmon stated that a question was raised regarding this class's stand-alone status. She indicated that the class is not

stand-alone since it is approved as IGETC transferable. Motion carried. A second motion was made and seconded to approve the course content for THA 239, Intercultural and Women's Theatre. Motion carried.

**11. ACTION ITEM: New Course Development – First Reading**

**Barbara Fredette will arrive at 4:30p.m.**

**a. BIOL 205, Introduction to Biotechnology 3 lec / 3 lab hours weekly, 4 units**

- Prerequisite: Completion of BIOL 101/101L and CHEM 101/101L or higher
- Advisory: Completion of BIOL 204/204L, and Eligibility for College Level Reading and ENGL 101.

A motion was made and seconded to approve the course revisions made to BIOL 205, Introduction to Biotechnology. The dean and AP&P representative were present to discuss the new course development. Dean Uhazy indicated that this course was revived to be the first course is a new certificate that is being created. Motion carried. A second motion was made and seconded to approve the course content for BIOL 205, Introduction to Biotechnology. Motion carried.

**Cynthia Lehman will arrive at 4:30p.m.**

**b. HIST 120, African History Since 1900 3 hours weekly, 3 units**

- Advisory: Eligibility for ENGL 101

A motion was made and seconded to approve the new course development of HIST 120, African History Since 1900. The dean and AP&P representative were present to discuss the new course development. After a brief moment, it was requested that the general education areas be looked at and discussed with Dr. Grishman, and to review the advisory with the AP&P representative for accuracy. Motion failed.

**12. ACTION ITEM: New Program Development – First Reading**

**Glen Haller will arrive at 4:15p.m.**

**a. Associate in Arts in Kinesiology for Transfer**

A motion was made and seconded to approve the new degree development Associate in Arts in Kinesiology for Transfer. Mr. Glen Haller and Ms. Cindy Littlefield were present to discuss the new program, which was developed in alignment with the state required Transfer Model Curriculum. After a brief moment, it was noted that since the pool is closing, the aquatics courses should not be listed on the degree. Dr. Les Uhazy, Dean of Math, Science and Engineering, stated the BIOL 102 course should be removed from List A Required Electives since students will not gain what is needed to succeed in the program especially since BIOL 201 and 202 are already required courses. Motion carried.

**13. ACTION ITEM – Course Deactivations**

**a. SPAN 120A, Elementary Spanish for Teachers 1**

A motion was made and seconded to approve item 13a. Motion carried

**14. INFORMATIONAL ITEM – Course Deactivations**

- a. ENGL 062, Basic Writing
- b. ENGL 063, Vocabulary
- c. ENGL 064, Spelling
- d. ENGL 211, Advanced Fiction Writing
- e. ENGL 212, Advanced Poetry Writing
- f. Online – ENGL 212, Advanced Poetry Writing
- g. ENGL 233, Bible as Literature—Old Testament
- h. ENGL 234, Bible as Literature—New Testament
- i. ENGL 244, Studies in Fiction: The Novel
- j. ENGL 248, Studies in Drama: Survey of Modern and Contemporary Drama (from 1879)
- k. ENGL 252, African American Literature, 1746-1930
- l. ENGL 260, Myths and Meanings
- m. ENGL 270, Literature and the Holocaust
- n. ENGL 272, Literature of the American West
- o. ENGL 274, Detective Fiction
- p. SPAN 120B, Elementary Spanish for Teachers 2

Mrs. Linda Harmon stated that this is an informational item and will return to the agenda at the next meeting for approval.

**15. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P**

Area of Study	Template Attached	Articulation Agreements	CurricUNET Status
1. Administration of Justice/Criminal Justice	X	X	Submitted – Tech Review
2. Anthropology			Degree is not ready for us to adopt

3. Art History a. Template needs to be revised to exclude courses from List B that require more than 3 units.	X	X	Submitted – Awaiting Dean and Rep
4. Business Administration a. Enter the C-ID Designator for ECON -ECON 101 is ECON 202 -ECON 102 is ECON 210 (per Political Science Template)	X	NEEDED	Submitted
5. Computer Science			
6. Early Childhood Education	NEEDED		Submitted
7. Elementary Teacher Education			
8. English			
9. Geography	NEEDED		Submitted
10. Geology	NEEDED		Submitted – Awaiting Dean and Rep
11. History	NEEDED		Submitted – Awaiting Dean and Rep
12. Journalism			
13. Kinesiology a. Template needs to be revised	X	NEEDED	Submitted – Awaiting Faculty
14. Music	X		Process Started in CurricUNET
15. Physics	X	NA	Submitted – Awaiting Dean and Rep
16. Political Science	X	X	Submitted
17. Psychology	X	NEEDED	Submitted – Awaiting Div Fac
18. Sociology			Submitted – Awaiting Div Fac
19. Theatre Arts a. Units may be too high on our courses	X	NEEDED	Submitted – Awaiting Faculty

#### Completed AVC AA-T/AS-T Degrees

- 21. Communication Studies
- 22. Mathematics
- 23. Studio Arts

#### 16. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 12/13/12	Status
<b>Business, Computer Studies and Economic Development</b>			
CA 107, Micro Hardware/Software Support		Cannot schedule 13-14	Submitted – Agenda
CIS 157, Introduction to LINUX		Cannot schedule 13-14	Submitted – Dean
CIS 173, Intro to C++ Programming		Cannot schedule 13-14	Submitted – Dean
RE 101, Real Estate Principles		Cannot schedule 13-14	Submitted
RE 105, Real Estate Practices		Cannot schedule 13-14	Submitted
RE 111, Real Estate Finance		Cannot schedule 13-14	Submitted
RE 121, Legal Aspects of Real Estate		Cannot schedule 13-14	Submitted
RE 131, Real Estate Appraisal		Cannot schedule 13-14	Submitted
RE 141, Escrow Principles		Cannot schedule 13-14	Submitted
RE 161, Property Management		Cannot schedule 13-14	Submitted
<b>Counseling/Student Services</b>			
EOPS 060, Enrichment Class		Cannot schedule 13-14	Submitted – Awaiting Dean
<b>Health Sciences</b>			
NF 110, Sports Nutrition		Cannot schedule 13-14	Submitted – Agenda
<b>Instructional Resources/Extended Services</b>			
LIB 101, Intro to Library Research		Cannot schedule 13-14	Submitted
LIB 105, Libraries and Information		Cannot schedule 13-14	
<b>Language Arts</b>			
CHIN 101, Elementary Chinese I		Cannot schedule 13-14	Submitted
CHIN 102, Elementary Chinese 2		Cannot schedule 13-14	Submitted
COMM 217, Gender and Communication		Cannot schedule 13-14	Submitted – Faculty

DFST 101L, ASL I Skill Building Lab		Cannot schedule 13-14	<i>Submitted</i>
ENGL 062, Basic Writing		Cannot schedule 13-14	<i>Submitted</i>
ENGL 063, Vocabulary		Cannot schedule 13-14	<i>Submitted</i>
ENGL 064, Spelling		Cannot schedule 13-14	<i>Submitted</i>
ENGL 227, Engl Literature 1900-Present		Cannot schedule 13-14	<i>Submitted</i>
ENGL 230, Antiquity to Renaissance		Cannot schedule 13-14	<i>Submitted</i>
ENGL 231, Since the Renaissance		Cannot schedule 13-14	<i>Submitted</i>
ENGL 233, Bible as Lit-Old Testament		Cannot schedule 13-14	<i>Submitted</i>
ENGL 234, Bible as Lit-New Testament		Cannot schedule 13-14	<i>Submitted</i>
ENGL 240, Studies in Poetry		Cannot schedule 13-14	<i>Submitted</i>
ENGL 242, Studies in Fiction Short Story		Cannot schedule 13-14	<i>Submitted</i>
ENGL 244, Studies in Fiction The Novel		Cannot schedule 13-14	<i>Submitted</i>
ENGL 246, Survey of Drama (Beginnings to 1878)		Cannot schedule 13-14	<i>Submitted</i>
ENGL 248, Survey of Modern & Contemporary Drama (from 1879)		Cannot schedule 13-14	<i>Submitted</i>
ENGL 250, Cross-Cultural Lit in America		Cannot schedule 13-14	<i>Submitted</i>
ENGL 252, African American Literature 1746-1930		Cannot schedule 13-14	<i>Submitted</i>
ENGL 253, African American Literature 1930-Pres		Cannot schedule 13-14	<i>Submitted</i>
ENGL 260, Myths and Meanings		Cannot schedule 13-14	<i>Submitted</i>
ENGL 270, Literature and the Holocaust		Cannot schedule 13-14	<i>Submitted</i>
ENGL 274, Detective Fiction		Cannot schedule 13-14	<i>Submitted</i>
ENGL 279, Science Fict & Dystopic Literature		Cannot schedule 13-14	<i>Submitted</i>
FREN 101, Elementary French I		Cannot schedule 13-14	<i>Submitted</i>
FREN 102, Elementary French 2		Cannot schedule 13-14	<i>Submitted</i>
FREN 202, Intermediate French 2		Cannot schedule 13-14	<i>Submitted</i>
FREN 203, Advanced French		Cannot schedule 13-14	<i>Submitted</i>
GER 202, Intermediate German 2		Cannot schedule 13-14	<i>Submitted</i>
GER 203, Intermediate German 3		Cannot schedule 13-14	<i>Submitted</i>
INT 101, Prin of Sign Lang Interpreting		Cannot schedule 13-14	<i>Submitted</i>
LATN 201, Intermediate Latin		Cannot schedule 13-14	<i>Submitted</i>
SPAN 102HL, Elementary Spanish for Heritage Learners II		Cannot schedule 13-14	<i>Submitted</i>
<b>Mathematics &amp; Engineering</b>			
DRFT 250, Introduction 3-D Cad Drafting		Cannot schedule 13-14	<i>Submitted</i>
ENGR 110, Engr Orientation & Basic Skills		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220L, Strength of Materials Lab		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220PS, Strength of Materials PSS		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220, Strength of Materials		Cannot schedule 13-14	<i>Submitted</i>
ENGR 230, Circuit Analysis		Cannot schedule 13-14	<i>Submitted</i>
<b>Science</b>			
ASTR 101L, Astronomy Laboratory		Cannot schedule 13-14	<i>Submitted</i>
CHEM 212, Organic Chemistry Support Laboratory		Cannot schedule 13-14	
GEOG 102L, Phys Geog Lab: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 102, Phys Geog: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 298A, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298B, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298C, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
<b>Kinesiology, Athletics and Dance</b>			
KIN 110, Advanced Baseball Techniques		Cannot schedule 13-14	<i>Submitted</i>
KIN 200, Intercollegiate Baseball		Cannot schedule 13-14	<i>Submitted</i>



KIN 230, Intercollegiate Women's Soccer		Cannot schedule 13-14	<i>Submitted</i>
<b>Social and Behavioral Sciences</b>			
ANTH 101, Intro Physical Anthropology		Cannot schedule 13-14	<i>Submitted</i>
ANTH 102, Intro Cultural Anthropology		Cannot schedule 13-14	<i>Submitted</i>
ANTH 103, Intro to Prehistory		Cannot schedule 13-14	<i>Submitted</i>
ANTH 112, Native North Americans		Cannot schedule 13-14	
ANTH 130, Field Archaeology in Latin America		Cannot schedule 13-14	<i>Submitted</i>
ANTH 140, Intro to Archaeology		Cannot schedule 13-14	<i>Submitted</i>
SOC 105, Mexican Amer Contemp Society		Cannot schedule 13-14	<i>Submitted – Agenda</i>
SOC 111, Issues Concepts in Aging		Cannot schedule 13-14	<i>Submitted</i>
<b>Technical Education</b>			
AUTO 198H, Adv. Emissions Diagnostics Trng Seminar		Cannot schedule 13-14	<i>Submitted – Agenda</i>
AUTO 198, Automotive Seminars		Cannot schedule 13-14	
<b>Visual and Performing Arts</b>			
ART 145L, Design and Color Lab		Cannot schedule 13-14	<i>Submitted</i>
ART 160, Painting/Drawing Techniques		Cannot schedule 13-14	<i>Submitted</i>
ART 219, Intermediate Illustration		Cannot schedule 13-14	<i>Submitted</i>
FTV 101, Introduction to Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 103, Intro to Television		Cannot schedule 13-14	<i>Submitted</i>
FTV 107, History of Film, Pre 1950		Cannot schedule 13-14	<i>Submitted</i>
FTV 108, History of Film, 1950-Present		Cannot schedule 13-14	<i>Submitted</i>
FTV 121, Introduction to Digital Filmmaking		Cannot schedule 13-14	<i>Submitted</i>
FTV 134, Intro to Screenwriting		Cannot schedule 13-14	<i>Submitted</i>
FTV 155, Film Festival Analysis		Cannot schedule 13-14	<i>Submitted</i>
FTV 201, Intercultural & Women's Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 203, African-American Cinema		Cannot schedule 13-14	<i>Submitted</i>
FTV 215, Directing for Film & Video		Cannot schedule 13-14	<i>Submitted</i>
FTV 220, Advanced Screenwriting		Cannot schedule 13-14	<i>Submitted</i>
FTV 230, Digital Cinematography		Cannot schedule 13-14	<i>Submitted</i>
FTV 242, Writing and Pre-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 244, Production & Post-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 251, Contemporary American Independent Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 261, Religion and Cinema		Cannot schedule 13-14	<i>Submitted</i>
MUS 191, Treble Choir-Children's Music		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUS 258, Composition		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 123, Stage Voice Workshop		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 141, Concert Attendance		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 143, Live Sound Reinforcement		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 175, Beginning Rock Band		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 176, Beginning Rock Band Workshop		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUSC 222, Popular Vocal Performance		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 223, Popular Instrumental Performance		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 224, Jazz Improvisation Workshop		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
MUSC 225, Commercial Music Ensemble		Cannot schedule 13-14	<i>Submitted</i>
THA 110, Fundamentals of Acting		Cannot schedule 13-14	<i>Submitted</i>
THA 120A, Rehear&Perform: Drama		Cannot schedule 13-14	<i>Submitted</i>
THA 120B, Rehear&Perform: Comedy		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 120C, Rehear&Perform: Musical Theatr		Cannot schedule 13-14	<i>Submitted – Awaiting Faculty</i>
THA 130, Improvisation		Cannot schedule 13-14	<i>Submitted</i>
THA 133, Makeup for the Stage		Cannot schedule 13-14	

THA 205, Advanced Acting Workshop		Cannot schedule 13-14	Submitted – <i>Awaiting Faculty</i>
THA 215, Acting for the Camera		Cannot schedule 13-14	Submitted
THA 218, Audition Tech for the Actor		Cannot schedule 13-14	Submitted
THA 220, Fundamentals of Directing		Cannot schedule 13-14	Submitted
THA 239, Intercultural & Women's Theatre		Cannot schedule 13-14	Submitted – <i>Agenda</i>

## 17. ADJOURNMENT

A motion was made and seconded to adjourn the 10/11/12 AP&P Committee meeting at 5:21 p.m. Mrs. Linda Harmon asked the members to log into CurricUNET and track the progress within the approval process for each course and program in their area to be sure they are moving along. If the courses or programs are sitting, be sure to get in contact with the person who can move it forward. Motion carried.

### NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

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