

ANTELOPE VALLEY COLLEGE  
Academic Affairs Office

DATE: October 13, 2011  
LOCATION: BE 323 – Computer Room  
TIME: 3:02 p.m.

<u>MEMBERS PRESENT</u>		<u>MEMBERS ABSENT</u>
Jeffrie Ahmad, Faculty	Linda Harmon, Faculty	Tooraj Gordi, Faculty
Beverly Beyer, Faculty	Tom Hutchison, Faculty	Cynthia Littlefield, Faculty
Maria Clinton, Cochair	Lisa Karlstein, Faculty	Les Uhazy, Dean
Richard Coffman, Faculty	Scott Lee, Faculty	
De'Nean Coleman-Carew	Mrs. Sharon Lowry, V. P. Academic Affairs	
Margaret Drake, Dean	Tom O'Niel, proxy	
Chris Dundee, ASO Student	LaDonna Trimble, Dean	
Lee Grishman, Articulation	Darcy Wiewall, Faculty	
	<u>GUESTS PRESENT</u>	
Stacey Adams	Jonet Leighton	
Fredy Aviles	Patricia Marquez	
Nancy Cholvin	Donna Meyer	
Maria Kelly	Eugenie Trow	
Stella Konisek	Denise Walker	

**2011-2012**  
**Academic Policies & Procedures Committee Meeting No. 3**  
**MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

A motion was made and seconded to call the October 13, 2011 AP&P Committee Meeting to order at 3:02 p.m. Ms. Maria Clinton, AP&P Faculty Co-Chair, called the meeting to order at 3:02 p.m. Motion carried.

**2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR**

Ms. Maria Clinton, AP&P Co-chair, stated that herself, Mrs. Sharon Lowry, Academic Senate President, division dean, AP&P representative, and discipline faculty will meet with the students who have circulated the flyer titled "Students Against the Destruction of Calculus 3." This meeting is being called to discuss how we can resolve this issue since students need this course to complete the series of math courses needed for transfer. Since this is a legal matter, Title 5 regulated, we have identified a legal loophole that will allow us to lift the scheduling restrictions this course and this course only since it is the last course in a sequence for transfer. However, as a committee we have approved and recommended to the Academic Senate that they approve the scheduling restrictions and therefore we need to have documentation from the discipline faculty and dean identifying why there was a scheduling restriction and the need to lift the restriction. Once that memo is received, I will bring that to the whole committee for review and vote of approval or disapproval, which will then be submitted to the Academic Senate President. Ms. Maria Clinton also stated that she is very sympathetic to the needs of the students. Mrs. Sharon Lowry added that as the other Co-chair, she wished to remind the committee that it is the responsibility of the faculty within the discipline to review and revise their courses. If faculty are not revising the courses, the dean and AP&P representative cannot review and revise the courses in their place.

**3. APPROVAL OF MINUTES**

- a. **August 25, 2011**
- b. **September 8, 2011**

Ms. Maria Clinton requested a motion to approve the August 25 and September 8, 2011 AP&P Committee meeting minutes. A motion was made and seconded to approve item 3a and 3b. Motion carried.

**4. INFORMATIONAL ITEMS**

- a. **CurricUNET FLEX Training Conducted by Linda Harmon:  
Thursday, October 20, 2011 – TE7 103 (Computer Lab) from 5:00-7:00 p.m.**

Ms. Maria Clinton stated that Linda Harmon will be co-presenting this training in an effort to prepare her for the role of AP&P Co-chair.

b. **AP&P Meetings will be held in BE 321 for the rest of the semester**

Ms. Maria Clinton stated that an 8-week course will be starting in this room next week so we will be meeting in BE 321 for the remainder of the semester.

5. **ACTION ITEM**

a. **Credit by Exam list**

Ms. Maria Clinton requested a motion to approve the Credit by Exam list. A motion was made and seconded to approve item 4a. Motion carried

b. **Requirement of Program Learning Outcomes approved and on file before the review of the program by AP&P**

Ms. Maria Clinton requested a motion to approve the new AP&P policy of Program Learning Outcomes approved and on file before the review of the program by AP&P. A motion was made and seconded to approve item 4b. Motion carried

c. **DM 113 Photoshop I – Reverse AP&P Approval from May**

Ms. Maria Clinton stated that this course was approved by AP&P after the deadline and was not implemented in the current catalog. The discipline faculty are requesting to make additional edits to this course, which they are unable to do at this time since the previous course revisions have not completed the cycle within CurricUNET. A motion was made and seconded to approve item 4c which will reverse the approval of DM 113. Motion carried

6. **REPORTS (limited to 5 min. each)**

a. **Catalog Rights Language Change (Patricia Marquez):**

**NOTE:** Those students, regardless of catalog rights, who receive a substandard grade (D, F, NP) for a course have the opportunity to repeat the course once. If on the second attempt the course has a current prerequisite, corerequisite, or limitation of enrollment **that was not in effect the first time the course was taken**, the student must meet the most recent academic requirement.

Ms. Maria Clinton stated that she would go over this item in Patricia's absence. There was some confusion among students as to the extent of catalog rights in reference to course requisites. Students were of the impression that our current catalog rights language does not specifically state that it excludes the requisites on the course if they were to change. As a result, Patricia Marquez has revised the existing note on the catalog rights to clearly state that these rights do not extend to the course requisites. Ms. Maria Clinton requested that the AP&P Representatives review this language with their divisions, collect comments, and report back to the committee at the next meeting.

b. **BP 4020 Program, Curriculum, and Course Development**

c. **AP 4020 Program and Curriculum Development**

Ms. Maria Clinton stated that the BP and AP 4020 policies bolded language is new and the cross out will be deleted as recommended by CCC. Please take this back to your divisions for consideration of approval or further revision. Typically we review the document as a committee, report the changes to our divisions, collect comments/suggestions, and then approve the adoption of the language. This will return to the next meeting as a report and approval item.

d. **Repetition and Repeatability**

Ms. Maria Clinton stated that the Chancellor's Office has adopted the approved changes to the repetition of courses due to a substandard grade, which is effective October 12, 2011. The new policy states that student will only be allowed to repeat a course due to substandard grades 3 times and 1 by petition. The Chancellor's Office is allowing the community colleges the remainder of this academic year to revise existing policies and implement those changes. The other issue of Repeatability, which she has received many calls from the VAPA division, is the repeatability of a course that meets the requirement of being part of a program core for transfer. Many community colleges have been abusing this particular Title 5 allowance and therefore the Statewide Academic Senate is in negotiations with the legislature to discuss and resolve this issue. Ms. Maria Clinton stated that Mrs. Melissa Jauregui will be producing a list of all courses that carry the Repeatability number in the course description and identifying which courses truly should carry the repeatability since they are part of a program core for transfer. All courses that currently have repeatability but should not will be presented to the committee as an action item to have the repeatability removed in an effort to clean up our local implementation of this allowance. Also instructors have taken a single course, split it into a sequence of three courses, and the repeatability has remained, which the state has said that this is not an option and should not be done. Mrs. Sharon Lowry stated that this will be a huge impact to the Dance courses since this area does not have a degree. She continued to state that this really needs to be explained to the VAPA faculty. Ms. Lisa Karlstein stated that the faculty are reluctant to change anything until they know where it is going. Ms. Clinton stated that repeatability for VAPA courses is going away. Dean Margaret Drake stated that the reality in California is

that this is being driven by how many times the tax payers should subsidize a given student's educational goal and when should they subsidize, which this is not uncommon in other states. Ms. Lisa Karlstein wished to clarify that the courses needing to be part of a core for transfer for a certificate or degree and repeatability as a whole will go away later. Ms. Maria Clinton stated that the course needs to be part of a degree not a certificate and repeatability as a whole is being discussed statewide. Dr. Grishman stated that the degree cannot just be a degree at our college but articulated for transfer to a CSU or UC.

**e. AP 4100 – Graduation Requirements for Degrees and Certificates**

Ms. Maria Clinton stated that our current AP 4100 policy states that the completion of ENGL 101 will satisfy the reading proficiency requirement. When our catalog was updated to reflect the current requirement for this proficiency, the Administrative Policy was not updated. She continued to state that Title 5 recently approved some noncredit courses being eligible to be used toward the graduation requirements. As a result, she needs to research the new language, along with the actions of other Community Colleges and bring to the committee the appropriate language for the AP 4100 policy. This item will return to the committee with the new language for our review and approval.

**7. ACTION ITEMS – Consent Items – Non-Substantial Course Revisions**

- a. **Hybrid - ECON 101 Principles of Macroeconomics** **3 units, 3 hours weekly**
- b. **Online Only - ECON 101 Principles of Macroeconomics** **3 units, 3 hours weekly**
- c. **Hybrid - ECON 102 Principles of Microeconomics** **3 units, 3 hours weekly**
- d. **Online Only - ECON 102 Principles of Microeconomics** **3 units, 3 hours weekly**
- e. **AGRI 100 Fruit and Nut Production** **3 units, 2 lec/3 lab hours weekly**
- f. **CCA - ART 100 Art Appreciation** **3 units, 3 hours weekly**
- g. **CCA - ART 130 Ceramics** **3 units, 6 hours weekly**
- h. **CFE 120 Infant/Toddler Development** **3 units, 3 hours weekly**
- i. **CFE 177 Independent Living Skills for Foster Youth** **2 units, 36 hours total**
- j. **ELTE 101 Survey of Electronics** **4 units, 6 hours weekly**
- k. **MGT 105 Elements of Supervision** **3 units, 3 hours weekly**
- l. **MKTG 121 Salesmanship** **3 units, 3 hours weekly**
- m. **OT 121 Spreadsheets for the Office** **3 units, 4 hours weekly**

Ms. Maria Clinton requested a motion to approve items 7a-m Consent Items for Non-Substantial course revisions. A motion was made and seconded to approve items 7a-m. Motion carried. A second motion was made and seconded to approve the course content for items 7f-g. Motion carried.

**8. ACTION ITEMS – First Reading – Course Revisions**

**Freddy Aviles will arrive at 3:40**

- a. **CCA - PSY 211, Intro Chicano Psychology** **3 units, 3 hours weekly**  
A motion was made and seconded to approve the course revisions made to PSY 211, Intro Chicano Psychology. Mr. Freddy Aviles was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried. A second motion was made and seconded to approve the course content for PSY 211, Intro Chicano Psychology. Motion carried.

**Stacey Adams will arrive at 345**

- b. **ACCT 115 Payroll Bookkeeping** **2 units, 36 hours total**  
A motion was made and seconded to approve the course revisions made to ACCT 115 Payroll Bookkeeping. Ms. Stacy Adams was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.
- c. **ACCT 131 Introduction to Income Tax** **3 units, 3 hours weekly**  
A motion was made and seconded to approve the course revisions made to ACCT 131 Introduction to Income Tax. Ms. Stacy Adams was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.

**Edward Beyer will arrive at 4:00**

- d. **CA 132 Oracle SQL Database Management** **3 units, 4 hours weekly**  
A motion was made and seconded to approve the course revisions made to CA 132 Oracle SQL Database Management. Mrs. Beverly Beyer was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.

**Melanie Parker will arrive at 4:00**

- e. **CFE 169 D Rate Pre-Service Training** **1 units, 18 hours total**  
-Title Change  
A motion was made and seconded to table item 8e due to the instructor's absence. Motion carried.

**Catherine Overdorf will arrive at 4:10**

- f. **CFE 102 The Developing Child** **3 units, 3 hours weekly**

- g. **Online Only - CFE 102 The Developing Child** **3 units, 3 hours weekly**  
A motion was made and seconded to table item 8f-g due to the instructor's absence. Motion carried.

**Victoria Beatty will arrive at 4:10**

- h. **NS 200 Nursing Transition** **3 units, 32 lec/48 lab hours weekly**  
A motion was made and seconded to approve the course revisions made to NS 200 Nursing Transition. Ms. Denise Walker was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.

**Jonet Leighton will arrive at 4:15**

- i. **THA 101 Theatre Appreciation** **3 units, 3 hours weekly**  
-Reduced Max enrollment from 40 to 30
- j. **THA 110 Fundamentals of Acting** **3 units, 4 hours weekly**  
-Reduced Max enrollment from 25 to 20
- k. **THA 120A Rehearsal and Performance: Drama** **1-3 units, 54-162 hours weekly**  
-Increased Max enrollment from 25 to 50
- l. **THA 120D Rehearsal and Performance: Children's Theatre** **1-3 units, 54-162 hours weekly**  
-Increased Max enrollment from 25 to 50
- m. **THA 225 Introduction to Playwriting** **3 units, 4 hours weekly**  
-Reduced Max enrollment from 25 to 20

A motion was made and seconded to approve the course revisions made items 8i-m. Ms. Jonet Leighton and Eugenie Trow were present to discuss the changes made to the courses. Ms. Maria Clinton stated that there were some concerns with reducing the class maximums. The AP&P committee requested that the faculty research other colleges to determine whether or not this request is in line with other institutions. Plus to also consider whether or not a change from lecture to lecture/lab is appropriate based on transfer requirements for UC and CSU for these courses. Motion failed.

**Stella Konisek will arrive at 4:20**

- n. **ED 140 Introduction to Education** **3 units, 3 hours weekly**  
A motion was made and seconded to approve the course revisions made to ED 140 Introduction to Education. Ms. Stella Konisek was present to discuss the changes made to the course. Ms. Maria Clinton stated that comments were noted in CurricUNET make minor revisions to the homework section and remove SCANS competency from the course objectives. Motion carried pending the revisions are completed and the course resubmitted to AP&P by Friday, October 21, 2011.

**Donna Meyer will arrive at 4:20**

- o. **OT 103 Advanced Computer Keyboarding** **3 units, 5 hours weekly**  
A motion was made and seconded to approve the course revisions made to OT 103 Advanced Computer Keyboarding. Ms. Donna Meyer was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.
- p. **OT 150 Basic Principles of Coding for the Medical Office** **3 units, 3 hours weekly**  
A motion was made and seconded to approve the course revisions made to OT 150 Basic Principles of Coding for the Medical Office. Ms. Donna Meyer was present to discuss the changes made to the course. Ms. Maria Clinton stated that only one comment was noted in CurricUNET requesting that the AVC notation be added to the course description, which can be done by AP&P. Motion carried.
- q. **OT 207 Legal Office Procedures** **3 units, 3 hours weekly**  
-Title change  
A motion was made and seconded to approve the course revisions made to OT 207 Legal Office Procedures. Ms. Donna Meyer was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.

**Cindy Littlefield will arrive at 4:30**

- r. **PE 129 Advanced Golf** **1 unit, 3 hours weekly**  
-Course number change  
A motion was made and seconded to table item 8r due to the instructor's absence. Motion carried.

**Maria Kelly will arrive at 4:30**

- s. **RADT 101 Introduction to Radiologic Technology** **2 units, 36 hours total**  
A motion was made and seconded to approve the course revisions made to RADT 101 Introduction to Radiologic Technology. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that only one comment was noted in CurricUNET requesting that a misspelling be corrected in the content area, which can be done by AP&P. Motion carried.
- t. **RADT 102 Patient Care in Radiology** **2 units, 36 hours total**  
A motion was made and seconded to approve the course revisions made to RADT 102 Patient Care in Radiology. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that only one comment was noted in CurricUNET requesting that the double entry of the objectives on the Methods of Evaluation be corrected. Motion carried pending the revisions being completed and returned to the committee by October 21, 2011.

- u. **CCA - RADT 103 Radiographic Positioning and Procedures I**      **10 units, 2 hours weekly/390 total lab**  
 -Increased Unit value, no change to hours  
 -Expenditure of \$500 – Radiation monitoring Disometers  
 A motion was made and seconded to approve the course revisions made to RADT 103 Radiographic Positioning and Procedures I. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried. A second motion was made and seconded to approve the course content for RADT 103 Radiographic Positioning and Procedures I. Motion carried.
- v. **RADT 104 Radiographic Principles I**      **3 units, 3 hours weekly**  
 A motion was made and seconded to approve the course revisions made to RADT 104 Radiographic Principles I. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.
- w. **RADT 109 Radiation Physics**      **3 units, 3 hours weekly**  
 A motion was made and seconded to approve the course revisions made to RADT 109 Radiation Physics. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.
- x. **RADT 204 Principles and Applications of Cross-Sectional Anatomy in Imaging**      **2 units, 2 hours weekly**  
 -Decreased unit value and hours per week  
 A motion was made and seconded to approve the course revisions made to RADT 204 Principles and Applications of Cross-Sectional Anatomy in Imaging. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried. A second motion was made and seconded to approve the course content for RADT 204 Principles and Applications of Cross-Sectional Anatomy in Imaging. Motion carried.
- y. **RADT 210 Principles of Venipuncture for Radiology**      **1 unit, 18 hours total**  
 A motion was made and seconded to approve the course revisions made to RADT 210 Principles of Venipuncture for Radiology. Ms. Maria Kelly was present to discuss the changes made to the course. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.

**9. ACTION ITEMS – Degree Changes**

- a. **Welding Certificate**
- b. **Welding Associate Degree**

A motion was made and seconded to approve the revisions made to the Welding certificate and associate degree. Mrs. Margaret Drake was present to discuss the changes made to the two programs. Ms. Maria Clinton stated that no comments were noted in CurricUNET indicating that revisions were necessary. Motion carried.

**10. Courses needing update from 10-11**

**Language Arts -**

*COMM 114 Art of Storytelling - Cannot be schedule 12-13 - Submitted*

**Physical Education & Athletics -**

*PE 128 Advanced Golf – Submitted New number 129 – On the Agenda*

**Social & Behavioral Sciences -**

*ED 140 Introduction to Education - Cannot be schedule 12-13 – On the Agenda*

Ms. Maria Clinton reminded the representatives that several courses are still outstanding but for the most part the courses have been entered into CurricUNET and are working through the approval process. She requested that the representatives continue to work with their faculty to be sure all courses receive approval by December 8, 2011 which is the absolute deadline for the 12-13 Academic Year and 12-13 College Catalog. Any course not approved by this date will potentially have scheduling restrictions during the 12-13 Academic Year as noted below and above.

**11. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P**

Course	Scheduling Restrictions if not approved by 12/8/11	Status
<b>Business and Computer Studies</b>		
ACCT 115, Payroll Bookkeeping	No restrictions	Submitted – <i>On the Agenda</i>
ACCT 131, Introduction to Income Tax	No restrictions	Submitted – <i>On the Agenda</i>
BUS 203, Business Law	No restrictions	Submitted
CA 103L, Intro to Microcomputers Lab	No restrictions	Submitted
CA 132, Oracle SQL Database Mgt	No restrictions	Submitted – <i>On the Agenda</i>
CA 175, Admin Windows 2003 Server	No restrictions	Submitted

CIS 101L, Intro to CIS Lab	No restrictions	
CIS 161, Introduction to C Programming	No restrictions	Submitted
MGT 105, Elements of Supervision	No restrictions	Submitted – <i>On the Agenda</i>
MGT 115, Human Behavior in Organization	No restrictions	Submitted
MGT 212, Mgt Responsibility to Minority	No restrictions	
MKTG 121, Salesmanship	No restrictions	Submitted – <i>On the Agenda</i>
OT 103, Advanced Computer Keyboarding	No restrictions	Submitted – <i>On the Agenda</i>
OT 121, Spreadsheets for the Office	No restrictions	Submitted – <i>On the Agenda</i>
OT 150, Basic Prin Coding Med Ofc	No restrictions	Submitted – <i>On the Agenda</i>
OT 152, Beg Medical Insurance	No restrictions	Submitted
OT 205, Medical Office Procedures	No restrictions	Submitted
OT 207, Legal Office Procedures I	No restrictions	Submitted – <i>On the Agenda</i>
<b>Health Sciences</b>		
CFE 102, The Developing Child	Cannot schedule 12-13	Submitted – <i>On the Agenda</i>
CFE 120, Infant/Toddler Development	No restrictions	Submitted – <i>On the Agenda</i>
CFE 177, ILP for Foster Youth	No restrictions	Submitted – <i>On the Agenda</i>
NS 200, Nursing Transition	Cannot schedule Spring 2013	Submitted – <i>On the Agenda</i>
RADT 101, Introduction to Radiologic Technology	No restrictions	Submitted – <i>On the Agenda</i>
RADT 102, Patient Care in Radiology	No restrictions	Submitted – <i>On the Agenda</i>
RADT 103, Radiographic Positioning and Procedures I	No restrictions	Submitted – <i>On the Agenda</i>
RADT 104, Radiographic Principles I	No restrictions	Submitted – <i>On the Agenda</i>
RADT 106, Radiographic Clinical Practicum IA	No restrictions	Submitted
RADT 107, Radiographic Positioning and Procedures II	No restrictions	Submitted
RADT 108, Advanced Principles of Exposure	No restrictions	Submitted
RADT 109, Radiation Physics	No restrictions	Submitted – <i>On the Agenda</i>
RADT 201, Radiologic Tech Clinical Practicum III	No restrictions	Submitted
RADT 202, Radiographic Pathology	No restrictions	Submitted
RADT 203, Flourosopic Imaging & Radiation Protect	No restrictions	Submitted
RADT 204, Princ & Appl of Cross-Secl Anat in Imaging	No restrictions	Submitted – <i>On the Agenda</i>
RADT 207, Advanced Radiographic Procedures	No restrictions	Submitted
RADT 208, Radiographic Certification Preparation	No restrictions	Submitted
RADT 210, Principles of Venipunctures for Radiology	No restrictions	Submitted – <i>On the Agenda</i>
<b>Language Arts</b>		
ENGL 235, Shakespeare: Tragedy & History	Cannot schedule Spring 2013	Submitted
ENGL 236, Shakespeare: Comedy, Romance	Cannot schedule Spring 2013	Submitted
ENGL 272, Literature of the Amer West	Cannot schedule Spring 2013	Submitted
SPAN 101HL, Elem Spanish for Heritage Learners I	No restrictions	Submitted
<b>Math and Engineering</b>		
DRFT 125, Mechanical Drafting	Cannot schedule Spring 2013	Submitted
DRFT 150, Intermediate 2-D Autocad	Cannot schedule Spring 2013	Submitted
DRFT 230, Architectural Drafting II	Cannot schedule Spring 2013	Submitted
ENGR 115, Basic Engineering Drawing	Cannot schedule Spring 2013	
ENGR 120, Introduction 2-D Autocad	Cannot schedule Spring 2013	Submitted

MATH 050C,	Cannot schedule Spring 2013	Submitted
MATH 050D,	Cannot schedule Spring 2013	Submitted
MATH 050E,	Cannot schedule Spring 2013	Submitted
MATH 050F,	Cannot schedule Spring 2013	Submitted
MATH 060C,	Cannot schedule Spring 2013	Submitted
MATH 060D,	Cannot schedule Spring 2013	Submitted
MATH 060E,	Cannot schedule Spring 2013	Submitted
MATH 060F,	Cannot schedule Spring 2013	Submitted
MATH 070C,	Cannot schedule Spring 2013	Submitted
MATH 070D,	Cannot schedule Spring 2013	Submitted
MATH 070E,	Cannot schedule Spring 2013	Submitted
MATH 070F,	Cannot schedule Spring 2013	Submitted
MATH 080C,	Cannot schedule Spring 2013	Submitted
MATH 080D,	Cannot schedule Spring 2013	Submitted
MATH 080E,	Cannot schedule Spring 2013	Submitted
MATH 080F,	Cannot schedule Spring 2013	Submitted
MATH 102C,	Cannot schedule Spring 2013	Submitted
MATH 102D,	Cannot schedule Spring 2013	Submitted
MATH 102E,	Cannot schedule Spring 2013	Submitted
MATH 102F,	Cannot schedule Spring 2013	Submitted
MATH 130C,	Cannot schedule Spring 2013	Submitted
MATH 130D,	Cannot schedule Spring 2013	Submitted
MATH 130E,	Cannot schedule Spring 2013	Submitted
MATH 130F,	Cannot schedule Spring 2013	Submitted
MATH 135C,	Cannot schedule Spring 2013	
MATH 135D,	Cannot schedule Spring 2013	Submitted
MATH 135E,	Cannot schedule Spring 2013	
MATH 140C,	Cannot schedule Spring 2013	Submitted
MATH 140D,	Cannot schedule Spring 2013	Submitted
MATH 140E,	Cannot schedule Spring 2013	Submitted
MATH 140F,	Cannot schedule Spring 2013	Submitted
MATH 140G,	Cannot schedule Spring 2013	
MATH 050A, Arithmetic - 1st Half	Cannot schedule Spring 2013	
MATH 050B, Arithmetic - 2nd Half	Cannot schedule Spring 2013	
MATH 070, Elementary Algebra	Cannot schedule Spring 2013	Submitted
MATH 070A, Elementary Algebra-1st Half	Cannot schedule Spring 2013	
MATH 099, Individualized Self-Study Math	Cannot schedule Spring 2013	
MATH 120, Math for Teachers	Cannot schedule 12-13	Submitted
<b>Science</b>		
BIOL 103, Introduction to Botany	Cannot schedule Spring 2013	Submitted
BIOL 170, Tropical Biology	Cannot schedule 12-13	
BIOL 202, General Human Physiology	Cannot schedule 12-13	Submitted
PHYS 211, General Physics	Cannot schedule 12-13	Submitted
<b>Physical Education &amp; Athletics</b>		
REC 101, Intro to Rec and Leisure	Cannot schedule Spring 2013	Submitted
REC 102, Recreational Leadership	Cannot schedule Spring 2013	Submitted
<b>Social &amp; Behavioral Sciences</b>		
POLS 120, International Organizations	Cannot schedule Spring 2013	Submitted
PSY 211, Intro Chicano Psychology	Cannot schedule Spring 2013	Submitted – <i>On the Agenda</i>
<b>Technical Education</b>		
AGRI 100, Fruit and Nut Production	Cannot schedule Spring 2013	Submitted – <i>On the Agenda</i>
AGRI 102, Plant Pest Control	Cannot schedule Spring 2013	Submitted
AGRI 104, Nursery Practices	Cannot schedule Spring 2013	Submitted
AGRI 110, Basic Landscape Design	Cannot schedule Spring 2013	Submitted
AGRI 112, Plant and Landscape Maint	Cannot schedule Spring 2013	Submitted
AGRI 130, Environmental Gardening	Cannot schedule Spring 2013	Submitted

AGRI 132, Turf and Landscape Maint	Cannot schedule Spring 2013	Submitted
AGRI 134, Plant Identification I	Cannot schedule Spring 2013	Submitted
AGRI 153, Lands Const-Contrete/Masonry	Cannot schedule Spring 2013	Submitted
AGRI 155, Lands Const-Wood/Lighting	Cannot schedule Spring 2013	Submitted
AGRI 210, Advanced Landscape Design	Cannot schedule Spring 2013	Submitted
AGRI 212, Interior Plantscape	Cannot schedule Spring 2013	Submitted
AGRI 220, Landscape Irrigation	Cannot schedule Spring 2013	Submitted
AGRI 230, Soils and Plant Nutrition	Cannot schedule Spring 2013	Submitted
AGRI 234, Plant Identification II	Cannot schedule Spring 2013	Submitted
AGRI 250, Landscape Management	Cannot schedule Spring 2013	Submitted
AJ 209, Public Safety Communications	Cannot schedule 12-13	Submitted
ELTE 101, Survey of Electronics	Cannot schedule Spring 2013	Submitted – <i>On the Agenda</i>
ELTE 110, Electronic Mathematics	No restrictions	Submitted
ELTE 252, Introduction to Avionics	No restrictions	Submitted
ELTE 254, Radio Telephone License	No restrictions	Submitted
<b>Visual &amp; Performing Arts</b>		
ART 100, Art Appreciation	Cannot schedule Spring 2013	Submitted – <i>On the Agenda</i>
ART 116, Illustration	No restrictions	Submitted
ART 121, Intro to Computer Drawing	Cannot schedule Spring 2013	Submitted
ART 121L, Intro to Computer Drawing Lab	Cannot schedule Spring 2013	Submitted
ART 130, Ceramics	Cannot schedule Spring 2013	Submitted – <i>On the Agenda</i>
ART 131, Ceramics	Cannot schedule Spring 2013	Submitted
ART 132, Intro to Ceramics Hand Bldg	Cannot schedule Spring 2013	Submitted
ART 213, Advanced Painting	No restrictions	Submitted
ART 216, Life Drawing	Cannot schedule 12-13	Submitted
ART 223, Advanced Computerized Drawing	No restrictions	Submitted
ART 223L, Advanced Computerized Drawing Lab	No restrictions	Submitted
ART 225, Adv Computerized Life Drawing	No restrictions	Submitted
ART 225L, Adv Computerized Life Drawing Lab	No restrictions	Submitted
ART 298, Special Studies in Art	Cannot schedule 12-13	Submitted
THA 121, Theatre Production	Cannot schedule 12-13	

## 12. ADJOURNMENT

A motion was made and seconded to adjourn the 10/13/11 AP&P Committee meeting at 4:44 p.m. Motion carried.

### NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Mr. Christos Valiotis, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.*