

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT/PRESIDENT

COMMUNICATION NO. 44-2012/13-AA

Prepared by the Office of the Vice President of Academic Affairs
for Presentation to the Board of Trustees
October 8, 2012

SUBJECT: BASIC SKILLS COMMITTEE ACTION PLANS

A. BACKGROUND

In June 2012, the Basic Skills Committee was charged by the Chancellor's Office to submit Antelope Valley College's 2012 - 2013 Basic Skill Goals and Action Plan Activities on or before October 10, 2012. Previously, the committee established goals and conducted a self-assessment of effective practices designed to serve ESL/Basic Skills students which are updated annually. In March 2012, the committee began a campus-wide process for the identification of actions to be taken in one or more of the areas of effective practices described in the document entitled "Basic Skills as a Foundation for Student Success in California Community Colleges." The 2012 - 2013 Goals and Action Plan Activities reflect the efforts being made to serve this population of students.

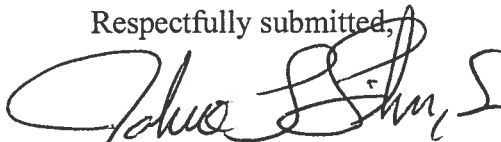
B. BUDGET IMPLICATION

There is no impact to the District's budget.

C. RECOMMENDATION

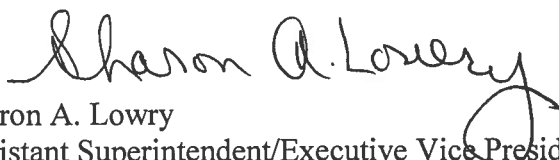
It is recommended that the Board of Trustees approve the attached action plans.

Respectfully submitted,



Jackie L. Fisher, Sr., Ed.D.
Superintendent/President

Prepared by:



Sharon A. Lowry
Assistant Superintendent/Executive Vice President
Academic Affairs and Student Services

AVC BASIC SKILLS
GOALS and ACTION PLAN ACTIVITIES
[4a] Long-Term Goals (5 yrs.) for ESL/Basic Skills

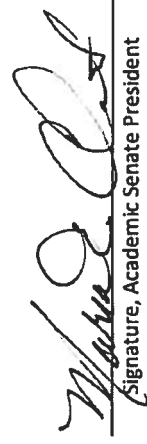
Due October 10, 2012

College Name: Antelope Valley Community College District

Goal ID	Long-Term Goal
A	The percentage of students who begin at two levels below Freshman composition and successfully complete Freshman composition within four years will increase by 2% annually in 2013-14, 2014-2015, 2015-2016, and 2016-2017 over 2007-08 four-year cohort.
B	The percentage of students who begin at two levels below in Reading and successfully complete Freshman composition within four years will increase by 2% annually in 2013-14, 2014-2015, 2015-2016, and 2016-2017 over 2007-08 four-year cohort.
C	The successful progression rate of students from beginning algebra to intermediate algebra will increase 5% by 2016-2017 over the 2009-10 rate.


 Signature, Chief Executive Officer

9-25-12
 Date


 Signature, Academic Senate President

9-20-12
 Date

[4b] 2012-2013 ESL/Basic Skills Action Plan

Due October 10, 2012

College Name: Antelope Valley Community College District

Activity	Associated Long-Term Goal ID	Target Date for Completion	Responsible Person(s)/ Department(s)	Measurable Outcome(s)
Retain Director position and re-assignments of two faculty to lead, coordinate, collaborate, organize, manage, implement, evaluate and help improve AVC Basic Skills Quest for Success programs, projects and activities.	A, B and C	June 2013	Dean of Language Arts and IRES, Dean of Math, Science and Engineering, VP of Academic Affairs	75% of the activities and programs implemented are assessed.
Continue to increase basic skills students' success and retention rates by offering AVC Quest for Success Accelerated Semester for Academic Preparedness (ASAP) course sections in basic skills English and Reading.	A and B	June 2013	English and Reading Faculty, Dean of Language Arts, Dean of Counseling, Matriculation and Enrollment Services, Executive VP of Academic Affairs and Student Services, Director of Basic Skills	Comparison of students' success and retention in ASAP courses versus equivalent traditional courses. Students who take ASAP courses show a 5% increase in success and retention versus students in equivalent courses.
Develop and establish the AVC Quest for Success Center for students and faculty. The Success Center will be faculty-driven, faculty-designed and student success-focused. It will provide fully integrated academic and instructional support services to all students.	A, B and C	June 2013	English, Reading and Math Faculty, Dean of Language Arts and IRES, Executive VP of Academic Affairs and Student Services, Basic Skills Committee, Director of Basic Skills, Learning Center, Director of Facilities	Rooms and/or location of the AVC Quest for Success Center will be identified and assigned by the end of Fall 2012. Programs and activities in the AVC Quest for Success Center will be implemented and offered starting Spring 2013.
Continue to provide and improve AVC Quest for Success tutoring for basic skills Math, Reading, English and ESL courses. Tutoring includes: in class tutoring, online tutoring (SMARTHINKING and AskOnline	A, B and C	June 2013	English, Reading, ESL and Math Faculty, Dean of Language Arts, Dean of Science, Math & Engineering, Learning Center, Direct of Basic Skills	Increase the number of students seen by 5% per tutor. Students in courses with in-class tutoring show a 5% increase over those without.

Tutoring) and Learning Center tutoring.	A, B and C	June 2013	Reading, English and ESL Faculty, Dean of Language Arts and IRES, Learning Center, Director of Basic Skills	Increase the number of DLAs by 5%. Increase the number of sections using DLAs by 5%. Increase the number of students completing DLAs by 5%.
Investigate and develop a plan to possibly combine English and Reading.	A and B	June 2013	English and Reading Faculty, Dean of Language Arts, Director of Basic Skills	English and Reading faculty will develop a list of pros and cons/positives and negatives for combining English and Reading. Faculty will come up with a plan to address each cons and make a decision to combine Reading and English or not.
Explore combining Math 50 and Math 60 into a single course.	C	June 2013	Math Faculty, Dean of Math, Science and Engineering, Director of Basic Skills	Math faculty will explore combining Math 50 and Math 60 into one course. They will make a decision to combine the courses into one or not.
Research and develop a plan to link Basic Skills courses together to create cohesive learning communities.	A, B and C	June 2013	English, Reading, Math and ESL faculty and Deans, Dean of Enrollment Services, Director of Basic Skills	Persons and departments responsible will research and develop a plan to create cohesive learning communities to efficiently move students in Basic Skills through the sequence.
Establish a plan for carrying out AVC Quest for Success Faculty Inquiry Teams to conduct program evaluations, data collection and research to evaluate existing programs, improve practices and/or come up with structured programs or pathways to (a) reduce the number of students in Basic Skills, (b) create conditions to help students be successful and (c) compress time for Basic Skills.	A, B and C	June 2013	English, Reading, Math and ESL Faculty, Director of Basic Skills, Dean of Language Arts and IRES, Dean of Math, Science, Engineering, Dean of Counseling and Matriculation, Institutional Research	Investigate, research and develop implementation plan with the goal to determine how teams are structured, timelines established and how responsibilities are delegated.
Explore and develop Quest for Success First Year Experience Program with	A, B and C	June 2013	English, Reading, Math and ESL Faculty, Counselors, Dean of Counseling and	Academic Affairs, Counseling and Student Services will collaborate in developing and

<p>College Success Day Orientation that will give access and opportunity for new students to succeed and encourage them to identify educational goals and follow prescribed path to success</p>			<p>Matriculation, Dean of Student Services, Dean of IRES and Language Arts, Director of Basic Skills, Director of Student Services</p>	<p>Implementing a First Year Experience Program with College Success Day Orientation.</p>
<p>Continue to provide AVC Quest for Success counseling and ed advising for students placing into Basic Skills courses. Counselor and ed advisor will help students develop and follow education plans, as well as provide counseling and student success workshops.</p>	<p>A, B and C</p>	<p>June 2013</p>	<p>Counselor, Ed Advisor, Dean of Counseling and Matriculation, Dean of Student Services, Director of Basic Skills</p>	<p>At least 300 unduplicated visits per basic skills counselor and ed advisor per term. Increase success rate of basic skills students who visited counselor/ed advisor by 5%. Increase success rate with basic skills counselor visits by 5% over non-visit courses.</p>
<p>Support and provide faculty development opportunities including: off campus basic skills and student success-related conferences and workshops; on-campus AVC Basic Skills Quest for Success forums and symposiums.</p>	<p>A, B and C</p>	<p>June 2013</p>	<p>Deans, Basic Skills Committee members and Basic Skills Director</p>	<p>Total number of faculty who participate in Basic Skills-related workshops, conferences and AVC Quest for Success. Faculty Inquiry Teams to increase by 10% over previous year.</p>
<p>Continue to build collaborations and partnerships with local high schools and the community in addressing students with Basic Skills needs.</p>	<p>A, B and C</p>	<p>June 13, 2013</p>	<p>English, Reading, Math and ESL Faculty, Dean of Language Arts and IRES, Dean of Math, Science and Engineering, Dean of Counseling and Matriculation, Director of Basic Skills</p>	<p>Initiate better connections and network with local high schools to develop articulation and/or curriculum alignment projects.</p>


Signature, Chief Executive Officer

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