



Distance Education and Technology Committee Agenda

Tuesday, November 10, 2015
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Note Taker: Priscilla Jenison
Please Review/Bring: Agenda Packet

Committee Members:
Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair
Dr. Charlotte Forte-Parnell, Co-Chair Designee
Dr. Tom O’Neil, Administrative Member
Walter Briggs, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Priscilla Jenison, Faculty Member
Lucia Pozo, Faculty Member
Angela Shaheen, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Rick Shaw, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Blackboard Administrator

Items	Person	Action
I. Approval of Minutes	All	a. September 8, 2015 DETC Meeting
II. Opening Comments from the Co-Chairs	P Jehlicka C Parnell	
III. Open Comments from the Public		
IV. Discussion Items	P Jehlicka C Parnell, R Shaw	a. DETC Policies & Guidebook b. OEI (7) Modules – Availability to Students
V. Action Items	C Parnell C Parnell P Jehlicka, C Parnell	a. OEI Student Readiness Modules Recommendation b. Single Use LMS Policy Recommendation c. Goals & Task Groups
VI. Adjournment		
NEXT MEETING: November 24, 2015		



Distance Education and Technology Committee Minutes

Tuesday, November 10, 2015
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Note Taker: Nancy Masters
Please Review/Bring: Agenda Packet

Committee Members

- Perry Jehlicka, Co-Chair
- Walter Briggs, Counseling Faculty Representative
- Dr. Scott Lee, AP&P Representative
- Priscilla Jenison, Faculty Member
- Ken Sawicki, ITS Alternative Media Specialist
- John Toth, AVFCT Member
- Rick Shaw, ITS Management Member
- Greg Krynen, ITS Technical Trainer (non-voting)
- Mike Wilmes, Blackboard Administrator (non-voting)

Members Absent

- Dr. Bonnie Suderman – Co-Chair
- Dr. Charlotte Forte-Parnell, Co-Chair Designee
- Dr. Tom O’Neil, Administrative Member
- Lucia Pozo, Faculty Member
- Angela Shaheen, Faculty Member

The meeting was held without quorum.

Items	Person	Action
I. Approval of Minutes	All	a. September 8, 2015 DETC Meeting <i>A motion was made and seconded to approve minutes of the October 27, 2015 DETC meeting. Motion carried.</i>
II. Opening Comments from the Co-Chairs	P Jehlicka	a. Perry plans to attend an online conference in San Diego June 16-17, 2015. He will work with Dr. Ed Beyer, Senate President since DETC does not have a budget.
III. Open Comments from the Public		
IV. Discussion Items	P Jehlicka	a. DETC Policies & Guidebook Perry discussed a DETC handbook and presented a model from Mt. San Jacinto Community College.



ANTELOPE VALLEY COLLEGE

	P Jehlicka	<p>b. Mission Statement Revision Perry led discussion regarding a revision in the current DETC Mission Statement.</p> <p>Mission Statement: The Distance Education and Technology Committee's mission is two-fold: first, to assist in the planning and implementation of the Technology Mediated Instruction (TMI) technology used by instructors and staff in the preparation of educational materials; and second, to provide guidance and recommendation in the pedagogical development and technology in both traditional and distance education.</p>
	C Parnell R Shaw	c. OEI (7) Modules – Availability to Students No discussion.
V. Action Items	C Parnell	a. OEI Student Readiness Modules Recommendation No action taken.
	C Parnell	b. Single Use LMS Policy Recommendation No action taken.
	P Jehlicka C Parnell	c. Goals & Task Groups Consensus was to work on one main goal: to complete a DETC guidelines handbook, with completion by the end of the 2015-16 academic year.
VI. Adjournment 3:40 P.M.		
NEXT MEETING: November 24, 2015		