

# Faculty Professional Development Committee Agenda

Wednesday, February 8, 2017 L-201 2:00 - 3:30 p.m.

Type of Meeting: Regular

Note Taker:

Please Review/Bring: Agenda packet

	Items	Person	Action	
l.	Opening Comments from the Chairs	Dr. Bonnie Suderman; Kristine Oliveira		
II.	Open comments from the Public	Kristine Oliveira		
III.	Approval of Minutes		a. November 30, 2016 (attachment)	
IV.	Discussion Items		<ul> <li>1. Goals</li> <li>Disabled and Hard of Hearing Update</li> <li>Evaluation of FPD Program</li> <li>Mentorship Program</li> <li>Meetings Calendar At-a-Glance</li> <li>2. Spring Opening Day</li> <li>3. Proxies</li> <li>4. Scholar in Residence Language</li> <li>5. Faculty Appreciation Day Presentations</li> <li>6. Review Sabbatical Proposals</li> </ul>	
٧.	Action Items		None	
VI.	Information Items		<ol> <li>Speaker Request for Maps in the Age of Siri</li> <li>Lifeguard for Kinesiology</li> <li>4CSD Trip</li> </ol>	
NEX	T MEETING DATE:			
Eoh	ruary 22, 2017			



## Faculty Professional Development Committee Minutes

Wednesday, February 8, 2017 L-201 2:00 - 3:30 p.m.

Type of Meeting: Regular

Note Taker:

Please Review/Bring: Agenda packet

### **COMMITTEE MEMBERS**

Kristine Oliveira, Faculty Co-Chair

Dr. Bonnie Suderman, Co-Chair - ABSENT

Gary Roggenstein, Administrative Council Member - ABSENT

Dr. Tom O'Neil, Administrative Council Member - ABSENT

Leslie Baker, Faculty Member

Dr. Rona Brynin, Faculty Member

Dr. Zia Nisani, Faculty Member

Jack Halliday, Faculty Member

Mark Hoffer, Faculty Member

Dr. Liette Bohler, Tenure Evaluation Coordinator

Greg Krynen, Technical Liaison - ABSENT

Jackie Lott, Faculty Union Rep

Laurie Walker, Faculty Member - RESIGNED

Dr. Jeffery Cooper, Faculty Member ABSENT

Susan Snyder, Faculty Member

Dr. Darcy Wiewall, Faculty Member

Michelle Hernandez, Confidential Management Union - ABSENT

ASO Member - VACANT

### **GUESTS:**

Riley Dwyer, proxy for Dr. Bonnie Suderman Matthew Rainbow, proxy for Dr. Jeffery Cooper

	Items	Person	Action
I.	Call to Order	Kristine Oliveira	The Faculty Professional Development Committee (FPDC) meeting of February 8, 2017 was called to order at 2:16 p.m. by Kristine Oliveira, Co-chair.
II.	Opening Comments from the Chairs	Kristine Oliveira	Kristine thanked faculty for their hard work in putting together the Spring Opening Day. She noted evaluations of the event will close on February 17, 2017.
III.	Open comments from the Public		

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IV. Approval of Minutes	Kristine Oliveira	<ul> <li>a. November 30, 2016 (attachment)</li> <li>A motion was made and seconded to approve minutes of the November 30, 2016 Faculty Professional Development Committee meeting.</li> <li>Motion carried unanimously.</li> </ul>		
V. Discussion Items	Rona Brynin Dr. Suderman  Kristine Oliveira Mark Hoffer Dr. Jeffery Cooper  Kristine Oliveira  Kristine Oliveira	<ul> <li>Disabled and Hard of Hearing Update         Kristine developed proposal language to ensure audio visual presentations are captioned to meet American with         Disabilities Act (ADA) compliance. She added commitment acknowledgment to the proposal.</li> <li>Evaluation of FPD Program         Rona Brynin will send a hard copy of the draft evaluations before the next meeting.</li> <li>Mentorship Program         No updates. Kristine will meet with Perry Jehlicka to see what the Distance Education and Technology Committee (DETC) has planned. Jeff, Mark and Kristine see what other mentorship programs are available and possibly develop principals to guide programs evolving on campus. Mark will see what other campuses are doing. Kristine will have a draft for next meeting</li> <li>Meetings Calendar At-a-Glance         Kristine is working on a draft for the Calendar At-a-Glance</li> </ul>		
	Kristine Olivella	<ul> <li>2. Spring Opening Day</li> <li>Kristine received positive feedback via emails.</li> <li>Consider publishing contact information for panel.</li> <li>Consider handouts for demonstrations. Or ask faculty to</li> </ul>		

## Kristine

### 3. Proxies

Kristine reminded members to advise Nancy Masters of proxy

bring material to take notes. Consider publishing

PowerPoints on the FPDC website.

- 4. Scholar in Residence Language
  Kristine has not yet met with Dr. Suderman to develop language
  for the Scholar in Residence honorarium.
- Faculty Recognition Day Presentations
   Sabbatical presentations by recipients Sherry Zhu, Marthe Aponte
   and Santi Tafarella will take place during Faculty Recognition
   week: May 8-12, 2017.
- 6. Review Sabbatical Proposals
  Riley Dwyer, Dean of Rhetoric & Literacy and proxy for Dr. Bonnie
  Suderman, recused herself from guiding the sabbatical proposal
  review as she signed as Dean for both applications; both
  applicants are from Rhetoric & Literacy division.

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VI. Action Items		Kristine led the rigorous discussion for both application packets.  Members determined revisions were necessary for both. Kristine will communicate the recommendations and revised applications will be considered at the February 22, 2017 FPDC meeting.  None
VII. Information Items	Kristine Oliveira	<ol> <li>Speaker Request for Maps in the Age of Siri         Funding is available for the guest speaker for the Maps in the Age         of Siri flex event.</li> <li>Lifeguard for Kinesiology         The aquatics department was reimbursed for payment of the         lifeguard hired for the Aquacize flex event.</li> <li>4CSD Trip         <ul> <li>Kristine reported tentative approval of three (3) attendees             for the 4CSD Conference.</li> <li>Unsure if Jeff is attending the conference.</li> <li>Payment of hotel to be determined.</li> <li>Members will consider moving FPDC meetings to begin at             2:15 p.m. at the February 22, 2017 meeting.</li> </ul> </li> </ol>
VIII. Adjournment		The Faculty Professional Development Committee meeting of February 8, 2017 was adjourned at 3:22 p.m. by Kristine Oliveira, Cochair.
NEXT MEETING DATE: February 22, 2017		