



Distance Education and Technology Committee Agenda

Tuesday, May 10, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

- Committee Members:**
 Perry Jehlicka, Co-Chair
 Dr. Bonnie Suderman, Co-Chair
 Dr. Charlotte Forte-Parnell, Co-Chair Designee
 Dr. Tom O’Neil, Administrative Member
 Walter Briggs, Counseling Faculty Representative
 Dr. Scott Lee, AP&P Representative
 Jimmie Bowen, Faculty Member
 Priscilla Jenison, Faculty Member
 Lucia Pozo, Faculty Member
 Angela Shaheen, Faculty Member
 Ken Sawicki, ITS Alternative Media Specialist
 John Toth, AVFCT Member
 Rick Shaw, ITS Management Member
 Greg Krynen, ITS Technical Trainer
 Mike Wilmes, Blackboard Administrator

Items	Person	Action
I. Approval of Minutes	All	a. April 26, 2016 DETC Meeting (attachment)
II. Opening Comments from the Co-Chairs	P Jehlicka	
III. Open Comments from the Public		
IV. Discussion Items	Dr. Scott Lee Rick Shaw	a. LMS Contract b. Faculty Policy and Guideline Handbook
V. Action Items		a. LMS Contract
b. Adjournment		
NEXT MEETING: May 24, 2016		



Distance Education and Technology Committee Minutes

Tuesday, April 26, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Note Taker:
Please Review/Bring: Agenda Packet

Committee Members:
Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair - Absent
Co-Chair Designee - VACANT
Dr. Tom O’Neil, Administrative Member - Absent
Walter Briggs, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Priscilla Jenison, Faculty Member
Lucia Pozo, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Rick Shaw, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Blackboard Administrator - ABSENT

Items	Person	Action
I. Approval of Minutes	All	a. April 12, 2016 DETC Meeting (attachment) <i>A motion was made and seconded to approve minutes of the April 12, 2016 DETC meeting. Motion carried.</i>
II. Opening Comments from the Co-Chairs	P Jehlicka	<ul style="list-style-type: none"> • Consensus was the DETC handbook should mirror the contract: faculty are required to use the LMS if teaching online. • Perry reminded members he will attend an online teaching convention in San Diego June 16 – 17, 2016.
III. Open Comments from the Public		None
IV. Discussion Items	P Jehlicka	a. Conference Report – Diane Flores-Kagan (5 minutes) Diane Flores-Kagan recently attended a Net Tutor conference and presented a report – see attachment. She will recommend presenting a Net Tutor workshop on Welcome Back Day.



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	P Jehlicka/Rick Shaw	It was suggested the Learning Center facilitate classroom demonstrations.
	P Jehlicka	<p>b. LMS Contract The Academic Senate must endorse a recommendation for the LMS contract before the end of the year. Because of the OEI and existing package we can narrow to two: Blackboard & Canvas. Canvas can facilitate a demonstration next Thursday. Blackboard is trying to find someone who can provide a demonstration.</p> <p>c. Faculty Policy and Guideline Handbook The DETC handbook is done.</p>
V. Action Items		<p>a. Approval of Presentations for LMS Contract Review As faculty forum and survey. General consensus.</p>
Adjournment The Distance Education & Technology Committee meeting of April 26, 2016 was adjourned at 4:00 p.m. by Perry Jehlicka, DETC Chair, at 4:00 p.m.		
NEXT MEETING: May 10, 2016		

DRAFT