



Distance Education and Technology Committee Agenda	Tuesday, February 12, 2019 3:00 p.m. - 4:00 p.m., L-201
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Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

- Perry Jehlicka, Faculty Co-Chair
- Greg Bormann, VPAA Co-Chair Designee
- Administrative Council – *VACANT*
- Stephanie Mattila, Counseling Faculty Representative
- Dr. Scott Lee, AP&P Representative
- Jimmie Bowen, Faculty Member
- Dr. Rona Brynin – Faculty Member
- Mary Rose Toll, Faculty Member
- Mary Jacobs, Faculty Member
- Ken Sawicki, ITS Alternative Media Specialist
- John Toth, AVFCT Member
- Sheri Langaman, Classified Union Representative
- Dr. Ed Beyer, Instructional Designer
- Dean LoNigro, ITS Management Member
- Greg Krynen, ITS Technical Trainer
- Mike Wilmes, Systems Administrator
- Shirlene Thatch, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	
IV. Open Comments from the Public		
V. Approval of Minutes	All	A. November 27, 2018 DETC Meeting (attachment)
VI. Discussion Items	Dr. Ed Beyer Perry Jehlicka Perry Jehlicka Perry Jehlicka	A. Canvas Training Update B. AVC Online Redesign Update C. DETC Handbook Update D. Spring 2019 Goal and 2019-20 Goals
VII. Action Items		
VIII. Adjournment		
NEXT MEETING: 2/26/19		



Distance Education and Technology Committee Minutes	Tuesday, February 12, 2019 3:00 p.m. - 4:00 p.m., L-201
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Committee Members:
 Perry Jehlicka, Faculty Co-Chair
 Greg Bormann, VPAA Co-Chair Designee
 Administrative Council – *VACANT*
 Stephanie Mattila, Counseling Faculty Representative
 Dr. Scott Lee, AP&P Representative
 Jimmie Bowen, Faculty Member
 Dr. Rona Brynin – Faculty Member *ABSENT*
 Mary Rose Toll, Faculty Member *ABSENT*
 Mary Jacobs, Faculty Member
 Ken Sawicki, ITS Alternative Media Specialist
 John Toth, AVFCT Member
 Sheri Langaman, Classified Union Representative
 Dr. Ed Beyer, Instructional Designer
 Dean LoNigro, ITS Management Member
 Greg Krynen, ITS Technical Trainer
 Mike Wilmes, Systems Administrator *ABSENT*
 Shirlene Thatch, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	A. 3:01 pm
II. Approval of Agenda	Perry Jehlicka	A. Approved
III. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	A. Perry Jehlicka has new information from the other online colleges and asked if the committee was interested in receiving it. All agreed. He also suggested creating a video for faculty & other departments on campus to embed in their shells and/or websites, send to classes and make it as available to students as possible. It needs to be up-to-date and have an AVC feel. B. Greg Bormann has worked with ITS and our schedule of online classes is on the OEI site, so other colleges have easier access to the online content we are offering. The Exchange is not yet running.
IV. Open Comments from the Public		A. None
V. Approval of Minutes	All	A. November 27, 2018 DETC Meeting (attachment) a. Approved – 1 abstention
VI. Discussion Items	Dr. Ed Beyer Perry Jehlicka Perry Jehlicka Perry Jehlicka	A. Canvas Training Update a. Dr. Beyer built a course from scratch, took up majority of his Winter Break. POCR – peer online course review was discussed as well, and how it can greatly help the faculty and how the faculty can learn to become reviewers.

		<p>B. AVC Online Redesign Update</p> <ul style="list-style-type: none"> a. Questions related to the website need to be sent to Rick Shaw and Scott Tuss for the time being, until a replacement is hired. Website rebranding will be on hold until then. Email the Help Desk with day-to-day questions for now. b. The policy of purging online classes was discussed, as well as dates for faculty to be made aware of. July 4th and December 15th are annual purge dates. c. Dr. Beyer discussed difficulties he's had with some online classes and encouraging his students to log in on the first day, etc. <p>C. DETC Handbook Update</p> <ul style="list-style-type: none"> a. Perry will send updates to the committee members over the next few days via Google Docs. Sharing permission issues should be resolved now. <p>D. Spring 2019 Goal and 2019-20 Goals</p> <ul style="list-style-type: none"> a. Perry will need to talk to the President and Van Rider about this and get back to the committee at a later date.
VII. Action Items		A. None
VIII. Adjournment		A. <u>3:44 pm</u>
NEXT MEETING: 2/26/19		