



Distance Education and Technology Committee Agenda

Tuesday, April 10, 2018
3:00 p.m. - 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair
Greg Bormann, VPAA Co-Chair Designee
Dr. Tom O’Neil, Administrative Member
Walter Briggs, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Rona Brynin – Faculty Member
Mary Rose Toll, Faculty Member
Kathy Osburn, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Sheri Langaman, Classified Union Representative
Dr. Ed Beyer, Instructional Designer
Rick Shaw, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Blackboard Administrator
Darnell White, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka	
IV. Open Comments from the Public		
V. Approval of Minutes	All	A. March 27, 2018 DETC Meeting – to be provided
VI. Discussion Items	Perry Jehlicka	A. Course Design Review Process
VII. Action Items	Perry Jehlicka	A. Course Design Review Process
VIII. Adjournment		
NEXT MEETING: 4/24/18		



Distance Education and Technology Committee Minutes

Tuesday, April 10, 2018
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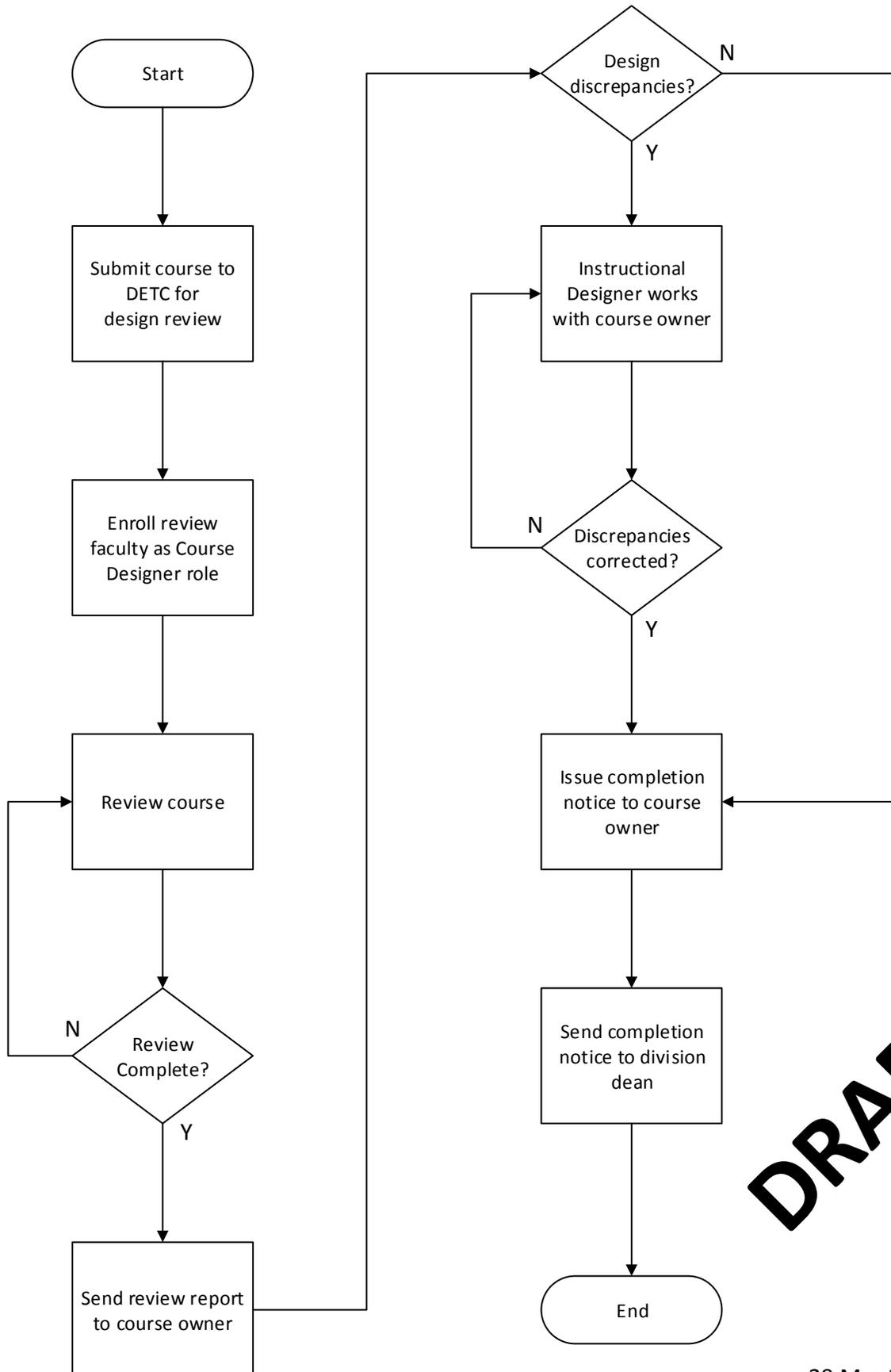
Committee Members:
 Perry Jehlicka, Co-Chair
 Dr. Bonnie Suderman, Co-Chair
 Greg Bormann, VPAA Co-Chair Designee
 Dr. Tom O'Neil, Administrative Member
 Walter Briggs, Counseling Faculty Representative
 Dr. Scott Lee, AP&P Representative - ABSENT
 Jimmie Bowen, Faculty Member
 Rona Brynin – Faculty Member
 Mary Rose Toll, Faculty Member
 Kathy Osburn, Faculty Member
 Ken Sawicki, ITS Alternative Media Specialist
 John Toth, AVFCT Member
 Sheri Langaman, Classified Union Representative
 Dr. Ed Beyer, Instructional Designer
 Rick Shaw, ITS Management Member
 Greg Krynen, ITS Technical Trainer - ABSENT
 Mike Wilmes, Blackboard Administrator - ABSENT
 Darnell White, IMC Representative - ABSENT

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	The DETC meeting of April 10, 2018 was called to order at 3:03 p.m. by Perry Jehlicka, DETC Co-chair.
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka	<ul style="list-style-type: none"> • OEI: received email today – disconnect with financial aid and the enrollment process of students. Looking at an outside product – will not use their own product.
IV. Open Comments from the Public	Dr. Ed Beyer Dr. Ed Beyer	<ul style="list-style-type: none"> • There will be more OEI workshops. • Initiated a public course – no login. Must login for (graded) quizzes. Non-graded quizzes and surveys can be accessed without login. Potential: training modules for Canvas and student orientation. Working with Lisa Karlstein to develop an art gallery with feedback option. Would like to create an Athletic Hall of Fame.
V. Approval of Minutes	All	A. March 27, 2018 DETC Meeting – to be provided <i>A motion was made and seconded to approve minutes of the March 27, 2018 meeting. Motion carried with two (2) abstentions.</i>
VI. Discussion Items	Perry Jehlicka	A. Course Design Review Process

		<p>Perry distributed copies of Dr. Beyer’s course design review process flowchart. He apologized the chart was not included in the agenda packet. The definition to train needs to be added to the contract in order to set standards. Improvement will come for those involved in training. Deans can advise those online courses that meet the standards will be highlighted by a digital badge and will be better classes.</p> <p>Dr. Beyer referenced Title 5 language <i>teachers will be prepared to teach</i>,,; a pathway does not infringe on academic freedom. He noted challenges in training of different skill sets. Certain skills must be mastered in order to manage regular and effective contact.</p> <p>Dr. O’Neil: advises Social & Behavioral Science adjuncts wanting to teach online to have training through Dr. Beyer. It was suggested Deans justify the instruction necessary for success rates.</p> <p>John Toth: online instruction is no different – faculty cannot be mandated to be trained. He referenced 114 community college presidents against online college. The resistance will be the number of hours necessary to complete the training.</p> <p>Perry and Dr. Beyer noted how much easier to grade using the rubric. Members agreed the flow works.</p> <p>Dr. Beyer will continue with workshops and possibly train on Fall Opening Day.</p>
VII. Action Items	Perry Jehlicka	<p>A. Course Design Review Process <i>A motion was made and seconded to approve the Course Design Review Process as presented. Motion carried unanimously.</i></p>
VIII. Adjournment		<p>The Distance Education & Technology Committee meeting of April 10, 2018 was adjourned at 3:49 p.m. by Perry Jehlicka, Co-chair.</p>
NEXT MEETING: 4/24/18		

Course Design Review Process



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