



Distance Education and Technology Committee Agenda

Tuesday, September 13, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:
Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair
Dr. Peter Chege, Co-Chair Designee
Dr. Tom O’Neil, Administrative Member
Walter Briggs, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Priscilla Jenison, Faculty Member
Kelly OsborneCynthia Kincaid,
Faculty Member Angela Shaheen,
Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Scott Tuss, Classified Union Representative
Rick Shaw, ITS Management Member

Items	Person	Action
I. Approval of Minutes	All	a. May 24, 2016 DETC Meeting (attachment)
II. Opening Comments from the Co-Chairs	P Jehlicka P Chege	Staff Development
III. Open Comments from the Public		
IV. Discussion Items	P Jehlicka P Jehlicka P Jehlicka P Jehlicka	a. Net Tutor b. Canvas – (Training for the Year) c. Goals for the Year d. OEI
V. Action Items		
b. Adjournment		
NEXT MEETING: Sept. 27, 2016		Fall Semester 9/27, 10/11, 10/25, 11/8, 11/22,



Distance Education and Technology Committee Minutes

Tuesday, May 24, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

- Perry Jehlicka, Co-Chair
- Dr. Bonnie Suderman, Co-Chair - ABSENT
- Dr. Tom O’Neil, Administrative Member
- Walter Briggs, Counseling Faculty Representative - ABSENT
- Dr. Scott Lee, AP&P Representative - ABSENT
- Jimmie Bowen, Faculty Member
- Priscilla Jenison, Faculty Member
- Lucia Pozo, Faculty Member
- VACANT, Faculty Member
- Ken Sawicki, ITS Alternative Media Specialist
- John Toth, AVFCT Member
- Rick Shaw, ITS Management Member
- Greg Krynen, ITS Technical Trainer
- Mike Wilmes, Blackboard Administrator - ABSENT

Items	Person	Action
I. Approval of Minutes	All	a. May 10, 2016 DETC Meeting (attachment) <i>A motion was made and seconded to approve minutes of the May 10, 2016 DETC meeting. Motion carried.</i>
II. Opening Comments from the Co-Chairs	P Jehlicka	Online conference.
III. Open Comments from the Public		
IV. Discussion Items	P Jehlicka	a. LMS Contract Mr. Jehlicka facilitated a WEBEX yesterday. Three people were in attendance. He received several emails from faculty who are looking forward to Canvas. SurveyMonkey for feedback ends May 30, 2016. Dr. O’Neil noted the downside of not contracting with Canvas farther would Create a significant negative impact - could not apply for grants and all kinds of other fallouts. The delay would set AVC back years.



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	P Jehlicka	<p>Perry reported there are currently seventy community colleges contracted with Canvas, making them 2-years ahead in what they projected.</p> <p>b. Faculty Handbook Mr. Jehlicka distributed the DETC Handbook two weeks ago. As a living document it can be updated at anytime.</p> <p>Dr. O’Neil suggested considering a mentorship program where faculty can teach each other on pedagogy techniques.</p> <p>Members discussed the need for training for online faculty. Training is not defined. If you teach online you are required to use our LMS.</p>
V. Action Items	P Jehlicka P Jehlicka	<p>a. LMS Contract <i>Consensus was to contract with Canvas for the new Learning Management System.</i></p> <p>b. <i>Distance Education Handbook</i> <i>Consensus was to approve the Distance Ed Handbook.</i></p>
c. Adjournment		
NEXT MEETING: September 13, 2016		



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