



## Distance Education and Technology Committee Minutes

**Tuesday, September 12, 2023**  
**3:00 p.m.- 4:00 p.m., L 201**

**Type of Meeting:** Regular

**Please Review/Bring:** Agenda Packet

James Dorn, Faculty Co-chair  
 Greg Bormann, VPAA Designee – ABSENT (Dr. Kathy Bakhit attended)  
 Nate Dillon – ADMIN Council  
 Alex Parisky, ITS Management  
 VACANT, ITS Alternative Media Specialist  
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio)  
 Greg Krynen, IMC Representative  
 Gabrielle Poorman, AP&P  
 John Toth, Faculty Union  
 Sheri Langaman, Classified Union  
 Cynthia Kincaid, Arts & Humanities - ABSENT  
 Jim Bowen, Career Tech Ed  
 Walter Briggs III, Counseling  
 Mary Jacobs, Health & Safety Sciences  
 Barry Green, Kinesiology & Athletics - ABSENT  
 Debbie Sanchez, Library  
 Kenan Shahla, Math, Science & Engineering  
 VACANT, Language & Communication Arts  
 Kimberly Barker, Social & Behavioral Sciences  
 Jane Bowers, Faculty At-Large  
 Kathy Osburn, Faculty At-Large  
 VACANT, Adjunct Faculty Rep  
 Alan Fillion, ASO Representative

Items	Action
I. Call to Order	3:05 pm
II. Approval of Agenda	A. Approved, unanimous.
III. Opening Comments from Co-chairs	A. Dean Bormann cannot be here today. The main thing we need to discuss today is membership/terms. Who wants to continue serving, and which positions are vacant? Pending Senate approval, we are hoping to add a POCR Lead position to the membership list.
IV. Open Comments from the Public	A. The email migration schedule has been put up on the ITS webpage so departments can check and see when they're going to be switched over. Google will not go away right away, and some features (like Drive) will not go away, but storage may change. Gmail and MS will co-exist for some time to give people time to download/save all of their emails, files, etc.
V. Approval of Minutes	A. April 25th Minutes (attached) – Approved, 3 abstentions.
VI. Discussion Items	A. POCR Updates – review has been postponed, 8 members now with 2 new members going through training. FPD workshops are still be offered throughout the year, 4 per semester – M and F. Around 165 courses submitted so far.  B. Adjunct Rep Open Comment – N/A



	<p>C. Budget Request – Are there any items we might want to request that would need funding? This would need senate approval, any ideas? Sending a few faculty members to conferences in order to train and learn more about DE could be very beneficial. Is it possible to request that more than only 2 can travel to conferences? Entertain at our next meeting to send a delegation of DETC members to an international conference? 5 this year, and 5 different members next year? Or we can bring someone else here and it could count as FPD for our faculty. Please send more details to James Dorn for submittal to the Senate.</p> <p>D. Membership Terms – Members present were asked if they want to continue serving. Emails will be sent to members who were unable to attend, asking if they wish to continue serving on this committee. If any positions remain or become vacant, an email will go out to all departments requesting new members. All terms end at the same time, possibility of staggering some terms will be looked into as well.</p>
VII. Action Items	A.
VIII. Adjournment	4:02 pm
<b>NEXT MEETING:</b> 9/26	Fall Meeting dates 9/12, 9/26, 10/10, 10/24, 11/7, 11/21