



# Enrollment Management Minutes

Wednesday, September 9, 2015  
L-201  
Time – (11:00 -12:00)

**Type of Meeting:** *(Regular)*  
**Note Taker:** *(LaTara Edmondson)*  
**Please Review/Bring:** *(Agenda, Minutes and Supporting Documents)*

**Attendance:** LaDonna Trimble, Duane Rumsey, Dr. Vines, Dr. Suderman, Rick Shaw, Michelle Hernandez, Jamie Jones, Dr. Uhazy

- Committee Members:**  
 LaDonna Trimble ~ Chair  
 Duane Rumsey ~ Co-Chair  
 Dr. Erin Vines ~ Member  
 Dr. Bonnie Suderman ~ Member  
 Dr. Ed Beyer ~ Member  
 Angela Koritsoglou ~ Member  
 Kyle Faber ~ Member  
 Elizabeth Diachun ~ Member  
 Nichelle Williams ~ Member  
 Dr. Meeta Goel ~ Member  
 Michelle Hernandez ~ Member  
 Kim Covell ~ Member  
 Dr. Jill Zimmerman ~ Member  
 Dr. Les Uhazy ~ Member  
 Newton Chelette ~ Member  
 Shawn Smith ~ Member

Items	Person	Action
I. Approval of Previous Minutes of (May 22, 2015).	All	<p><b><u>Issues Discussed:</u></b> No Issues</p> <p><b><u>Action Taken:</u></b> Approved with attendance added</p> <p><b><u>Follow Up Items:</u></b> Include attendance on the last meeting minutes</p>
II. Update Committee Information Sheet	All	<p><b><u>Issues Discussed:</u></b> Updated information sheet that was presented last year. Expiration Date for Duane Rumsey</p> <p><b><u>Action Taken:</u></b> Change SPBC/ SPC, Change Board of Governors to Trustees</p> <p><b><u>Follow Up Items:</u></b> Dean Trimble to contact Academic Senate to update expiration date for Duane Rumsey Take to CCC to add Rick Shaw to committee Shawn Smith is the Student Representative</p>



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		CMS Representative- Michelle to help with that
III. EMC Responsibilities	All	<p><b>Issues Discussed:</b> Agreed on responsibilities last year.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b> No changes or suggestions</p>
IV. 2015-16 Goals & Priorities	All	<p><b>Issues Discussed:</b></p> <p><b>Action Taken:</b> Add a quantity to Goal 1 Accomplishments</p> <p><b>Follow Up Items:</b> Focus on goals with the new goals of the campus. Revisit at a later meeting after September 25<sup>th</sup>.</p>
V. EMC Annual Report	L. Trimble D. Rumsey	<p><b>Issues Discussed:</b> First time completing the report</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
VI. Enrollment Management Plan 2016-2018	L. Trimble D. Rumsey	<p><b>Issues Discussed:</b> Need data from Ed Master Plan</p> <p><b>Action Taken:</b> Start thinking about recommendations</p> <p><b>Follow Up Items:</b> Find out projected date of Ed Master Plans completion and what direction the President would like us to take with completing the EMP. (Dr. Vines) Work with research to get the supplementary data to develop plan. Look at the previous plan that is expired L.Trimble will find out more information</p>
VII. Proxy for SPC for Fall	Duane Rumsey	<p><b>Issues Discussed:</b> Needs a proxy for SPC to cover Duane</p> <p><b>Action Taken:</b> Jamie Jones can attend SPC this semester</p> <p><b>Follow Up Items:</b></p>
VIII. Other	All	<p><b>Issues Discussed:</b> Meeting on the 4<sup>th</sup> Wednesday</p> <p><b>Action Taken:</b> Agreement reached regarding the 4<sup>th</sup> Wednesday meeting date.</p> <p><b>Follow Up Items:</b></p>



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IX. <b>NEXT MEETING DATE:</b> (September 23, 2015)		10:46 meeting adjourned
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<b>2015-16 Meeting Schedule</b>	
<b>Date</b>	<b>Location</b>
September 9, 2015	LIB 201
September 23, 2015	LIB 201
October 14, 2015	LIB 201
October 28, 2015	LIB 201
November 11, 2015	HOLIDAY
December 9, 2015	LIB 201
February 24, 2016	LIB 201
March 9, 2016	LIB 201
March 23, 2016	LIB 201
April 28, 2016	LIB 201
May 11, 2016	LIB 201
May 25, 2015	LIB 201