



Enrollment Management Committee

Friday, March 8, 2015

L 201

10:00 – 11:00 a.m.

Minutes

Attendance:

LaDonna Trimble, Duane Rumsey, Lisa Diaz, Kim Covell, Michelle Hernandez, Kyle Faber, Debby Hackenberg, Sharon Dalmage, Jamie Jones, Bill Bullers

1. Call to Order

- Sign in sheet
LaDonna Trimble/Duane Rumsey

2. Approval of Minutes

- Minutes from March 27, 2015
- No corrections/ minutes approved
- Minutes will be posted on EMC group page

3. P2 320 FETS – Diana Keelen

- Progress on where we are in terms of our enrollment targets
- 2014-2015 Base FTES – 11, 292
- 2011-2012 Restoration FTES – 79
- Growth FTES – 146
- Potential Funded FTES 11, 517
- 2% Above Funded Target – 11, 747
- 2014-2015 estimated borrowing needed to make base – 99 FTES
- Total FTES Target to including making up borrowing – 11, 846
- Total LHE Target using 95% Efficiency – 12,470

4. Recommendations for Accomplishments - All

- Continue to align EMC goals with the goals of the district
- Meet the FTES plus 2%
- Align offerings to give the highest priority to courses that advance students' academic progress
- A percentage of new and continuing students still need basic skills classes
- Students trying to earn an associates degree will not be able to do so unless we increase our basic skills offerings.
- Address the Chancellor's Office mission, i.e. Career Technical Education, Basic Skills, and Transfer
- Work with Academic Affairs to find a balance so students who have an Ed goal can get through college in 2 years
- Complete EMC Annual Report at the next meeting.

5. Update Enrollment Management Plan – LaDonna / Duane

Sub-group Members: Dwayne Rumsey, Dr. Vines, Angela Koritsoglou, Kyle Faber, Jamie Jones, Kevin Robles

	<ul style="list-style-type: none">Plans from other schools that received affirmation of their accreditationMay need to add another student to the sub-committeeCommittee to complete rough draft over the summer, and present to committee at the first meeting of the Fall semester.Expect to receive emails during the summer				
6.	Action Item <ul style="list-style-type: none">Sharon Dalmage to replace Duane Rumsey on SPJamie Jones will be a proxy on SP for Sharon DalmageAdd Bill Bullers to EMC email list (LaTara)				
7.	Open Discussion – All <ul style="list-style-type: none">Sounds like a good committee and would like to become a member. (Bill Bullers)				
8.	Meeting Times <ul style="list-style-type: none">4th Wednesdays of the month at 11:00, pending room availability beginning next semesterReserve the 2nd Wednesdays of the month for additional meetings as needed				
9.	Meeting adjourned <ul style="list-style-type: none">10:49 AM				
	Enrollment Management Goals <ul style="list-style-type: none">Meet base funding level per the Chancellor’s office plus two percentAlign course offerings to give the highest priority to courses that advance students’ academic progress				
	Priorities from the 2014-15 Education Master Plan goals as identified by Administrative Council and reviewed and approved at the College Planning Retreat <ul style="list-style-type: none"><i>First priority Goal #4:</i> The College will increase student success in Basic Skills and ESL.<i>Second Priority Goal #1:</i> The College as a community will provide students with an environment which supports learning and facilitates student success.<i>Third Priority Goal #3:</i> The College will expand and diversify Career Technical Education options for students.				
	2014-15 Meeting Schedule				
	<table><tr><td><ul style="list-style-type: none">September 12, 2014—LIB 201September 26, 2014—LIB 201 CANCELLEDOctober 10, 2014—LIB 201 CANCELLED</td><td><ul style="list-style-type: none">October 24, 2014—LIB 201November 14, 2014—LIB 201 CANCELLEDDecember 12, 2014—LIB 201</td><td><ul style="list-style-type: none">February 27, 2015—LIB 201March 13, 2015—LIB 201March 27, 2015—LIB 201</td><td><ul style="list-style-type: none">April 24, 2015—LIB 201May 8, 2015 – LIB 201May 22, 2015- LIB 201</td></tr></table>	<ul style="list-style-type: none">September 12, 2014—LIB 201September 26, 2014—LIB 201 CANCELLEDOctober 10, 2014—LIB 201 CANCELLED	<ul style="list-style-type: none">October 24, 2014—LIB 201November 14, 2014—LIB 201 CANCELLEDDecember 12, 2014—LIB 201	<ul style="list-style-type: none">February 27, 2015—LIB 201March 13, 2015—LIB 201March 27, 2015—LIB 201	<ul style="list-style-type: none">April 24, 2015—LIB 201May 8, 2015 – LIB 201May 22, 2015- LIB 201
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