

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL
- 2. OPENING COMMENTS FROM THE CHAIR
- 3. OPEN COMMENTS FROM THE PUBLIC
- 4. APPROVAL OF MINUTES October 8, 2014 FPD Committee Meeting – attachment
- 5. INFORMATIONAL ITEMS
 - a. FPD Budget Clarification
 - b. FPD Proxy
 - c. Second November meeting before Thanksgiving

6. ACTION ITEMS

- a. Standard Change Standard #1 – Faculty Academy (remains the same) Standard #2 – College Colloquia and Committees, Conferences & Scholarly Work (Standards 2 & 3 combined)
 - Standard #3 Professional Projects (current Standard #4)

7. DISCUSSION ITEMS

- a. Speakers for Opening Day February 6, 2015: costs and availability; speakers from AVC for afternoon sessions.
- b. FPD hour requirement change continued Dr. Bonnie Suderman
- c. Fall Opening Day Survey attachment
- d. Accreditation and FPD Information (Meeta survey & article handed out 9/24/14 meeting)

8. ADJOURNMENT

2014-15 FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MEETINGS				
September 24, 2014 – A-141	March 11, 2015 – L-201			
October 8, 2014 – L-201	March 25, 2015 – L-201			
October 22, 2014 – L-201	April 8, 2015 - Spring Break			
November 12, 2014 – L-201	April 22, 2015 – A-141			
November 26, 2014 – L-201	May 13, 2015 – L-201			
February 11, 2015 – L-201	May 27, 2015 (if needed) – L-201			
February 25, 2015 – L-201				

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



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 CALL TO ORDER AND ROLL CALL The Faculty Professional Development Committee meeting of October 22, 2014 was called to order at 2:00 p.m. by Dr. Irit Gat, Chair.

2. OPENING COMMENTS FROM THE CHAIR

- Dr. Irit Gat welcomed new member Susan Snyder and guest Elizabeth Sundberg, proxy for new member Yesemia Cota. Due to a tight agenda, members will introduce themselves at the November 12, 2014 meeting.
- Dr. Gat invited members to participate in planning 2015 Faculty Recognition Day. She asked members to consider the committee donating money to help pay for event expenses.
- Members agreed to move the 2nd November meeting to November 19, 2014.

3. OPEN COMMENTS FROM THE PUBLIC

• Ms. Jackie Lott reported Ms. Kathy Bingham is considering presenting her *Kickstart Your Health* FPD event in Spring 2015. Discussion was made whether to consider reimbursing Ms. Bingham for up to \$250 in expenses with proof of receipts. The item will be added for discussion once Ms. Bingham decides whether or not to hold her event.

4. APPROVAL OF MINUTES

A motion was made and seconded to approve minutes of the October 8, 2014 FPD Committee Meeting.

Motion carried with corrections - one (1) abstention.

5. INFORMATIONAL ITEMS

a. FPD Budget Clarification

Dr. Gat reported information from Dr. Ed Beyer, Senate President of an additional \$5,426 available to fund FPD presentations. \$2,975 is available for travel and conferences (under staff development). \$1,165 is available for dues and memberships. The FPD committee pays for the Spring 2015 Opening Day guest speaker. President Knudson pays for the Fall 2015 Opening Day guest speaker.

Dr. Gat encouraged members to share conferences and professional development opportunities with the committee.

b. FPD Proxy

Dr. Gat asked members to appoint a proxy and report the representative to her. The proxy can be from any division, and must commit for the entire academic year.

c. Second November meeting before Thanksgiving

Dr. Gat noted the November 26, 2014 meeting is scheduled for the day before Thanksgiving. Members agreed to move it one week earlier to November 19, 2014, to be held in BE-242. This will be the final meeting for the Fall 2014 semester.

6. ACTION ITEMS

a. Standard Change

A motion was made and seconded to approve the following standard changes beginning Fall 2014:

Standard #1 – Faculty Academy (remains the same)

Standard #2 – College Colloquia and Committees

Standard #3 – Professional Projects, Conferences & Scholarly Work

Members discussed reducing the requirement for professional development obligation hours. Dr. Gat explained she does not want to feel rushed. The Senate must become involved, faculty input is needed, and the union must be on board. Because President Knudson must present the schedule to the Chancellor in February 2015, the committee will recommend maintaining the 60-hour obligation.

Dr. Suderman will speak to Mr. Greg Krynen to list additional Standard #2 categories for the Deans.

7. DISCUSSION ITEMS

a. Speakers for Opening Day – February 6, 2015: costs and availability; speakers from AVC for afternoon sessions.

Dr. Gat led discussion regarding various topics and speakers for Spring 2015 Opening Day.

Speaker #1 = \$1,400 - 45 minutes (10% discount)/\$1,778 - 90 minutes (10% discount)

Topic suggestions include:

- Interpersonal Skills
- Conflict Resolution
- Appreciation of Fellow-Colleagues
- Emotional Intelligence and Dealing with Difficult People
- How to be Better Professionals
- How to Adapt to Change as Professionals
- How to Help Students Deal with Stress

A suggestion was made to ask potential speakers for a mini-proposal.

Members discussed potential workshop facilitators for Spring 2015 Opening Day. Possibilities include:

- Union Dr. Susan Lowry
- Senate Updates Dr. Ed Beyer
- Learning Assistance Diane Flores-Kagan
- ADA Compliance DETC, Dr. Nancy Bednar
- Dr. Louis Lucero Students with Dogs
- Title 5, AVID Michelle Hernandez
- Guest Speaker

It was suggested the workshops be posted on the FPD website.

b. FPD Hour Requirement Change (continued) – Dr. Bonnie Suderman

Dr. Suderman led discussion regarding the professional development obligation. She thanked Dr. Gat for the list of Community Colleges and the number of hours required for professional development. From that list Dr. Suderman emailed emailed several campuses requesting a confirmation of the number of hours required and a copy of blocked schedules. She has yet to receive responses, and will ask again when she meets with California Community College (CCC) Vice Presidents at a conference next week.

Dr. Suderman reviewed the formula to determine professional development requirements. The term length multiplier = take amount of weeks of the calendar (AVC = 16 weeks), add in the amount of time you are adding into flex. AVC adds one (1) week of professional development per semester. 16 weeks + 1 week = 17 week calendar.

24 hours = 12 weeks per semester, which would use a term length multiplier of 16.4 30 hours = term length multiplier of 16.5

17 - standard 3-unit class = 54 / 17 = how much time you must have in class each week. 3.176 hours per week of instruction time.

Dr. Suderman stated that moving to a 30-48 hour requirement is not a huge amount of difference, and is even less when averaging it out.

Dr. Suderman will bring additional examples of block schedules for consideration. Dr. Gat asked members to go back to divisions to inform faculty the committee is slowly considering a change.

- c. Fall Opening Day Survey attachment Members reviewed the 2015 Fall Opening Day Survey.
- d. Accreditation and FPD Information (Survey & article handed out 9/24/14 meeting)
 Dr. Gat noted the survey results are vague, and questions need to be reconstructed to gather more information.

8. ADJOURNMENT

The Faculty Professional Development meeting of October 22, 2014 was adjourned at 3:27 p.m. by Dr. Irit Gat, Chair.

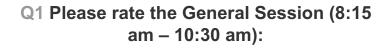
MEMBERS PRESENT						
Dr. Irit Gat	Rona Brynin	Mark Hoffer	Ty Mettler			
Dr. Bonnie Suderman	Dr. Magdalena Caproiu	Darcel Jarett-Bowles	Dr. Tom O'Neil			
Leslie Baker	Jack Halliday	Jackie Lott	Melanie Parker			
MEMBERS PRESENT						
Dr. Liette Bohler	Greg Krynen	LaDonna Trimble				
MEMBERS ABSENT						
Elizabeth Sundberg						

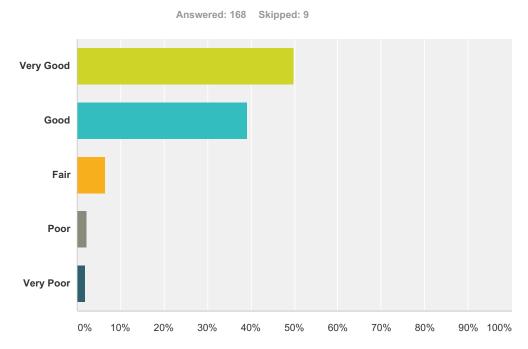
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November 19, 2014 – BE-242	May 13, 2015 – L-201			
February 11, 2015 – L-201	May 27, 2015 (if needed) – L-201			
February 25, 2015 – L-201				

Approved: November 12, 2014 Faculty Professional Development Committee Meeting

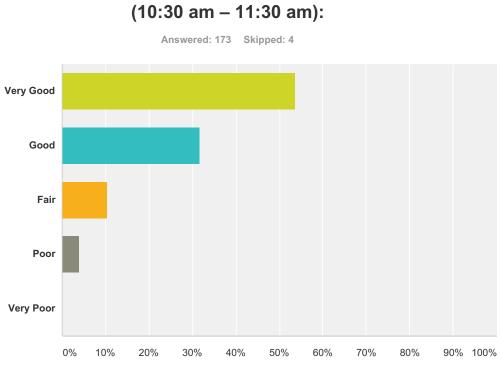
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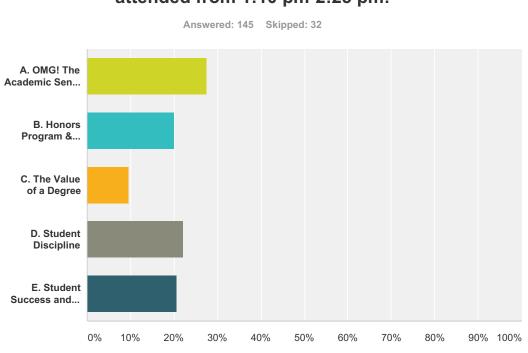


Answer Choices	Responses	
Very Good	50.00%	84
Good	39.29%	66
Fair	6.55%	11
Poor	2.38%	4
Very Poor	1.79%	3
Total		168



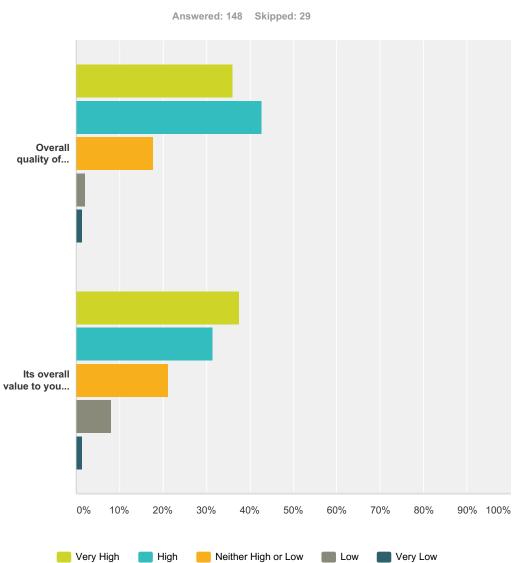
Answer Choices	Responses	
Very Good	53.76%	93
Good	31.79%	55
Fair	10.40%	18
Poor	4.05%	7
Very Poor	0.00%	0
Total		173

Q2 Please rate the Active Shooter Training (10:30 am – 11:30 am):



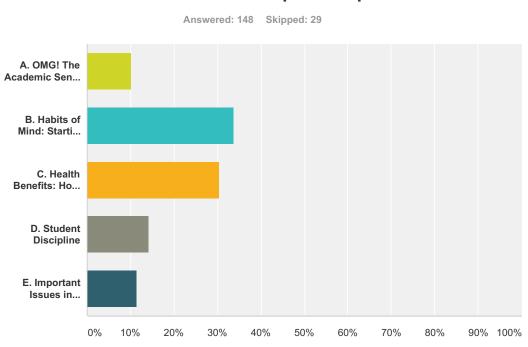
Answer Choices	Responses	
A. OMG! The Academic Senate Did What!?	27.59%	40
B. Honors Program & Faculty Professional Development Updates	20.00%	29
C. The Value of a Degree	9.66%	14
D. Student Discipline	22.07%	32
E. Student Success and Support Programs (SSSP)	20.69%	30
Total		145

Q3 Session I - Select the session you attended from 1:10 pm-2:25 pm:



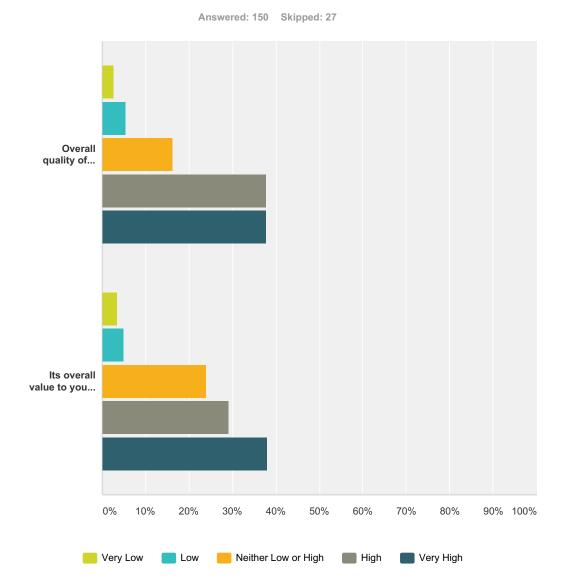
Q4 Please rate Session I:

	Very High	High	Neither High or Low	Low	Very Low	Total
Overall quality of Session I:	36.05%	42.86%	17.69%	2.04%	1.36%	
	53	63	26	3	2	147
Its overall value to your professional development:	37.50%	31.62%	21.32%	8.09%	1.47%	
	51	43	29	11	2	136



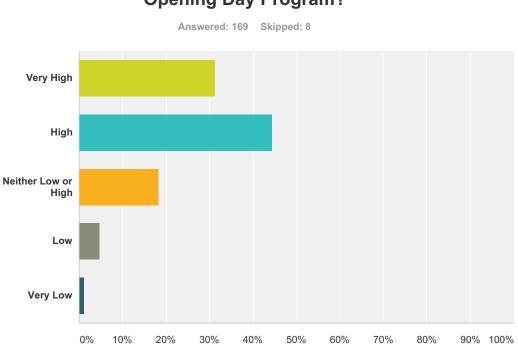
Q5 Session II- Selec	t the session you
attended from 2:3	35 pm-3:50 pm:

Answer Choices	Responses	
A. OMG! The Academic Senate Did What?!	10.14%	15
B. Habits of Mind: Starting a Campus-Wide Initiative	33.78%	50
C. Health Benefits: How to Deal with Rising Costs	30.41%	45
D. Student Discipline	14.19%	21
E. Important Issues in Distance Education	11.49%	17
Total		148



Q6 Please rate Session II:

	Very Low	Low	Neither Low or High	High	Very High	Total
Overall quality of Session II:	2.70%	5.41%	16.22%	37.84%	37.84%	
	4	8	24	56	56	148
Its overall value to your professional development:	3.65%	5.11%	24.09%	29.20%	37.96%	
	5	7	33	40	52	137



Q7 Overall, how would you rate the AVC Opening Day Program?

Answer Choices	Responses	
Very High	31.36%	53
High	44.38%	75
Neither Low or High	18.34%	31
Low	4.73%	8
Very Low	1.18%	2
Total		169

Q8 Please provide any additional feedback:

Answered: 82 Skipped: 95

#	Responses	Date
1	Seems like the FPD system would have been an ideal thing to show all faculty on this day. Greg Krynan demo'ed how to use it at the Palmdale Welcome Back and that was tremendously helpful. Some of the other topics from afternoon sessions were also important for all faculty. The idea of smaller groups is fine, but it seems like a schedule with three talks that are presented two or three times would give everyone a chance to get all the needed info.	9/2/2014 3:20 PM
2	Lunch was good. Due to the larger group there was a long wait eating up break time.	8/28/2014 6:20 PM
3	None offered at this time.	8/27/2014 6:17 PM
4	I loved the opening comic act and the music in the PAT. They both gave the day an upbeat feel.	8/27/2014 1:14 PM
5	The reason I rated the Value of the Degree so low was because the discussion was about SLOs and PLOs which is the same we have heard beforedisappointedI was hoping to use stuff from "Value of a Degree" to use with students to show them the value of a degreeI already do that with them already, but did not have that take-away from this session.	8/27/2014 11:08 AM
6	I only attended the active shooter program on the 14th.	8/27/2014 7:25 AM
7	I'd like to see some first-aid or emergency training, since we're all supposed to be "first responders" now. Seriously, how about how to evacuate a student using one of the chairs, or basic self-defense moves?	8/26/2014 11:01 PM
8	It was fun.	8/26/2014 10:05 PM
9	Student discipline session asks faculty to add a lot of items to our syllabus yet A P & P is stating that all sections of a course must have the exact same syllabus - this seems in conflict. I have a lot of questions about this and am not sure to whom I should speak	8/26/2014 9:30 PM
10	I only was able to attend the morning sessions and the lunch. I felt the morning programs were excellent.	8/26/2014 4:39 PM
11	Thank you for providing this opportunity to adjunct faculty as well	8/26/2014 4:18 PM
12	For the first time we felt like a connected group of people working towards the same goal. Let's have more of these types of events and try to include humor more often.	8/26/2014 3:30 PM
13	I attended only the Active Shooter Training on Thurs. I rate it very good.	8/26/2014 1:25 PM
14	Enjoyed the entertainment at the general session and thank you for the lunch. I think there is value in bringing us all together in this atmosphere!	8/26/2014 12:45 PM
15	Security, student "discipline" and safety at AVC can be improved. Suspending "students" is meaningless and worthless.	8/26/2014 11:56 AM
16	less time for lunch so we can get back to sessions and end earlier. very long day as it is currently	8/26/2014 10:44 AM
17	It was so sad to see that everyone except the part-time faculty (adjunct) were recognized for their service to the college. Looking around the room I saw so many of part-time faculty. These people work so hard. They often get the less desirable classes and schedules. Many of them do a lot of unpaid service for the college and yet many full-time employees treat them poorly because they think they are not dedicated. They deserve better treatment and more recognition.	8/26/2014 10:10 AM
18	The opening comedian was not very good. I hope he didn't cost too much. Also, while Ed Beyer's session was presented well, I believe that the actions recently taken were poor decisions.	8/26/2014 9:37 AM
19	I was in my orientation at "Springfield Baystate Medical Center, MA", if possible please attend one of their orientation. It is different, attracting, professional and very attached with each indivdual.	8/26/2014 8:01 AM
20	In the general session, too many people got up to talk and not say anything. Each person should have given a 5 minute update for the area they were representing. I am new, but the senate session 1 took me aback with a lack of focus on the student. Yes, the senate has some responsibilities, but it is basically an advisory organization. They should be focused on improving the educational experience of our students.	8/25/2014 9:44 PM

Fall 2014 Opening Day Evaluation

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21	I already had 16 hours of Standard 1 Flex from a late-summer training class, and I had places to be. Were it not for the mandatory active shooter training, I would have been able to leave town a day sooner.	8/25/2014 9:26 PM
22	Very much appreciated the BBQ and jazz band, it is a great atmosphere and gives us all a chance to socialize. Some of the sessions are too long and some of the presenters are unorganized. Thank you.	8/25/2014 8:26 PM
23	As an adjunct, I enjoy the welcome back or opening day. Unfortunately, this semester I was only able to participate in the morning session.	8/25/2014 8:24 PM
24	Great	8/25/2014 8:09 PM
25	Over all very well down and very informative from the budget to Habits of Mind!	8/25/2014 7:50 PM
26	Great!!!!!!	8/25/2014 7:17 PM
27	Having visiting presenters who are experts in their fields is extremely valuable.	8/25/2014 7:01 PM
28	I am actually concerned about the format of this questionnaire. The placement of for the "circles" to put checks are reversed. People may not pay attention and make an incorrect rating.	8/20/2014 6:52 PM
29	Very helpful! Good job!	8/20/2014 11:45 AM
30	Tricky layout of the survey! Very good!	8/20/2014 11:02 AM
31	Three and a half hours was a very long time to have to sit in the auditorium. I preferred the shorter general session and more faculty sessions in the past.	8/20/2014 9:43 AM
32	President Knudson honored full-time faculty with 25 years experience, but did not acknowledge part-time faculty with same years experience at the college. Needs to recognize all faculty; not just full-timers. :)	8/19/2014 9:34 PM
33	The presenters need to understand that they are giving a presentation to living and breathing human beings, conscious up until their presentations induce comas.	8/19/2014 7:45 PM
34	Great Opening Day! Thank you, President Knudsen, for providing lunch. I'm looking forward to a great semester and year!	8/19/2014 4:58 PM
35	The Active Shooter Training was very helpful. I didn't attend any of the afternoon sessions. Thanks for the BBQ!	8/19/2014 3:23 PM
36	adjunct instructor	8/19/2014 1:14 PM
37	Glad to see most employees were able to attend the morning session.	8/19/2014 1:04 PM
38	I liked the unique and attention-grabbing comedy act, which almost provided me with extra energy throughout the day.	8/19/2014 12:55 PM
39	Really enjoyed the format of the day and the all campus BBQ. Great morale booster! Thanks, President Knudson.	8/19/2014 12:07 PM
40	Thank you for organizing all that for us.	8/19/2014 10:45 AM
41	Best one yet.	8/19/2014 9:25 AM
42	Enjoyable	8/18/2014 11:57 PM
43	It was soooo much better than we've had in years.	8/18/2014 10:22 PM
44	As an adjunct most of this really doesn't improve or enhance my teaching ability. Put some blackboard training on this day and I would appreciate it.	8/18/2014 9:26 PM
45	I was not able to attend the sessions, but did attend the morning events and afternoon division meeting.	8/18/2014 9:15 PM
46	Best "Opening Day"	8/18/2014 6:15 PM
47	Well organized. Included Classified.	8/18/2014 5:37 PM
48	Once again, I think our leadership at this college is beyond compare. A wonderful opening session.	8/18/2014 4:18 PM
49	Ed beyer used Omg what did the academic senate do as his persoal bitch session. Who cares where nancy masters office is as long as she does her job I don't know Maxine is but someone wants her office too. Words from Tina and Heide seemed important but they were not introduced, therefore I have no knowledge of who they are. This flex was only for people who are active in campus politics. Useless for me	8/18/2014 3:52 PM

Fall 2014 Opening Day Evaluation

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50	The comedian was very much appreciated. Lunch was wonderful. Great day to talk to colleagues without the pressure of the semester	8/18/2014 3:40 PM
51	It is too long a day.	8/18/2014 3:38 PM
52	It was all good . Thank you	8/18/2014 3:26 PM
53	We need to have active shooter training that is hands on, not just watching a video. The current training is hit or miss and no opportunity is provided for faculty followup. The Welcome Back Day is the same sessions every year. How about creating some new topics of interest for some variety. All we do all day long is sit and listen to the same material we already get emailed to us throughout the year. What is the point of the needless repetition of information?	8/18/2014 3:24 PM
54	I like the idea of a comic to start the day, although I had trouble connecting to his particular humor! I thought the day was well organized and really enjoyed the music and lunch. Thanks to Mr. Knudsen! The SSSP session was disappointing only because it rehashed some of the same information we've heard before. It's an important topic.	8/18/2014 3:05 PM
55	The copy room was closed by 11:30 so I did not have an opportunity to pick up my copies of all of my syllabi. It has never been closed this early the day before the semester starts. That was poor planning. Can it be left open at least until after lunch?	8/18/2014 2:50 PM
56	I would have liked more hands on with the way that the FLEX contracts are changing	8/18/2014 2:43 PM
57	I was a presenter, so scoring my session would not be appropriate.	8/18/2014 2:28 PM
58	Rather than including the comedian, I would have preferred more detailed time on the budget or discussion on campus reorganization (division structure & SPBC).	8/18/2014 2:20 PM
59	This year is much better than the previous years.	8/18/2014 2:14 PM
60	This year's Opening Day was one of the worst I've attended. With the exception of one session, "Habits of Mind," the rest of the day did not add to my professional development in the least.	8/18/2014 2:04 PM
61	I attended morning session only.	8/18/2014 1:56 PM
62	The Shooter Drill 'Training' focused too much on engaging the possible shooter in combat, rather than locking doors or escaping.	8/18/2014 1:49 PM
63	The inspirational speaker was a waste of time. For shooter drill, if they are correct in saying that it is as unlikely as a lightning strike, then why are we not being given lighting strike training? If they are not correct and odds are greater, then why do we trust them? What about earthquake drills is that not more probable than a shooter?	8/18/2014 1:46 PM
64	With the exception of the first presentation and the shooter training, the morning session is tedious at best. Also - I find this rating system is extremely limited. How about a scale of 10? And switching the rating lineup is confusing.	8/18/2014 1:45 PM
65	The comedian was great, excellent was to kick of the year, Thanks money well spent!	8/18/2014 1:40 PM
66	Better than previous years. The push for humor was much appreciated!	8/18/2014 1:39 PM
67	I was a bit disturbed by the emphasis on alcoholalso by "fun" being poked at AVC employees during the general session. I realize it was done in the spirit of fun, but it seemed a bit disrespectful.	8/18/2014 1:37 PM
68	finally understood relationships of SLO's and PLO's	8/18/2014 1:19 PM
69	I really liked the Habits of Mind Session. It was very helpful. I'm also VERY glad they didn't have ANY sessions on SLO information, as that has been done enough.	8/18/2014 1:18 PM
70	The General Session was outstanding. Excellent idea with the comedian guest speaker. The welcome wishes, and acknowledgements were excellent.	8/18/2014 1:15 PM
71	Great.	8/18/2014 1:13 PM
72	In the opening session, there were some who were saying the same thing as every year and went over their given time on the schedule. There were others who kept it concise and actually contributed to keeping us on or ahead of schedule. Those who went over, should not be given the space next time. Others should be given those time slots. The information could be more specific and applicable to what we are doing here. Much time wasted, it seems.	8/18/2014 12:50 PM
73	Start later at 9:30 and end by 3:30 It's too long to absorb anything.	8/18/2014 12:48 PM

Fall 2014 Opening Day Evaluation

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74	This was a great start to the semester! Loved that the campus felt unified on Opening Day.	8/18/2014 12:48 PM
75	The general session is not very useful. The President can send out emails regarding things he thinks are important. We needed more time in breakout sessions, and we need more time for department and division meetings.	8/18/2014 12:48 PM
76	It was well done	8/18/2014 12:47 PM
77	I feel that the students would benefit from seeing the film along with the drills. The more prepared one is the better the response should the situation arise.	8/18/2014 12:41 PM
78	Couldn't get a seat in the opening session. Perhaps more adjunct-specific material? Also I went and spoke to the presenter for the Active Shooter training, and asked about mobility-impaired students (since I'm seeing more and more). This changed some of his advice drastically, and should be part of the main presentation.	8/18/2014 12:40 PM
79	Thank You to President Knudson for providing lunch and allowing classified the opportunity to attend.	8/18/2014 12:38 PM
80	I was happy that this year did not seem like a waste of time. I learned a lot and was able to reconnect with colleagues.	8/18/2014 12:37 PM
81	Waste of time	8/18/2014 12:32 PM
82	nice job!	8/13/2014 4:40 PM