1. CALL TO ORDER AND ROLL CALL

2. OPENING COMMENTS FROM THE CO-CHAIR

3. OPEN COMMENTS FROM THE PUBLIC

4. APPROVAL OF MINUTES
   a. October 23, 2013 Minutes - attachment

5. INFORMATIONAL ITEMS
   b. Sabbatical Request Deadlines

6. ACTION ITEMS
   a. Non-Shared Governance Committee Request Form – Standard 3

7. DISCUSSION ITEMS
   a. Fall 2014 Welcome Back Day Workshops – Terry Cleveland
   b. Emergency Preparedness Online Training – Mark Bryant
   c. CCC Confer Workshops

8. OTHER
   a. Walking Program – Jackie Lott
   b. Review/Approve Flex Plans
   c. Next meeting moved to Wednesday, November 20, 2013

9. ADJOURNMENT

NON-DISCRIMINATION POLICY
Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.
1. CALL TO ORDER AND ROLL CALL
   The Faculty Professional Development meeting of November 13, 2013, was called to order at 2:03 p.m. by Dr. Irit Gat, Chair.

2. OPENING COMMENTS FROM THE CHAIR
   Dr. Irit Gat reported she will meet with Leslie Carr, manager of Faculty Professional Development at College of the Canyons.

3. OPEN COMMENTS FROM THE PUBLIC
   • Dr. Magdelena Capriou stated her dilemma of membership on another committee that often conflicts with Faculty Professional Development meetings.
   • Mr. Harish Rao reported he will be conducting the Antelope Valley College (AVC) Intramural Speech Tournament Speech Contest on Saturday, November 16, 2013.
   • Ms. Melanie Parker reported on Wednesday, November 20, 2013, 5:30 p.m. – 6:30 p.m. she will present *Making Learning Visible* – a student practicum that show SLOs and PLOs in practice.

4. APPROVAL OF MINUTES
   a. October 23, 2013 Minutes – attachment
      A motion was made and seconded to approve the minutes of the October 23, 2013 Faculty Professional Development Meeting. Motion carried.

5. INFORMATIONAL ITEMS
      Dr. Gat reported the 2014-2015 Faculty Professional Development (FPD) Proposal Request is now online: [http://www.avc.edu/administration/organizations/fpd/documents.html](http://www.avc.edu/administration/organizations/fpd/documents.html). Dr. Gat asked members to take the information to their divisions and encourage colleagues to submit a proposal. She reminded members activities must be scheduled prior to the end of April 2015.

   b. Sabbatical Request Deadlines
      Dr. Gat explained the FPD committee will review the sabbatical submissions and make a recommendation to President Ed Knudson for his final decision.

6. ACTION ITEMS
   a. Non-Shared Governance Committee Request Form – Standard 3
      A motion was made to discontinue Non-Shared Governance Committee Requests. Discussion was made regarding Advisory Committees and it was decided the work would earn Standard 4 credit. Work with PLOs and SLOs does not earn credit as they are considered job duties. Motion carried with two (2) abstentions.

7. DISCUSSION ITEMS
   Approved: February 12, 2014 Faculty Professional Development Committee Meeting
a. Fall 2014 Welcome Back Day Workshops – Terry Cleveland
Mr. Terry Cleveland addressed members to discuss upcoming emergency training to be conducted
campuswide. Antelope Valley College (AVC) has contracted with West Coast Consulting Group Inc., to
implement training for disaster preparedness and emergency response. Three (3) workshop opportunities
for Shooter Training will be available on August 16, 2014 during Fall 2014 Welcome Back Day.
Attendees will earn Standard 1 credit.

Mr. Cleveland discussed mandatory Emergency Preparedness Online Training for all employees – six
(6) hours of online training. Groups will take the online course as follows:

1) Admin Council, Personnel and Maintenance
2) Non CMS Classified
3) Full-time Faculty
4) Adjunct Faculty

President Knudson will be sending out information in the next few weeks. Live training will also be
implemented but does not involve everyone.

Mr. Cleveland explained Occupational Safety and Health Administration (OSHA) requires institutions to
conduct emergency training. If the district fails to complete the online training program, we become
ineligible for federal and state reimbursement and low interest loans for infrastructure repairs to rebuild
the campus should Antelope Valley College experience a disaster.

Mr. Cleveland discussed testing by Health Sciences Associates (HAS) is taking place for airborne mold
in the Student Services building. Results will be distributed to those concerned and union representatives,
and formally addressed in two sessions on February 26 and 27, 2014. The meetings will be held in the
Performing Arts Theatre – times to be announced.

c. CCC Confer Workshops – Greg Krynen
Greg Krynen reported Blackboard training is available online using CCConfer.

8. OTHER
a. Walking Program – Jackie Lott
Ms. Jackie Lott reported she was approached by Kathy Bingham, Matt Rainbow and President
Knudson for the possibility of offering a walking program for wellness, to promote a positive
environment. Lively discussion ensued to include various possibilities: health fair, corporate wellness
program, guest speakers, nutrition. Ms. Lott will agendize for consideration next semester. Dr. Gat
encouraged members to talk to departments for feedback.

b. Review/Approve Flex Plans
Members reviewed and approved Faculty Professional Development Contracts.

c. Dr. Gat moved the next meeting up one (1) week in consideration of the Thanksgiving holiday. The next
meeting will be held Wednesday, November 20, 2013.

9. ADJOURNMENT
The Faculty Professional Development meeting of November 13, 2013 was adjourned at 3:05 p.m. by Dr. Irit
Gat, Chair.

MEMBERS PRESENT
Dr. Irit Gat  Rosa Fuller  Ty Mettler  Rick Shaw
Rae Agahari  Jack Halliday  Dr. Tom O’Neil  Cindy Walter
Rona Brynin  Greg Krynen  Melanie Parker  
Dr. Magdalena Caproiu  Jackie Lott  Harish Rao  

MEMBERS ABSENT  GUESTS
Dr. Liette Bohler  Mark Hoffer  LaDonna Trimble  Terry Cleveland

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