



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
December 10, 2008
2:00 p.m. – A140

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. November 19, 2008 (attachment)
- 5. ACTION ITEMS**

None
- 6. DISCUSSION**

None
- 7. REPORTS**

None
- 8. OTHER**
 - Review and approve adjunct contracts.
- 9. ADJOURNMENT**

NON-DISCRIMINATION POLICY

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**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT
COMMITTEE MEETING
December 10, 2008**

1. CALL TO ORDER AND ROLL CALL

Kathryn Mitchell, Faculty Professional Development Chair, called the meeting to order at 2:06 p.m.

2. OPEN COMMENTS FROM THE CHAIR

- Kathryn announced this will be a short meeting. The primary purpose for the meeting would be to review and approve submitted adjunct contracts.
- In reviewing other Faculty Professional Development Programs MiraCosta College incorporates formal agreement in their program. All faculty must sign a Professional Development Agreement initially pertinent information required to meet program obligations and deadlines. Kathryn reported this may be a good solution to the problems the committee is experiencing in obtaining plans/contracts in a timely manner, and reducing the questions received about program obligation, deadline dates, and acceptable activities. Kathryn reported she would work on an agreement draft for discussion.
- Committee members were encouraged to stop by the Senate Office to sign off on additional contracts received.

3. OPEN COMMENTS FROM THE PUBLIC

None

4. APPROVAL OF MINUTES

a. November 19, 2008 FPD Minutes

A motion was made and seconded to approve the Faculty Professional Development minutes for November 19, 2008. Motion carried

5. DISCUSSION

None

6. REPORTS

None

7. OTHER

- Review and approve adjunct contract.
- A brief breakdown of outstanding adjunct contracts by division was reported to committee members. 125 outstanding contract: Business = 8; Counseling = 3; Health Science = 8; Language Arts = 18; Math, Science, and Engineering = 15; Physical Education and Athletics = 13; Social and Behavioral Sciences = 23; Student Services = 1; Technical Education = 13; and Visual and Performing Arts = 14

8. ADJOURNMENT

A motion was made and seconded to adjourn the December 10, 2008 Flex meeting at 2:28 p.m. Motion carried.

MEMBERS PRESENT		GUESTS	ABSENT MEMBERS
Rona Brynin	Mark Hoffer		Jeff Cooper
Glenn Buxton	Cindy Lehman		Sharon Lowry
Richard Coffman	Kathryn Mitchell		Casey Scudmore
Carol Eastin	Dr. Tom O'Neil		Judy Sullivan
Diane Flores-Kagan	Sherri Zhu		
Jack Halliday			