

## SABBATICAL DEADLINES AND RESPONSIBILITIES

### A) STATEMENT OF INTENT

- Fall Week 16, Friday. Faculty must notify the Senate office of intent to apply for a year-long or semester long sabbatical. (One semester at 100% salary or a year at 60% salary.)

### B) APPLICATION

- Intersession Week 5, Friday. Sabbatical proposal with dean's signature is due to the Senate office. (Please forward emails to [VRider@avc.edu](mailto:VRider@avc.edu) and copy Rfuller@avc.edu.)
- Reference Union

### C) SELECTION

- Candidates may be called to the FPD committee to clarify and/or present additional information. Winner notified by Spring Week 15 Friday.

### D) CONTRACTUAL OBLIGATIONS

- 60 days upon return from leave
  - 1) Submit report to Senate office.
  - 2) Schedule a date for presentation to board to Board of trustees
  - 3) Consider making a presentation at Professional Milestones in spring.

Reference:

Collective Bargaining Agreement: Article V, Section 3.16 on Sabbatical Leave.

