



**ANTELOPE VALLEY COLLEGE  
HONORS COMMITTEE MEETING  
March 22, 2010  
2:00 p.m. – 3:00 p.m. Room A141**

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE HONORS COMMITTEE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
  - a. 2/22/2010
5. **PRESENTATION** – None
6. **REPORTS**
  - a. Alpha Iota plus ASO Grant (Stephanie Conley)
7. **ACTION ITEM**
  - a. Consider changing high school GPA requirement from grades 9-12 to grades 10-12 (Karen Lubick)
8. **DISCUSSION**
  - a. Honors Proposals for SOC 101H and/or GEOL 101H (Karen Lubick)
  - b. Honors Option Proposals (Karen Lubick)
9. **ADMINISTRATIVE BUSINESS - none**
10. **OTHER –**
  - a. Update on Honors Convocation Progress
11. **ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

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**ANTELOPE VALLEY COLLEGE  
HONORS COMMITTEE MEETING  
March 22, 2010  
Room A141, 2:00 – 3:00 PM**

<b>Members Present</b>	<b>Members Absent</b>	<b>Guests in Attendance</b>
Karen Lubick		Dr. Matthew Jaffe
Kathy Moore		Dr. Ron Chapman
Judy Sullivan		
Rae Agahari		
Susan Knapp		
Rosa Fuller		
Stephanie Conley		
Stacey Adams		
Dr. Tom O'Neil		

**1. CALL TO ORDER AND ROLL CALL**

Ms. Lubick called the meeting to order at 2:04 p.m.

- 2. OPENING COMMENTS FROM THE HONORS COMMITTEE CHAIR** – Ms. Lubick thanked Ms. Kathy Moore for her exceptional work on the web pages and her assistance to Ms. Lubick to help her in this regard. There was a question from Ms. Lubick in regard to a student who wished to get into the honors program. She asked what was the difference between a challenge exam and a credit by exam. A challenge exam is where a student can take a test to determine if they can enter a class without taking any of the prerequisites listed. A credit by exam would allow that student to determine if they can pass the testing for that class and thus have it be credited to their record. She has a student who says they have done this and wants to be in honors. She will check out their paperwork to see if this is, in fact, true.

Ms. Lubick also wanted a motion to change the agenda. The Geol 101H proposal is not yet ready and would like to substitute a copy of Dr. Jaffe's History 104 for discussion. A motion was made and seconded. Motion passed.

- 3. OPEN COMMENTS FROM THE PUBLIC** – None

- 4. APPROVAL OF MINUTES** – Ms. Rosa Fuller made the correction to the February 22, 2010 that she would be available to assist with an Honors Flex Presentation. A motion was made and seconded to approve the minutes from the 2/22/10 meeting. With no further discussion, the minutes were approved.

**5. PRESENTATION – None**

**6. REPORTS**

**a. Alpha Iota Report (Stephanie Conley)** – the group attended the last ASO meeting where they were approved for a \$3K grant to cover the expenses for the trip to the Alpha Iota convention in San Jose on April 16-18. Their MS walk is also coming up and have already accrued \$646 toward their goal of \$1,000. The group will be planning a dance on April 2 and the club has received a number of generous donations from local restaurants. The group also plans a candy sale on March 30, 31 and April 1. Ms. Lubick requested that members see if they have any free time to be advisors during the time of the sale (10:00 a.m. to 3:00 p.m.). (Send an e-mail to Dr. O’Neil and he will get the word out). They are also preparing for the Honors Convocation which will take place on May 21. Ms. Lubick also relayed that we have three candidates who are vying for the Alpha Gamma Sigma scholarship. She feels that, hopefully, all three will be awarded and possibly the amounts may be increased.

**7. ACTION ITEMS –**

**a. Consider changing high school GPA requirement from grades 9-12 to grades 10-12** – Ms. Lubick would like to change this issue and was informed by members of the committee that the colleges and universities use only the grades 10-12 GPA. We had been using the grades 9-12 GPA for Honors acceptance. A motion was made and seconded, and with no further discussion, the motion passed. Ms. Lubick will manually calculate any GPAs that come in as Grades 9-12 and convert to Grades 10-12. It was also suggested that marketing information be forwarded to the high schools to alert them to this.

**8. DISCUSSION**

**a. Honors Proposal for SOC 101H (Karen Lubick)** – Dr. Ron Chapman was an invited guest to present to the committee his proposal for SOC 101H. The members reviewed his paperwork and gave him a number of changes to which he agreed. Ms. Lubick requested a motion from the committee to approve Dr. Chapman’s proposal with changes. A motion was made and seconded and with no further discussion, the motion passed.

**b. Honors Proposal for History 104 (Karen Lubick)** – Ms. Lubick requested Dr. Jaffe bring forth his History 104 Honors proposal from October 2007 which he will be teaching for Fall 2010. His proposal is not in the newer template version. The only requirement from Ms. Lubick is that he forward to her his syllabus for the class. There were suggestions from the members that he could bring the proposal up-to-date with the new template version.

**c. Honors Option Proposals (Karen Lubick)** – Ms. Lubick presented to the committee members three Honors Option Proposals: 1) Acct. 201 (Financial Accounting) to be taught by Ms. Stacey Adams; 2) THA 102 (Introduction to Stagecraft) to be taught by Ms. Jonet Leighton; 3) Math 150 (Calculus and Analytical Geometry) to be taught by Mr. Nabeel Atique. The first discussion was on Acct. 201. The members felt it had been done exceptionally well so Ms. Lubick requested a motion to approve it. A motion and a second were presented and with no further discussion, the Acct. 201 Honors Option was approved with one abstention. The second discussion was on THA 102. Dr. O’Neil brought up the issue of an OSHA requirement where students are working with tools. If there are under 10 students, then it may not be a requirement but a check with Terry

Cleveland should be done. Other members questioned that what extra would these students be doing in order to make it an honors class. Ms. Lubick explained that these students would be in what one would classify as an architecture class and doing the research on plans, etc. and then creating the stagecraft from the beginning. The option would consist of designing and building the sets. None of these activities are required by other students in the course. Once this information was made satisfactory to the committee members, she requested a motion to approve. A motion and a second were presented and with no further discussion, the THA 102 Honors Option was approved with one abstention. The final discussion was on Math 150. All the committee members were impressed by the amount of work and detail that would be required of a student in this option. There would be no physics pre-req and the student will be working on projects that are beyond the scope of the regular course. All members were satisfied with his proposal and Ms. Lubick requested a motion to approve. A motion and a second were presented and with no further discussion, the Math 150 Honors Option was approved.

**9. ADMINISTRATIVE BUSINESS** – none

**10. OTHER**

**a. Update on Honors Convocation Progress** – Ms. Lubick relayed to the committee members that Purchase Requisitions will be forwarded to the Senate Office soon. Also the graphic artist has been contacted in regard to the program. Mr. Lubick also mentioned the subject area awards need to be returned to the deans in April. She requested that they be only graduate or transfer students. Ms. Knapp mentioned that we do have students who have the credits ready to graduate but do not file because they are in need of a few more high level courses for their discipline. If they should file for graduation and still want to sign up for those classes, they would lose their priority registration. Dr. O’Neil suggested that a poster board showing Alpha Iota students be displayed at the Casablanca event for the 80<sup>th</sup> anniversary of AVC. If there are pictures, we must procure a permission slip from each student shown.

**b. WRHC Dues** – it was determined through the Senate Office accounting that these dues had been paid twice. Upon checking with WRHC, they will accept the second payment as the following year’s dues.

**11. ADJOURNMENT** – the meeting was adjourned at 3.00 p.m.

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