

Memo

To: Jeffrie Ahmad
Debra Anderson
Kristin Bodt
Rae Agahari
Rosa Fuller
Charles Hood
Susan Knapp
Kathy Moore
Judy Sullivan
Stacey Adams

From: Karen Lubick
Chair, Honors Transfer Alliance Program

Date: September 19, 2008

Re: September 22, 2008 – Honors Committee Meeting

1. Introductions and Announcements
2. TAP Scholars and TAP Admissions Statistics – K. Lubick and S. Knapp
3. Honors Curriculum Issues
 - Textbooks
 - American Institutions and Accreditation Issues with History 111H and Astronomy 101H
 - Mixed, Online, and Non-Traditional Scheduling
 - Building the Program: Two Sections of English 101
4. Alpha Iota Report – E. Soos
5. Honors Orientation
6. QHHS Parent's Night
7. Honors Ball
8. Future Meetings – October 27, 2008 and November 22, 2008
9. Honors Proposal
 - English 102 – J. Ahmad
 - English 226H – A. Koritsoglou
 - History 107H – K. Shafer
10. Budget and Miscellaneous

The next meeting of the Honors Committee is scheduled for
Monday, October 27, 2008 at 2:00 p.m. in Room A-141.



ANTELOPE VALLEY COLLEGE
HONORS COMMITTEE MEETING
September 22, 2008

Members Present

Stacey Adams	Karen Lubick
Rae Agahari	Susan Knapp
Jeff Cooper (proxy)	Elizabeth Soos
	Judy Sullivan

Absent Members

Rosa Fuller
Kathy Moore
Dr. Tom O' Neil

1. CALL TO ORDER AND ROLL CALL

Ms. Karen Lubick, Honors Program Coordinator, called the Honors Committee meeting to order at 2:08 p.m.

2. ANNOUNCEMENTS FROM THE COORDINATOR

- Ms. Karen Lubick welcomed committee members to a new academic year. Introductions were performed and a review of the committee's function was presented for new committee members.

3. TAP SCHOLARS AND ADMISSIONS STATISTICS

Ms. Karen Lubick and Ms. Susan Knapp described the current TAP requirements needed for students to obtain certification. During the last certification cycle there were students requesting certification in hopes in obtaining the GPA requirement upon completion of their spring course loads, which they failed to meet causing AVC's TAP Certificated statistics to drop from 100% to 81%. Ms. Lubick requested committee members to consider revising the current Transfer Alliance Program (TAP) Certification language and specify students must have a cumulative grade point average of 3.2 by the end of the Intersession to request certification. The committee agreed to revise the language and include a grade point average requirement in order to avoid allowing students to unrealistically expect to meet the GPA criteria. Ms. Lubick announced since the committee was in consensus to revise the current language a memo will be sent to current Honors students announcing the change in certification requirement effectively immediately.

4. HONORS CURRICULUM ISSUES

- Textbooks – an Honors faculty member has brought the bookstore issue to Ms. Lubick's attention after teaching an Honors course for the first time. The Textbook Buyer is stating the books used for Honors Courses must be the same books used for regular courses. Ms. Lubick reported they do not understand Honors Courses run on a two-year cycle and the same courses are not taught each semester. Ms. Lubick stated she would work on resolving this misunderstanding and will provide a report of the outcome.
- American Institutions and Accreditation Issues with History 111H and Astronomy 101H – changes to the Honors course program schedule will be necessary due to recent changes made by the CSU and UC systems and the acceptance of AVC courses. The CSU system will no longer accept History 111 as a course which meets the American Institution requirement. The course will still remain as an acceptable transferable course to fulfill three (3) units towards a social science requirement, but can no longer be used to fulfill both the American Institution requirements and three (3) units of the Social Science requirement. In addition, Astronomy 101 is no longer being accepted transferable course to the UC system. The CSU systems are still accepting AVC's Astronomy 101 course but the lecture portion of the course needs to be reworked to meet UC transfer standards. Dr. Lee Grishman is currently working on determining transferable course requirements and will put it through the AP&P process, and will resubmit the course for UC articulation.
- Mixed, Online, and Non-Traditional Scheduling – Ms. Lubick reported she was approached with the idea of offering a mixed Honors Math 150 course. Science courses are difficult to fill and offering a mixed course (50% Honors students – 50% general college students) would be one possible solution to expand the Honors Program and facilitate an opportunity for Honors Students interested in science courses to enroll in them and have the opportunity to obtain Honors credit. In addition, offering the opportunity of mixed course may increase faculty interest to teach honors courses. The details of how the courses would be offered and structured is something the committee would have to actively discuss. Offering online and evening Honors Courses has recently been a topic of discussion. A

survey of Honors students was performed and the results indicated Honors Students were not interested in taking online courses because they prefer engaging in face-to-face discussion with faculty.

- Building the Program: Two Sections of English 101 – to meet the demand of students wanting to enroll Honors English 101 courses Ms. Lubick reported the committee may want to consider adding an additional Honors English 101 course to the program. The demand for Honors English 101 courses is high in the fall semesters for first year Honors Students.

5. ALPHA IOTA REPORT – Elizabeth Soos

The campus Alpha Iota club is very busy and active. Elizabeth Soos reported elections for club officers was recently performed and newly elected officers have been established for the 2008 – 2009 academic year. There are numerous activities and fundraisers the club is looking to perform during the year, such as the Dell Computer drive, Haunted House, and a Fall Ball. The Honors Ball has been scheduled for November 1, 2008 from 6:00 p.m. to 10:00 p.m. at the Antelope Valley Country Club. This event will be a formal affair – Black Tie optional. Tickets will be sold for \$55.00 per person and personal invitations will be distributed in the upcoming weeks but will be limited to two hundred (200) people.

6. HONORS ORIENTATION

The Honors Orientation will be held on October 20, 2008 from 3:00 p.m. to 5:00 p.m. in the Boardroom (SSV 151). Ms. Lubick announced an invitation will be sent to AVC Administration and encouraged committee members to invite division faculty.

7. QHHS PARENT'S NIGHT

Quartz Hill High School has extended an invitation to Ms. Lubick to present Honors information at the annual Parents Night. This is an exciting opportunity to market the program as was done in past years.

8. HONORS BALL

This discussion item was incorporated in the Discussion Item 5 – Alpha Iota Report.

9. HONORS PROPOSAL

- English 101 –
- English 226H –
- History 107H –

This discussion item was tabled until the October 27, 2008 meeting.

10. BUDGET AND MISCELLANEOUS

Ms. Lubick announced all hotel and travel expenses incurred in the academic year will be charged to the Honors budget.

11. OTHER

- The following faculty members have volunteered to be advisors for the Alpha Iota Club: Mary Margaret McGuire, Harish Rao, and Tom Graves.
- Ms. Lubick announced by next spring the committee is looking to establish a standardized Honors Option, so faculty and students are aware of course expectations.
- Faculty volunteers are always welcomed at Honors Program events and fundraisers because an advisor must be present at all coordinated events/fundraisers.
- Future Honors Committee meetings for the fall will be held on Monday, October 27, 2008 and Monday, November 24, 2008. All future meetings for this semester will begin at 2:30 p.m. in order to accommodate committee member's schedules.

12. ADJOURNMENT

A motion was made and seconded to adjourn the Honors Committee meeting 2:50 p.m. Motion carried.