

Information Technology Committee
March 20, 2008, Room BE 243, 2:00pm – 3:00pm
Co-chairs: Connie Moise, Kelley Hare

Participants: Kelley Hare, Mike Wilmes, Geary Cook, Duane Rumsey, Stanley Viltz, Troy Miller (for Woody Burns), Connie Moise, Tom Hutchison

Notes

1. Welcome / Announcements

2. Open Forum

Discussed targeted messaging guidelines.

Discussed e-mail delays and archiving.

Discussed video relay service status in Learning Center. Need to review placement of equipment and access for students.

Discussed membership change to reflect title change for Systems Administrator.

Discussed reviewing charter and membership of this committee.

Discussed support for faculty and students.

3. E-mail Archiving/Retention Policy – Team Report

4. Video Relay Service Status

5. Computer Use and Electronic Mail Guidelines Review/Update

6. Emergency Procedures / Disaster Planning for AVC's IT Resources

7. Date of Next Meeting

Thursday, April 10, 2008

Room BE 243, 2:00pm – 3:00pm

Future Topics

1. Communication and Confidentiality Procedures/Policy

2. Security Procedures/Policy relating to computers and data

3. Telephone Policy Status Report – Ann Hinesley/Woody Burns

4. Public Wireless Access Service and ASO Involvement – ASO

5. Earthquake Protection for AVC Computer Equipment

6. One Card Project and POS System PayPrint System Status

7. ITS Communications to Campus

8. ITS Support Procedures

9. Technical Training

10. Budget Requests for Help Desk Staffing