

Information Technology Committee
October 4, 2007, Room BE 241, 2:00pm – 3:00pm
Co-chairs: Connie Moise, Kelley Hare

Members present: Tom Hutchison, Mark McGovern, Connie Moise, Mike Wilmes, Stanley Viltz, Geary Cook, Lida Bushloper, Kelley Hare, Woody Burns
Others present: Doug Jensen, Jamie Jones

Notes

- 1. Welcome / Announcements**
- 2. Open Forum**

3. Computer and Information Technology Master Plan Update

Committee discussed draft, reviewing changes and the split of Goal 2 into 'Goal 2 and Goal 3'. **Action:** Committee review draft over the next 2 weeks with electronic consensus at the end of that period on sending a 'final draft' forward to SPBC as requested.

4. (2:30 pm) Summary of AVC Trip to Explore Educational Technologies at other Institutions – Doug Jensen

Doug reviewed findings of team who visited Ohlone College and Stanford University to see prototype technology classrooms.

- 5. E-mail Archiving/Retention Policy** (deferred)
- 6. Video Relay Service Status** (deferred)
- 7. AP 3720 Final Recommendation**

Committee agreed to present AP 3720 with federal regulation changes and minor language change to President as final.

8. Date of Next Meeting and Adjournment

Thursday, November 1, 2007, Room BE 241, 2:00pm – 3:00pm

Future Topics

- 1. Communication and Confidentiality Procedures/Policy**
- 2. Security Procedures/Policy relating to computers and data**
- 3. Telephone Policy Status Report – Ann Hinesley/Woody Burns**
- 4. Public Wireless Access Service and ASO Involvement – ASO**
- 5. Earthquake Protection for AVC Computer Equipment**
- 6. Emergency Procedures / Disaster Planning for AVC's IT Resources**
- 7. One Card Project and POS System PayPrint System Status**