

**Information Technology Committee**

**Date: March 15, 2012**

**Time: 2:00 PM**

**Location: L-201**

Facilitators:

Attendees:

**Agenda**

Welcome/Announcements

Calvin Madlock

Roll Call

Calvin Madlock

Review/Approve/Discuss Action Items (*from February 16th Meeting Minutes*)

Committee Business (housekeeping)

- Conduct Co-Chair elections
- Vote on 2 meetings per month
  - 1<sup>st</sup> & 3<sup>rd</sup> Thursday of each month

Email Archiving/Retention (Mike & Javier)

- Kelly: Provide Student Application Timelines
- Policy: How long does Mail remain on sever (hardware resource)
- Policy: Archive (liability)
- Note: Borrow another institution's policy and modify

Google Pilot

- Woody: Network team to provide Google Demo
- Mike: Use Google to Demo AP Policy concerning limited admin rights

Accreditation (WASC) Recommendations  
(Cont'd)

Analyze/Resolve recommendations from Accreditation team:

- Campus Computing Lifecycle Methodology (CCLM)
  - Recommendation #2
    - Solicit feedback
- Open Digital Campus Program (ODCP)
  - Recommendation #3
    - Solicit feedback
- Sharon Dalmage to provide Stem Grant Deadlines
- Strategy for phone in all classrooms (safety issue)

Asset Replacement Plan

Calvin: Update on replacing old campus computer equipment

- PC Replacement
- Server Replacement
- Network Replacement
- Projector Replacement
- Phone Inventory

Updates:

Calvin: Update on Open Issues

- LS2 & ME building (urgent)
- Wireless Connectivity
- Health & Science Building

Open Forum

All

Future Topics

New technologies